

MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT 2775 GARRISON AVENUE, January 5, 2021, at Noon.

The following were present: Mayor Buzzett, Commissioners Ashbrook, Hoffman, Langston, and Lowry. City Manager Jim Anderson, Finance Director Michael Lacour, and City Attorney Clinton McCahill were also present.

Gulf County Health Department Director Sarah Hines, Brittney Bochamp, and Jessie Pippen gave the board an update on the current implementation of the corona virus vaccine. Frontline health care workers, Nursing home residence, and residence over 65 are eligible to receive the first round of vaccines.

CONSENT AGENDA

Minutes

A Motion was made by Commissioner Ashbrook, second by Commissioner Lowrey, to approve the Minutes of the Regular Meeting of December 15, 2020. All in favor; Motion carried 5-0.

City Attorney –

Ordinance 579 Commissioners Fee to Run for Office 2020 Election Cycle; First Reading and Request to Advertise – Handout- Attorney McCahill asked for additional time to review with the Supervisor of Elections John Hanlon and the item was tabled for the next meeting.

Ordinance 580 Commissioners Length of Terms (Ballot for Next Election); First Reading and Request to Advertise – Handout- Attorney McCahill asked for additional time to review with the Supervisor of Elections John Hanlon and the item was tabled for the next meeting.

Ordinance 581 Boat Ramp Parking Ordinance; First Reading and Request to Advertise - Handout – Attorney McCahill asked for additional time to review the ordinance language with the League of Cities Attorney and the item was tabled for the next meeting.

Old Business –

Coronavirus (COVID-19) Update – Mr. Anderson gave an update on infections of employees. Mayor Buzzett suggested we bring back mask requirement within the city. After some discussion by Commissioners, no action was taken.

Resolution 2020-02 State of Emergency, is still in place.

New Business –

New Pavilion at Washington Gym Complex – Discussion- A Motion was made by Commissioner Hoffman, second by Commissioner Ashbrook to approve the purchase and installation of a 24'x60' Picnic Pavilion on the site of the old tennis courts. All in favor: Motion carries 5-0.

Naming of Outside Basketball Court at Peters Park – Discussion – The issue was tabled to review the possibility of setting up of a system or process to name facilities within the city. We need public input on naming facilities.

Current City Projects – Discussion – Review of current projects.

Public Works – John Grantland – Discussion of the fire flow test scheduled for last night on Marina Drive and the 20th Street stormwater piping under the roadway.

Surface Water Plant – Larry McClamma

RFP 2020-22 Filters (Handout, bids closed 1/4/21)- A motion by Commissioner Ashbrook, Second by Commissioner Lowry to accept RFP 2020-22 low bidder Scinor for the purchase of filters in the amount of \$79,980.00: All in favor: Motion carries 5-0.

RFP 2020-21 Clarifier Rehab- A motion by Commissioner Ashbrook, Second by Commissioner Lowry to accept RFP 2020-21 low bidder Dunn Industrial for Clarifier Rehab in the amount of \$80,100.00: All in favor: Motion carries 5-0

Wastewater Plant – Kevin Pettis- Jim Anderson; update on Waste Water projects.

Finance Director – Mike Lacour

Boat Ramp Pay Machine- A motion by Commissioner Ashbrook, Second by Commissioner Lowry to move forward with the purchase of an electronic pay station from Ventek for the boat ramp, with the amendment of the quote to remove the cash payment option: All in favor: Motion carries 5-0.

City Engineer – Josh Baxley

NRDA Stormwater Grant Forest Park Stormwater Improvements- The project is currently on hold.

Walking Path FDOT Grant Update- DEP has issued a notice to proceed and the contractor has been instructed to proceed. Pre construction scheduled for next week.

Stormwater Master Plan - Master plan is expected to be completed by the end of the month and presented to NFWFMD.

CDBG Grant Update- After video of the system, some of the lines were 6" and not 8" as indicated by the plans, slip lining 6" lines is not possible because of the reduction in capacity in those lines. The lines need to be pipe burst to install the larger 8" lines, updated funding estimates indicate a \$163,147.30 short fall in funds available. Staff recommends using current funding from the Waste Water repair and maintenance budget funds to cover the shortage. A motion by Commissioner Langston, Second by Hoffman for a change order for the CDBG project to cover the additional \$163,147.30 with current budget funds: All in favor: Motion carried 5-0.

First Street Lift Station and Long Avenue SRF Application Update: City is waiting on approval from SRF to go out for bid.

City Pier – Construction is almost complete.

NRCS - working on bid documents.

Code Enforcement – two code enforcement demos' out for bid, should have those for next meeting.

Police Department – Chief Richards- Discussion of speed survey's: Ave A and 7th Street. Discussion of new parking ordinance enforcement.

City Clerk – Charlotte Pierce - Jim Anderson

Disaster Recovery- discussion about additional funding sources for replacement of the failing pipes at the 10th Street baseball complex and asked commissioners to think about other storm related damages that might qualify for funding, such as sidewalks on Monument Ave.

BRIC – A motion by Commissioner Ashbrook to move forward with a task order for a grant submission to the Brick program for funding of a City Hall Complex. Second by Commissioner Lowry: All in favor: Motion carried 5-0.

Legislative Appropriation- approval to request \$150,000 in Legislative funds to build a bathroom at the Washington Gym. A Motion was made by commissioner Hoffman to submit the Washington Gym bathroom project for Legislative funding of \$150,000 with the understanding that if the funds for the bathroom project are denied the city will move the project forward with existing funds, Second by Commissioner Langston: All in favor: Motion carried 5-0.

Citizens to be Heard –

Chester Davis – Discussion of Washington Gym facility use; He will be applying for a Grant to fund equipment for public use in the Washington gym from Dupont.

Discussion Items by Commissioners –

Commissioner Ashbrook – Encourage everyone to keep wearing masks.

Commissioner Lowry – Wished everyone a Happy New Year.

Commissioner Langston – Wished everyone a Happy New Year, wants to encourage everyone to get vaccinated.

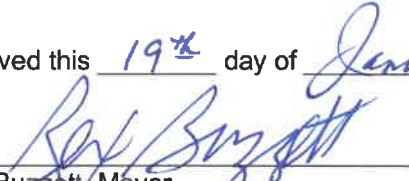
Commissioner Hoffman – Encouraged by citizens wearing masks around town. Not sure a mask mandate would change anyone's opinion, but would support masks mandate if infections increase.

Mayor Buzzett – Asked everyone to look forward in 2021.

Motion to Adjourn –

There was no other business to come before the Commission and Mayor Buzzett adjourned the meeting at 1:56 P.M.

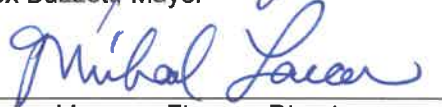
Approved this 19th day of January 2021.



Rex Buzzett, Mayor

1/19/21

Date



Michael Lacour, Finance Director

1/19/21

Date