

**September 7, 2021
Regular Meeting
12:00 Noon**



City of Port St. Joe

Rex Buzzett, Mayor-Commissioner
Eric Langston, Commissioner, Group I
David Ashbrook, Commissioner, Group II
Brett Lowry, Commissioner, Group III
Scott Hoffman, Commissioner, Group IV

[All persons are invited to attend these meetings. Any person who decides to appeal any decision made by the Commission with respect to any matter considered at said meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The Board of City Commission of the City of Port St. Joe, Florida will not provide a verbatim record of this meeting.]

BOARD OF CITY COMMISSION

Regular Public Meeting

12:00 Noon

Tuesday September 7, 2021

Call to Order

Consent Agenda

Minutes

- Regular Meeting 8/17/21 Pages 1-7
- Budget Workshop Meeting 8/17/21 Page 8

City Engineer

- Maddox Park Gazebo- Update
- First Street Lift Station and Long Ave. Water/Sewer Project
- Clifford Sims Park Plan

Building Department

- Update

City Attorney

- Ordinance 592 Panhandling Pages 9-12
 - 2nd Reading & Adoption

Old Business

- City Projects Pages 13-14
- Covid-19 Update- Mayor Buzzett
- CDBG-DR Public Hearing for Applications
 - Road and Stormwater Repairs
 - Fire/Police Facility
- Re-Finance of Current Regions Loan- RFP 2021-13 Page 15
- Budget 2021/2022- Public Hearing 9/14 at 5:01 & 9/21 at 5:01
- RFQ 2021-01 Workforce Housing Public/Private Partnership
 - Workshop 9/14 at 3:30

New Business

- Sidewalks on Monument
- Fire Department Jaws of Life Truck
2005 Chevy HD2500 with Utility Body VIN # 1GBHC24U95E183979
 - Request to Declare as Surplus & Receive Sealed Bids

Public Works

- Update

Surface Water Plant

- Update

Wastewater Plant

- Update

Finance Director

- 2021-2022 Budget Update

Code Enforcement

- Update

Police Department

- Boat Ramp Citation Policy

Pages 16-18

City Clerk

- Ghost on the Coast
- Grants- Update

Pages 19-20

Citizens to be Heard

Discussion Items by Commissioners

Motion to Adjourn

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT
2775 GARRISON AVENUE, August 17, 2021, at Noon.**

The following were present: Mayor Buzzett, Commissioners Ashbrook, Hoffman, Langston, and Lowry. City Manager Jim Anderson, City Clerk Charlotte Pierce, and City Attorney Clinton McCahill were also present.

CONSENT AGENDA

Minutes

A Motion was made by Commissioner Ashbrook, second by Commissioner Langston, to approve the Minutes of the Regular Meeting of August 3, 2021, and the Budget Workshop Meeting of August 3, 2021. All in favor; Motion carried 5-0.

City Engineer – John Baxley

Maddox Park Gazebo

A revised plan set has been provided to the City for review. Once the City's review is complete, Dewberry will prepare the bid documents.

A Motion was made by Commissioner Hoffman, second by Commissioner Ashbrook, to approve going out to bid pending the Building Department's review and inclusion of an ADA access. All in favor, Motion carried 5-0.

Christy McElroy noted the walking path in Maddox Park is still unrideable. Mr. Baxley responded that they are checking into what can be done and the best recommendation is to sand and water the path to lock down the stones.

First Street Lift Station and Long Avenue Water / Sewer Project

The project is under construction.

Clifford Sims Park Plan

A Task Order has been issued for improvements to the boardwalk, gazebo and reconstruction of the walk area.

CDBG Sewer Improvements

The final walk through was completed on August 10, 2021. The Contractor is working with Dewberry to complete the final punch list items.

First Street Resurfacing

The project is currently in design.

Planning Board Recommendations

Windmark North Phase I Final Plat

Jason Scarbrough, representing the St. Joe Company, stated he was there to answer any questions the Commission might have.

A Motion was made by Commissioner Ashbrook, second by Commissioner Lowry, to approve the Windmark North Phase 1 Final Plat. All in favor; Motion carried 5-0

Lakeview at Palmetto Bluff Lots 11-20

Commissioner Lowry announced that he would be abstaining from voting on this as he has a business relationship with the developer, Ralph Rish. Form 8B, Memorandum of Voting Conflict For County, Municipal, and Other Local Public Officers is attached to the Minutes.

A Motion was made by Commissioner Hoffman, second by Commissioner Langston, to approve the Development Order Request for Lakeview at Palmetto Bluff for Lots 11-20. All in favor; Motion carried 4-0 with Commissioner Lowry abstaining. The City will be assuming the road and a 50' foot Right of Way. The Home Owners Association will keep the Stormwater System.

City Attorney –

Mayor Buzzett expressed condolences to Attorney McCahill and his wife, Jessica, in the untimely death of her sister.

Attorney McCahill did not have any updates for the Commission.

Old Business –

Current City Projects

Mr. Anderson shared the projects are moving along well and he anticipates all foot bridges will be in place by next week.

Refinance of Current Regions Loan Update

Staff continues to work with bond counsel and legal on this. A decision will be made at the September 21, 2021, meeting.

Budget 2021 / 2022

The second Budget Workshop was held at 11:00 A.M. today. The first Public Hearing will be held on Tuesday, September 14, 2021, at 5:01 P.M. The Second Public Hearing date will be determined at a later date as the County is contemplating changing the date of their Final Hearing.

Fish Grinder – Commissioner Hoffman

Due to the costs of the Fish Grinder and a Lift Station, Commissioner Hoffman stated that he would not support purchasing and installing the Fish Grinder at this time.

A Motion was made by Commissioner Ashbrook, second by Commissioner Hoffman, for Duke Energy to run power to the site for lighting and electric cleaners. All in favor; Motion carried 5-0. Power will be provided by a sole source provider and the project will not have to be bid out. Funds for this project will come from the Boat Ramp Fees Fund.

New Business –

Covid 19 – Mayor Buzzett

There will be no mandates at the present time. Mayor Buzzett encouraged everyone to follow the CDC Guidelines, be safe, and wear masks.

RFQ 2021- Rebid of Workforce Housing Public / Private Partnership

Jeff Sharky and Michael Snodgrass of HP Capital Partners, and Greg Dodge of Royal American shared with the Commission about their respective companies.

A Workshop will be held on Tuesday, September 14, 2021, at 3:30 P.M. for a review of the bidders and their proposals.

CDBG-DR Phase II Applications / Task Order: Road and Stormwater Repairs; Fire / Police Facility

A Motion was made by Commissioner Ashbrook, second by Commissioner Lowry, to approve the CDBG -DR Phase II Application Task Order, not to exceed a total of \$10,000, for the Road and Stormwater Repairs and a new Fire / Police Facility. All in favor; Motion carried 5-0.

Statewide Mutual Aid Agreement

A Motion was made by Commissioner Ashbrook, second by Commissioner Langston, to approve the Statewide Mutual Aid Agreement. All in favor; Motion carried 5-0.

Long Avenue Change Order #2

A Motion was made by Commissioner Hoffman, second by Commissioner Lowry, to approve the Long Avenue Change Order Number 2 in the amount of \$21,000. All in favor; Motion carried 5-0. Mr. Grantland explained that this Change Order was necessary to remove 4" C.I. laterals through storm drain inlets with 6" PVC sleeves and install laterals and seal ends. There is a total of 7 laterals at a cost of \$3,000 each.

Collections Contract Renewal

A Motion was made by Commissioner Ashbrook, second by Commissioner Langston, to renew the Collections Contract with Gulf Coast Collection Bureau, Inc., in the amount of 25% of amount collected and 50% of the amount collected when legal action is taken. There are no changes in the contract from last year. All in favor; Motion carried 5-0

Public Works – John Grantland

Mr. Grantland did not have any updates for the Commissioners.

Mayor Buzzett expressed his appreciation to Mr. Grantland and the Public Works Department for their work yesterday with Tropical Storm Fred.

Surface Water Plant – Larry McClamma

Mr. McClamma shared that a Class A Operator has resigned and will be working for Gulf County.

Wastewater Plant – Kevin Pettis

Mr. Pettis noted that 4.5 million gallons were received by the plant yesterday, there has been 7" of rain in the last few days, the pump is working, the needed parts are hard to get, there is 9" of freeboard in the pond, and they are pumping well. He has not received anything from FL DEP on his Consent Order extension request for Permit Effluents. The pond needs more time to settle before the total suspended solids are reduced.

Finance Director – Mike Lacour

Request to Bid FRDAP Grants: Washington Gym Complex and Forest Park South

A Motion was made by Commissioner Langston, second by Commissioner Ashbrook, to advertise for outdoor exercise equipment for the Fitness Stations and concrete work.

Christy McElroy expressed her concerns about the equipment, stated that people from her street need to be on the FRDAP Committee, and asked that common sense be used.

Mr. Lacour will look into the options for equipment and noted all equipment is body weight equipment.

Code Enforcement –

Mr. Anderson shared that grass continues to be an issue and asked that residents cut their grass.

Police Department – Chief Richards

Chief Richards did not have any updates for the Commission.

Mayor Buzzett asked that people crossing the barriers in the park area be given a ticket as Public Works has worked to preserve the park from trucks and trailers. The areas are clearly marked and should not be crossed.

City Clerk – Charlotte Pierce

Grants Update –

Staff continues to work with our grant writers, the Ferguson Group, on the availability of grants for the City.

Centennial Building and Lighthouse Complex Grant Administration Contracts

A Motion was made by Commissioner Ashbrook, second by Commissioner Lowry, to approve the contracts with Liberty Partners of Tallahassee, LLC for grant management of the Centennial Building and Lighthouse Complex Grants. All in favor; Motion carried 5-0.

Ghosts on the Coast

Consensus of the Commission was to talk with the Chamber to see if the merchants would like to have Ghosts on the Coast this year. The City will not have the Costume Contest this year because of Covid and Halloween falls on Sunday.

Citizens to be Heard –

Marvin Davis asked about the roof area between the Washington Museum and Workforce Board area.

John Grantland responded that this has been checked by the building inspector, the meter is an outside apparatus, it is acceptable, and funds are being allocated in the upcoming budget to replace the meter.

Mr. Davis shared his concerns about Covid – 19 and people wearing masks.

Commissioner Hoffman reminded Mr. Davis that the Commission had strongly encouraged people to wear masks and noted the pushback that was received from business owners. He noted the lack of vaccinations is an issue, schools do not require masks in class, for sports, or events, and the governor does not allow for the mandating of masks.

Mayor Buzzett responded that people should follow the CDC Guidelines, get vaccinated, and noted the City could put more signs out asking people to wear masks.

Christy McElroy asked if an early Amnesty Day could be held and if pickup of debris from TS Fred could be arranged.

Discussion Items by Commissioners

Commissioner Ashbrook did not have anything else to discuss with the Commission.

Commissioner Lowry did not have any more updates for the Commission.

Commissioner Langston asked about a Splash Pad for the City and requested that the Building Department be in attendance at the next meeting as he would like information as to why it takes so long to get a permit.

Commissioner Hoffman requested that Code Enforcement address the unsightliness of the concrete plant across from the Courthouse. He shared that a number of Splash Pads have been provided through Legislative Budget Requests and asked that the City consider making that a request.

Mayor Buzzett referenced the letter from County Administrator Michael Hammond regarding the Utility Service Area Ordinance and requested that he be allowed to work with Staff and legal counsel to respond to the letter. There were no objections to Mayor Buzzett participating in the preparation of the response.

Motion to Adjourn –

There was no other business to come before the Commission and Mayor Buzzett adjourned the meeting at 1:35 P.M.

Approved this _____ day of _____ 2021.

Rex Buzzett, Mayor

Date

Charlotte M. Pierce, City Clerk

Date

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME Lowry Brett Charles	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Port St. Joe Board of City Commissioners
MAILING ADDRESS 134 Gulf Coast Cir.	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input checked="" type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY
CITY Port St. Joe, FL	COUNTY Gulf
DATE ON WHICH VOTE OCCURRED 8/17/2021	NAME OF POLITICAL SUBDIVISION: City of Port St. Joe
	MY POSITION IS: <input checked="" type="checkbox"/> ELECTIVE <input type="checkbox"/> APPOINTIVE

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Brett C. Lowry, hereby disclose that on Aug 17th, 2021:

(a) A measure came or will come before my agency which (check one or more)

inured to my special private gain or loss;

inured to the special gain or loss of my business associate, Ralph Bish, Dev;

inured to the special gain or loss of my relative, _____;

inured to the special gain or loss of _____, by whom I am retained; or

inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

I have a business relationship with the Developer.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

Aug 17th 2021
Date Filed

[Signature]
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT; DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

MINUTES OF THE FY 2021 - 2022 BUDGET WORKSHOP FOR THE BOARD OF CITY COMMISSIONERS FOR THE CITY OF PORT ST. JOE FLORIDA, HELD AT 2775 GARRISON AVENUE, August 17, 2021, AT 11:00 A.M.

The following were present: Mayor Buzzett, Commissioners Ashbrook, Hoffman, and Langston. City Manager Jim Anderson, City Clerk Charlotte Pierce, Financial Director Mike Lacour, Police Chief Jake Richards, Public Works Director John Grantland, Surface Water Treatment Plant Superintendent Larry McClamma, and Wastewater Treatment Plant Superintendent Kevin Pettis were also present. Commissioner Lowry was absent.

The purpose of the Workshop was to review the FY 2021 – 2022 Budget.

Mr. Anderson provided the Commissioners with a review of the budget to date. There will be a 3% increase in health insurance, no final figures have been received on the liability insurance yet. The pay scale has been reviewed in an attempt to make City salaries more competitive. Water and Sewer Revenues appear to be strong for the coming year. Payoff of the USDA Loan will free up about \$20,000 per year.

Finance Director, Mike Lacour, updated the Commission on the Revenue and Expenses, Employee 10% COLA, USDA Loan Payoff, Projected increase in Boat Ramp Revenue, Reduction in General Fund Rental and Lease Expenses, Reduction of General Fund Cash Carry Forward to \$40,000. Reduction of Water Fund Water Meter expenses, Reduction of SWF garbage expenses, Reduction in Wastewater Funds Wastewater capital expenses, Reduction in Health Insurance from 5% to 3%, Reduction of Life Insurance Premium, move Dental Coverage to Blue Cross Blue Shield for the same rate with better benefits.

Chester Davis, of the NPSJ PAC, asked that the Commission look at the CRA funds as they want a CRA Director. It was noted that the City would pay \$8,361 in TIF Funds and anticipate that the County will pay approximately \$16,000. Combined, there would be approximately \$25,000 for the entire expanded boundary area less the expense of insurance. He feels that this person would be able to secure grant money and noted EPA and Brownfield groups are willing to invest in North Port St. Joe.

Mayor Buzzett responded that a CRA Director would be for the expanded boundary only.

Mr. Anderson reminded the Commission that the first Public Hearing for the Budget will be held on Tuesday, September 14, 2021, at 5:01 P.M.

Mayor Buzzett adjourned the meeting at 11:45 A.M.

Approved this _____ day of _____ 2021.

Rex Buzzett, Mayor

Date

Charlotte M. Pierce, City Clerk

Date

ORDINANCE NO. : 592

AN ORDINANCE OF THE CITY OF PORT ST. JOE, FLORIDA PROHIBITING AGGRESSIVE PANHANDLING AND SETTING FORTH SPECIFIC LOCATIONS WHERE ANY TYPE OF PANHANDLING IS PROHIBITED AND SETTING FORTH THE PENALTY FOR VIOLATING SAID PROHIBITIONS; PROVIDING FOR REPEAL OF ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Port St. Joe, Florida , by Ordinance No.: 225, dated September 20, 1994, prohibited “aggressive or obstructive panhandling” within the city limits of Port St. Joe; and

WHEREAS, the City has recently received numerous complaints from residents and business owners about aggressive panhandling; and

WHEREAS, the City Commission after consultation with the Police Chief and City Attorney has determined that the City’s current Panhandling Ordinance (No. 225) is in need of being updated to be more effective; and

WHEREAS, it is the intent of the City Commission to:

1. Recognize and not burden the constitutional right of a person to solicit, panhandle or beg in a peaceful and non-threatening manner; and
2. Acknowledge the increase in aggressive panhandling and begging throughout the City of Port St. Joe that has become disturbing and disruptive to residents, businesses and visitors; and
3. Provide reasonable restrictions to protect the health, safety and welfare of citizens and visitors to the City; and
4. Prohibit “aggressive panhandling” and to enforce distanced-based regulations that prohibit panhandling in certain areas where citizens have a limited ability to avoid or forestall panhandling, such as at downtown sidewalks, ATM’s and schools; and

NOW THEREFORE, be it enacted by the people of the City of Port St. Joe, Florida as follows:

1. DEFINITIONS.

Aggressive Panhandling: To approach or speak to a person in order to demand, request, or beg for money or a donation of valuable property in a way that would cause a reasonable person to believe they are being threatened with imminent bodily injury or that a crime is going to be committed upon themselves, someone in their company, or property in their possession. This also includes:

- a. A panhandler placing themselves within 2 feet of a solicited person and/or using abusive or profane language in a loud voice; and
- b. Maintaining contact with a solicited person by walking in front of, next to, or behind them while continuing to demand, request, or beg for money or a donation of valuable property after the solicited person has refused or said “no”; and
- c. Obstructing, blocking, or impeding the passage or free movement of a solicited person or someone in their company by walking, standing, sitting, laying or placing an object in their path that would require them to take invasive action. This includes, but is not limited to, persons traveling on foot, bicycle, wheelchair, golf cart, operating a motor vehicle or getting in or out of a motor vehicle; and
- d. Touching or making physical contact with a solicited person or someone in their company or to touch their vehicle without their consent; and
- e. Engaging in behavior intended to intimidate, compel, or force a solicited person to give in to the panhandler’s demands.

Locations where any kind of panhandling is prohibited:

- a. Within 20 feet in any direction from any entrance or exit of any commercially zoned property; and
- b. Within 20 feet in any direction from any entrance or exit of any bus or trolley stop or any public transportation facility; and
- c. Within 20 feet in any direction from any ATM or any electronic information device that accepts or dispenses cash in connection with an account with a financial institution; and
- d. Within 20 feet in any direction of any parking lot, garage, meter, or pay station owned or operated by the City; and

- e. Within 20 feet in any direction of any public restroom owned and operated by a governmental agency; and
- f. Within 100 feet in any direction of any daycare or school, including pre-kindergarten through grade 12; and
- g. Within 150 feet of any intersection or arterial roads, collector roads and arterial and collector roads; and
- h. Any outdoor dining area; and
- i. Any outdoor merchandise area; and
- j. Any transit stop; and
- k. By approaching the operator or occupant of a motor vehicle; and
- l. by approaching a person waiting in line to be admitted tom a commercial establishment; and
- m. In any area after dark or under the influence of drugs and/or alcohol.

2. **AUTHORITY.** The City of Port St. Joe has authority to adopt this Ordinance pursuant to Article VIII of the Constitution of the State of Florida and Chapter 166, Florida Statutes.

3. **VIOLATION.** Any person committing any of the acts above defined shall be in violation of this Ordinance and guilty of a criminal infraction.

4. **PENALTIES.** The First violation of this ordinance shall be punishable by not more than a fine of \$100.00 plus administrative and court costs and 30 days incarceration; second and subsequent violations shall be punishable by not more than a fine of \$200.00 plus administrative and court costs and 60 days incarceration.

5. **ENFORCEMENT.** This Ordinance will be enforced by the Port St. Joe, Police Department and the Gulf County Clerk of the Circuit Court via Chapter 28.2402 Florida Statutes.

6. **SEVERABILITY:** If any section, subsection, sentence, clause or provision of this ordinance is held invalid, the remainder shall not be affected by such invalidity.

7. **REPEAL:** All ordinances or parts of ordinances in conflict herewith are hereby repealed.

8. **EFFECTIVE DATE:** This ordinance shall become effective upon adoption.

THIS ORDINANCE ADOPTED this _____ day of _____, 2021.

**BOARD OF CITY COMMISSIONERS
PORT ST. JOE, FLORIDA**

REX BUZZETT
MAYOR-COMMISSSIONER

ATTEST:

CHARLOTTE M. PIERCE
CITY CLERK

Approved as to form:

Clinton T. McCahill, City Attorney

Current City Projects 9/7/21

- Washington Gym Bathroom- County Approved a match of up to \$25K to Rehab. The Restrooms on 8/24/21
- Keepers' Quarter (Eglin) Rehab- Under Construction
- **CDBG Sewer Phase III- Complete**
- Tennis Court Lighting- Lights are installed, waiting on Duke Energy
- Walking Bridges- 2 of 3 Complete, scheduling 3rd install
- **Bridge Foundations- all are complete**
- **Water Plant Clarifier Rehab- Complete**
- Tree/Stump removal from Parks- Ongoing
- Maddox Park Drainage- Need more info. from engineer to bid and direction from the Board
- Clifford Sims Park Repairs- Dewberry is working on a plan
- Utility Mapping- Ongoing
- Maddox Park Gazebo- Finalizing the Plans to go out for Bid
- Splash Pad- Need Direction from the Board
- City Pier Lighting- Being Reviewed by City Electricians
- Hwy 98 & 3rd Street Crosswalk- City staff is Working on Install
- Centennial Bldg. Rehab- Grant Approved
- Lighthouse Complex Rehab- Grant Approved
- Core Park Stage- Need Direction from the Board
- Public Safety Fire/Police Bldg. CDBG-DR- Re-submitting Grant Application for Phase II Funding
- Sewer Rehab. CDBG-DR- Grant Funding Approved 5/21
- Stormwater Rehab. MLK Corridor CDBG-DR (FAMU)- Grant Application was not approved
- City Hall Complex- Working on a possible USDA Grant/Loan
- Community Garden- Lease Agreement signed
- **Scout Hut Rehab.- Complete**
- Park Point Sewer- Working on Permits

- First Street Sewer Rehab- Approved by the Board as an Emergency Repair 6/1/21
- First Street Paving from First Street to Hwy 71 SCOP- Under Design
- Long Ave Water/Sewer- Under Construction
- Lighthouse Rehab- Approved to bid on 7/6, working on Bid Docs
- Washington Gym Gazebo Rehab- The work has been scheduled
- 22nd Street Ditch Cleaning- Complete
- 7th Street Ditch Cleaning- Locates called in
- Monument Ave. Sidewalks- Need Direction from the Board



**City of Port St. Joe, Florida
Water and Sewer Revenue Refunding Note, Series 2021A
Summary of Lender Proposals**

	Regions Bank		Trust Bank	
	A	B	A	B
Payments	Semiannual P&I on March 30th and September 30th	Semiannual P&I on March 30th and September 30th	Semiannual P&I on March 30th and September 30th	Semiannual P&I on March 30th and September 30th
Bridge Fee?	none	none	none	none
Closing Costs	Facility Fee: 0.10% of Par Amount Legal Counsel: \$5,000	Facility Fee: none Legal Counsel: \$10,000		
Events of Default	Unlimited gross-up from the date of funding			
Prepayment Provision(s)	Make-whole @ UST + 0.56%; Prepayable at 100% on any date beginning 9/30/2028	Make-whole @ UST + 0.53%; Prepayable at 100% on any date beginning 9/30/2030	Make-whole @ UST + 0.55%; Prepayable at 100% on any date beginning 9/30/2030	Option 1: Prepayable anytime at 101% of Par Amount plus accrued interest Option 2: Prepayable at 100% of Par Amount beginning in second half of term
Default Rate		Interest Rate + 1.00%		none
Term	14 years (9/30/2035)	17 years (9/30/2038)	17 years (9/30/2038)	20 years (9/30/2041)
Interest Rate	1.640%	1.830%	1.830%	1.850%
Yield TIC	1.722%	1.899%	1.904%	1.923%
Max Annual D/S	\$1,098,384	\$960,739	\$944,187	\$1,113,612
Refunding Net PV Savings	\$1,186,340 8.51% of Refunded Par	\$1,643,877 7.49% of Refunded Par	\$991,644 8.26% of Refunded Par	\$1,024,640 7.35% of Refunded Par

Notes: For discussion purposes only. Not intended for use in lieu of proposals or term sheets.

POLICY

CITY BOAT RAMP CITATION ADMINISTRATIVE REVIEW

1. Boat Ramp Citations are reviewable by Police Department staff assigned by the Chief of Police as approved by the City Commission.
2. For a Boat Ramp citation to be eligible for review, a review request form must be submitted within 10 days to the Chief of Police at the Police Department to include documentation submitted by the violator. If no request is submitted within 10 days, citations are forwarded to the Clerk and ability to request Administrative Review is forfeited.
3. Violators will be informed of this policy via Citation.
4. Reviews will be conducted by staff and approved by the Chief every Wednesday.
5. For a Boat Ramp citation to be administratively dropped by Police Department staff it must fit the following criteria.
 - a. The requesting party must show proof of payment at Kiosk prior to citation issued.
 - b. Must show issuance of Permit prior to citation and proof permit is now permanently displayed.
 - c. Show cause that citation was issued in error.
6. Citations dismissed by review will be documented in the Citation Database and not submitted to the Clerk of Court.
7. Decisions of Review shall be documented on the form, signed by Reviewer and Approved by the Chief of Police.

8. When a review is denied, the citation is then forwarded to the Clerk of Court.
9. After citations are forwarded to the Clerk, a hearing with the Gulf County Judge must be scheduled or fine paid through Clerk's Office.
10. Violators are allowed 1 Administrative Review per violation type. *(If the offender is cited for same type offense in the future, review request will be denied).*

**CITY BOAT RAMP CITATION
ADMINISTRATIVE REVIEW REQUEST**

Citation# _____

Name _____

Phone# _____

Address _____

Date of Citation _____

Reason for request

Finding _____

Reviewed by: _____

Approved by: _____

Grants Updated- 9/7/21

Title	Amount	Status
NWFWMD/NERDA	\$971,850	Draft Stormwater Master Plan Complete. Water Quality portion is on hold.
FDOT/SCOP	\$397,375	Application for resurfacing of first Street from Hwy 98 to Hwy 71. Approved for 21/22 funding
DEO/CDBG	\$650,000	Sewer Line replacement in North PSJ. Complete, working on closeout.
Restore Pot 3	\$2,500,000	Sewer Line replacement in North PSJ (County)
Restore Pot 3	\$2,000,000	Beacon Hill Sewer (County)
Restore Pot 3	\$500,000	Sewer System Purchase (County)
Trails Grant	\$250,000	Approved, being worked thru Gulf County. Lighting Between 20 th & 22 nd Scheduled for the week of July 19 th . Complete
FEMA PA	\$9,778,787	Damage from Hurricane Michael
FDEM	\$589,220	Hazard Mitigation. Elevation of (12) lift stations and switch gear for Washington Gym Generator Power. Submitted 3/6/20. 25% match
FRDAP	\$100,000	Applied for (2) grants on 10/15/20. Washington Gym Complex and Dodder Parker Park for exercise equipment, playground Equipt. & Disc Golf. Grants approved 7/21
FDEP/SRF	\$4,537,600	Application submitted for Construction of Long Ave. Sewer Line and Lift Station. Grant \$3,630,080 and Loan \$907,520 Combo 80/20. Approved, Notice of Award has been issued.
Historic Resources/Hurricane Michael	\$497,495	Centennial Bldg. Rehab. Grant awarded, waiting on a contract. No Match.
CDBG-DR	\$9,996,000	Sewer Rehab- City Wide. Approved 5/21.
CDBG-DR	\$6,925,962	Police/Fire Station. Application not approved. Working on re-submission in Round two of funding due 9/17
CDBG-DR	\$4,987,330	Intelligent Stormwater on MLK-FAMU. Application not approved.
Legislative Approp.	\$150,000	Washington Gym Restrooms. Application not approved.
FDOT/SCOP	TBD	Niles Rd. from Garrison to Long Ave Re-surfacing. Application submitted.
Historic Resources/Hurricane Michael	\$83,000	Washington Gym. Submitted by UF, ranked #10
Historic Resources/Hurricane Michael	\$327,707	Cape San Blas Lighthouse Complex. Approved with no match
USDA	\$4,000,000	Potential 65% loan/35% grant for new Government Complex
COVID-19 Rescue Plan	\$1,498,933	Waiting on Details. Potential Match for New Government Complex
Congressman Dunn Legislative Request	\$943,222.50	Commercial District Waterline Replacement. Was not approved.

FDEP Water Protection Funds	\$965,000	System Wide Septic to Sewer for 175 connections. Grant Application Submitted 7/15/21
FDEP Water Protection Funds	\$4,300,000	Beacon Hill Sewer. Grant Application Submitted 7/15/21
FDEP Water Protection Funds	\$1,834,401.60	Pipe Replacement under the 10 th Street Park. Grant Application submitted 7/15/21
CDBG- DR Phase II	TBD	Road & Stormwater Repairs due 9/17
FDEP	\$230,000	Resilient Florida (Study of PSJ). Submitted 8/30/21
DEO/HMPG Match	\$147,300	25% Match funding for FDEP HMPG Project. Due 9/21 if eligible.