

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT
2775 GARRISON AVENUE, APRIL 7, 2020, at Noon.
Teleconference as allowed under Executive Order 20-69; App – ZOOM;
Phone 1-646-876-9923, Meeting ID: 266 206 152; Password 728400**

The following were present: Mayor Buzzett, Commissioners Ashbrook, Hoffman, Langston, and Lowry. City Manager Jim Anderson, City Clerk Charlotte Pierce, City Attorney Clinton McCahill, and Administrative Assistant Brie Scheibe were also present. Commissioner Ashbrook participated by the Zoom app.

CONSENT AGENDA

Resolution 2020-04 Rules for Teleconferencing Public Meetings

A Motion was made by Commissioner Lowry, second by Commissioner Ashbrook, to adopt Resolution 2020-04. All in favor; Motion carried 5-0.

Attorney McCahill read Ordinance 2020-04 by Title only.

Minutes

A Motion was made by Commissioner Langston, second by Commissioner Lowry, to approve the Minutes of the Regular Meeting on March 17, 2020, and the Emergency Meeting of March 30, 2020. All in favor; Motion carried 5-0.

Planning Board Recommendations – Mayor Buzzett read the recommendations below from the PDRB.

Ordinance 569 Voluntary Annexation Request – All in favor; Motion carried 4-0 to Recommend Approval.

Ordinance 570 Small Scale Plan Amendment – All in favor; Motion carried 4-0 to Recommend Approval.

City Attorney –

Ordinance 569 Voluntary Annexation Request, Venture 258 LLC - First Reading:

Via the Zoom App, a request was made by Allura Mill Gutcher, representing Venture 258 LLC, to Table this. The request was granted.

Ordinance 570 Small Scale Amendment, Venture 258 LLC – First Reading:

Via the Zoom App, a request was made by Allura Mill Gutcher, representing Venture 258 LLC, to Table this. The request was granted.

Resolution 2020-3 City Election Results

A Motion was made by Commissioner Langston, second by Commissioner Ashbrook, to adopt Resolution 2020-03 certifying the City Election Results returning Commissioner Brett C. Lowry to the Group III seat and Commissioner Arthur S. Hoffman to the Group IV seat as both were unopposed. All in favor; Motion carried 5-0.

Attorney McCahill read Resolution 2020-03.

Ordinance 571 2019-2024 CIP Plan Update

A Motion was made by Commissioner Lowry, second by Commissioner Hoffman, to have the First Reading of Ordinance 571. All in favor; Motion carried 5-0.

Attorney McCahill read Ordinance 571 by Title only.

Old Business –

Coronavirus (COVID-19) Update – Resolution 2020-02 State of Emergency – Recommendation to Keep in Place

Resolution 2020-02 will remain in place until further notice.

Mayor Buzzett expressed his appreciation to staff, the Police Department, First Responders, and those keeping their businesses open during this unprecedented time. He noted the hospital staff and health department are ready for whatever comes.

Frank Pate Park Boat Ramp - Discussion ensued concerning the City Boat Ramp. After a lengthy discussion, the boat ramp will remain closed to the public through April 14, 2020, and be readdressed at that time. Attorney McCahill is to research the option of opening it to state residents only.

Chief Herring asked for guidance in handling businesses that are not essential but are open. Consensus was to follow the guidelines given by the state.

NRDA Grant – Mr. Anderson noted that the previously scheduled Workshop had been cancelled due to COVID-19. The Workshop will need to be rescheduled when travel is permitted for the FL DEP and Northwest Florida Water Management District. A Workshop must be held before any action can be taken on plans for the grant.

Long Avenue – Consensus was to request that Clay Smallwood prepare a Task Order for the remaining items in this project. Planning for relocating the First Street Lift Station and the purchase of the new property site have been completed. The Task Order will be for the complete project which includes water, sewer, and paving of Long Avenue.

Police Department Rehab - Plans were delivered via email yesterday and will be reviewed.

2020 Census – Mayor Buzzett once again emphasized the importance of the Census and the need for all citizens to be counted.

New Business –

2019 CCR Report – Mr. Anderson noted this is the City's Water Quality Report and of the 22 items tested, all were well below the acceptable levels. He complimented the Water Plant for their success on the test.

CDBG Bids – Request to Rebid as a Repair –

A Motion was made by Commissioner Langston, second by Commissioner Hoffman, to rebid this project as a rehab. All in favor; Motion carried 5-0. Rehab will allow for slip line repairs and road patches rather than having to completely repave a road.

Staff Reports

Neither Public Works nor Surface Water Treatment Plant had any updates for the Commission.

Wastewater Treatment Plant is not spraying but maintaining the spray fields and there is 3' of clearance in the lagoon.

Mike Lacour continues to work with FEMA, and there has been some movement on larger ticket items. The City still has not received the \$400,000 reimbursement from Hurricane Michael for overtime and other items.

Engineering – Mr. Anderson noted that they are currently working to secure an easement from the St. Joe Company for the area between 20th and 22nd Streets for the trail lighting.

Citizens to be Heard –

Chester Davis shared that the NPSJ PAC and churches in North Port St. Joe have vans for passing out food or transferring people.

Discussion Items by Commissioners –

Commissioner Langston shared that the school system is doing a great job getting food out during the week and he would like to see the ministerial groups help on the weekend.

Commissioner Ashbrook asked if it would be allowable for a group to place 100 small pinwheels in the Cecil G. Costin, Sr., Blvd., median in recognition of Child Abuse Week. Consensus was that it would be acceptable if they were removed at the conclusion of the recognition week.

Commissioner Lowry did not have anything else to discuss with the Commission.

Commissioner Hoffman shared that he supported the idea of banners uptown recognizing seniors. He also noted that he has been receiving calls about smoke from the landfill burn.

Mayor Buzzett did not have any additional concerns to discuss with the Commission.

A Motion was made by Commissioner Lowry, second by Commissioner Langston, to adjourn the meeting at 1:05 P.M.

Approved this 21st day of April 2020.


Rex Buzzett, Mayor

4/21/20
Date


Charlotte M. Pierce, City Clerk

4/21/20
Date