

**MINUTES OF THE FY 2020 – 2021 BUDGET WORKSHOP FOR THE BOARD OF CITY COMMISSIONERS FOR THE CITY OF PORT ST. JOE FLORIDA, HELD IN THE COMMISSION CHAMBERS, 2775 GARRISON AVENUE, August 18, 2020, AT 11:00 A.M. Teleconference as allowed under Executive Order 20-69; App – ZOOM; Phone 1-646-876-9923, Meeting ID: 86453810185; Password 938223**

The following were present: Mayor Buzzett, Commissioners Ashbrook, Hoffman, Langston, and Lowry. City Manager Jim Anderson, City Clerk Charlotte Pierce, Financial Director Mike Lacour, Administrative Assistant Brie Schiebe, Chief Matt Herring, Lt. Jake Richards, Public Works Director John Grantland, Surface Water Treatment Plant Superintendent Larry McClamma, and Wastewater Treatment Plant Superintendent Kevin Pettis were also present.

The purpose of the Workshop was to review the 2020 – 2021 Budget

Mr. Anderson noted that if the current millage of 3.5914 was maintained, there would be an additional \$135,000 increase in funding.

A 2% rate increase has been suggested by the Rate Study Team on Water and Sewer Rates for years 1-5 and 3% for years 6 -10. The total cost per customer should be approximately 99 cents per month to implement the increase for the average user.

Mr. Anderson is to review the BCC Contract concerning rate increases. It was noted that any rate increase from BCC will need to be passed on to the customer.

Mr. Lacour reminded the Commissioners that the Port Authority Loan, in the amount of \$200,000 is due in May, 2021. He also shared that the General Fund Budget has been covered in a previous workshop, there is no change in the Water Fund, the Solid Waste Budget is okay, and the Wastewater Fund is good. At this point, the Budget is balanced.

Mayor Buzzett noted the Budget looks good and thanked Staff for their work on the Budget.

The next Workshop will be August 25, 2020, at Noon. Item to be discussed will include a Project Coordinator and projects to be addressed; the Recreation position, rate study review, debt reduction, and an amortization from Regions Bank.

Mr. Anderson reminded the Commissioners that the first Public Hearing on the 2020 – 2021 Tentative Budget will be held on September 15, 2020, at 5:01 P.M.

Mayor Buzzett adjourned the Workshop at 1:45 P.M.

Approved this 10<sup>th</sup> day of September 2020.

  
\_\_\_\_\_  
Rex Buzzett, Mayor

9/24/20  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Charlotte M. Pierce, City Clerk

9/24/20  
\_\_\_\_\_  
Date