

**June 21, 2022
Regular Meeting
12:00 Noon**



City of Port St. Joe

Rex Buzzett, Mayor-Commissioner
Eric Langston, Commissioner, Group I
David Ashbrook, Commissioner, Group II
Brett Lowry, Commissioner, Group III
Scott Hoffman, Commissioner, Group IV

[All persons are invited to attend these meetings. Any person who decides to appeal any decision made by the Commission with respect to any matter considered at said meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The Board of City Commission of the City of Port St. Joe, Florida will not provide a verbatim record of this meeting.]

BOARD OF CITY COMMISSION

Regular Public Meeting

12:00 Noon

Tuesday June 21, 2022

Call to Order

Consent Agenda

Minutes

- Regular Meeting 5/17/22
- Workshop Meeting 6/2/22

Pages 4-7
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Planning Board Recommendations

- Special Exception Request- Nick Dilallo, MMG Reid, LLC
405 Reid Ave. - Density

Page 9

City Engineer

- Long Ave. Water/Sewer Project
- First Street Paving- RFP 2022-01
- Clifford Sims Park Plan
- Boat Ramp Access Road – RFP 2022-05

Pages 10-12

City Attorney

- ESAD Sewer- Update
- Quit Claim Deed Request
- Boy Scout Bldg. Lease Agreement
- Ordinance 598 Food Truck Ordinance Amendment
 - First Reading & Request to Advertise

Pages 13-26

Pages 27-28

Old Business

- City Projects

Pages 29

New Business

- City/County Field of Dreams Workshop- Mayor Buzzett

Public Works

- Septic to Sewer Grant- Update
- Pump & Process Contract- Update
- Ovation Lift Station- Emergency Repair

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Surface Water Plant

- Update

Wastewater Plant

- Headworks Pump Slab- Emergency Repair

Pages 31-34

- **Grant Applications**

Finance Director

- **FEMA- Update**
- **Impact Fee Waiver Request- Affordable House/Rebuild Florida**
- **2022-23 Budget- Update**

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Code Enforcement

- **Update**

Police Department

- **Update**

City Clerk

- **Grants**
- **RFQ 20222-01 Engineering Services for CDBG-DR Sewer Grant**
- **Swearing In Ceremony 7/19 at 11:30 A.M.**

Pages 36-37

Pages 38-39

Citizens to be Heard

Discussion Items by Commissioners

Motion to Adjourn

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT
2775 GARRISON AVENUE, June 7, 2022, at Noon.**

The following were present: Mayor Buzzett, Commissioners Ashbrook, Hoffman, Langston, and Lowry. City Manager Jim Anderson, City Clerk Charlotte Pierce, and City Attorney Clinton McCahill were also present.

CONSENT AGENDA

Minutes

A Motion was made by Commissioner Ashbrook, second by Commissioner Hoffman, to approve the Minutes of the Regular Meeting of May 17, 2022. All in favor; Motion carried 5-0.

City Engineer – Josh Baxley

Long Avenue Water / Sewer Project

This project is under construction.

First Street Paving, RFP 2022-01

Bids were received on June 2, 2022, of \$493,593.60 from Pigott Asphalt and Sitework LLC and a bid of \$621,500.35 was received from Roberts and Roberts.

A Motion was made by Commissioner Lowry, second by Commissioner Langston, to accept the bid from Pigott pending approval from the FL DOT, and ask for additional funding for CEI Services. All in favor; Motion carried 5-0.

Clifford Sims Park Plan, RFP 2022-02

Staff is currently waiting on the FEMA review.

Boat Ramp Access Road Design RFP 2022-05

Bids were received on June 3, 2022, from Pigott Asphalt and Sitework LLC in the amount of \$79,491 and North Florida Construction \$97,825. Before proceeding with this project, a request was made to have a traffic route and rendering of the road way for review by the Commissioners. This information should be available for the next meeting.

City Attorney –

ESAD Sewer Update

Attorney McCahill shared that this has been more complicated than originally thought, there are three entities involved in the contracts, City of Mexico Beach, Gulf County Board of County Commissioners, and ESAD. He anticipates having the agreements in the mail this afternoon and receiving each entities response by the next City Commission meeting.

Resolution 2022-05 SRF Funding Request Downtown Water Lines

A Motion was made by Commissioner Ashbrook, second by Commissioner Lowry, to approve Resolution 2022-05 and request additional funding from the State Revolving Fund because of the cost increase since the project began. All in favor; Motion carried 5-0.

Boy Scout Building Lease Agreement

Attorney McCahill provided a draft copy of the agreement and asked that the Commissioners review it and get with him on any concerns.

Old Business

Garden Club – Landscaping Update

Leesa Haire thanked the Commission for their help with the beautification project and shared the remaining plans for their project.

City Projects

Mr. Anderson noted that the following projects have been completed. Washington Gym Bathroom City / County Match, the road striping, and the irrigation repairs on Reid Avenue.

PSJRA Director – Commissioner Ashbrook

A Motion was made by Commissioner Ashbrook, second by Commissioner Langston, to hire Stantec for one year to do the listed task for not more than \$43,800, beginning with the upcoming Fiscal Year. All in favor; Motion carried 5-0. It was noted that Mike Lacour has posted all reports, a check will need to be made to see if the quoted amount is still acceptable as it was given in January, and ask for credit for the work done by Mr. Lacour.

New Business –

Fish Grinder – Commissioner Hoffman

A Motion was made by Commissioner Hoffman, second by Commissioner Lowry, to bid this project to discharge to the boat basin. All in favor; Motion carried 5-0.

City / County Field of Dreams Workshop – Mayor Buzzett

Mayor Buzzett shared that it was a great Workshop, very positive, and he was pleased with the Workshop. He asked for dates that another Workshop could be planned with the County. The dates of July 14, 2022, and July 21, 2022, will be provided to the County to see if they are available for either date.

Swearing in for the returning Commissioners will be held on Tuesday, July 19, 2022, at 11:30 A.M., prior to the regular meeting.

A Motion was made by Commissioner Ashbrook, second by Commissioner Hoffman, to cancel the July 5, 2022, meeting due to the July 4th holiday and Commissioners out of town. All in favor; Motion carried 5-0.

Public Works – John Grantland

Septic to Sewer Grant Update

Mr. Grantland noted that only 10 people have signed up for the grant and that advertising needs to be done. Homes that are currently on septic tank service and where sewer is available are eligible.

Pump and Process Grinder Pump Contract

A Motion was made by Commissioner Ashbrook, second by Commissioner Hoffman, to reject the request of Pump and Process for a 10% increase in the cost of simple grinder packages. All in favor; Motion carried 5-0. Pump and Process is currently under a five-year contract with the City, for the price of \$2,437 per unit.

Surface Water Plant –

Mr. McClamma was running the plant and unable to attend the meeting. Mr. Anderson shared that the plant passed its Quarterly Disinfectant Byproducts Testing and congratulated them on this accomplishment.

Wastewater Plant – Kevin Pettis

Mr. Pettis noted that sprinkler head sizes will need to be changed in the future to provide more coverage and this will have to be approved by FDEP. Philip Jones of Dewberry has requested the changes be allowed from DEP. The Consent Order is still in place until October 1, 2022. He shared that the pond lost 1.3" due to the heavy rains over the weekend and that I & I continues to be elevated.

Finance Director – Mike Lacour

FEMA Update

Mr. Lacour noted that the Maddox Park Gazebo Project has been moved from Step 6 to 8 with the State PA. He will follow up on this and request an update on the Clifford Sims Park Project as it is still on Step 2 of 8. Mr. Lacour is working on the reimbursement costs for the Wastewater Treatment Plant and will be submitting the administrative costs when the last two projects are completed.

2022-23 Budget Update

Mr. Lacour suggested August 2, 2022, and August 16, 2022, prior to the Regular Meeting, as dates for Budget meetings. If additional dates are needed, there are two remaining Tuesday's in August that could be used. Consensus was to meet the dates he suggested.

Summer Recreation Programs

Mr. Lacour announced that the STAC House is open Monday through Friday from 8 A.M. to Noon and 1 P.M. to 5 P.M. Kindergarten through 6th grade students attend the morning session and 6th through twelfth grades may participate in the afternoons. Approximately 60 students are enjoying the morning activities.

Code Enforcement –

Mr. Anderson shared that there are two Code Enforcement Special Magistrate Hearings scheduled this month to address Code Enforcement violations.

Police Department – Chief Richards

Chief Richards reported a safe Memorial Day Holiday weekend with no issues.

City Clerk – Charlotte Pierce

Grants Update

Clerk Pierce noted that City Staff continues to work with our grants writers providing needed documents for applications.

Citizens to be Heard –

Chester Davis thanked the Commission for the use of the Washington Gym for the grant award presentations, and assistance with the Juneteenth Celebrations. He also asked for help updating the HVAC and sound system for the gym. Mr. Davis stated that Commissioner Quinn will try to help with the sound system.

Discussion Items by Commissioners

Commissioner Langston thanked City Staff for their help with the upcoming Juneteenth Celebrations on June 18, 2022, and June 19, 2022.

Commissioner Ashbrook expressed his appreciation to City Staff for their assistance and noted the need for additional help in administration and grants.

Commissioner Lowry did not have anything to discuss.

Commissioner Hoffman requested that department heads present a budget plan to fit their department on salary pay scales, identify areas in the Personnel Manual that need improvements, the possibility of selling back time to the City, and banking more time for leave.

Mayor Buzzett thanked Commissioner Ashbrook for chairing the previous meeting while he was out of town. He also encouraged the Commissioners and community to think about the Field of Dreams for the kids and not have all of the focus on tourism.

Motion to Adjourn –

There was no other business to come before the Commission and Mayor Buzzett to adjourn the meeting at 1:20 P.M.

Approved this _____ day of _____ 2022.

Rex Buzzett, Mayor

Date

Charlotte M. Pierce, City Clerk

Date

**MINUTES OF THE PORT ST. JOE SPORTS COMPLEX WORKSHOP FOR THE
BOARD OF CITY COMMISSIONERS FOR THE
CITY OF PORT ST. JOE FLORIDA, HELD IN THE CENTENNIAL BUILDING
2201 CENTENNIAL DRIVE, JUNE 2, 2022, AT 5:00 P.M.**

The following were present: Mayor Buzzett, and Commissioner Hoffman. City Manager Jim Anderson, City Clerk Charlotte Pierce, Finance Director Mike Lacour, and Public Works Director John Grantland were also present. Commissioner Langston joined the meeting at 5:15 P.M. Commissioners Ashbrook and Lowry were absent.

The purpose of the Workshop was to discuss the Port St. Joe Sports Complex and hear comments from the public concerning the complex.

Mayor Buzzett welcomed everyone to the Workshop.

Commissioners Hoffman gave a brief background on the complex and shared his thoughts about the complex.

Commissioner Langston joined the meeting at 5:15 P.M., and shared his thoughts on the complex.

The following individuals shared their thoughts about the complex, encouraged building it, and what amenities should be included.

Craig Isom, Trish Petrie, Ashley Mize, Randy Pridgeon, Clair Morris, and Morgan Iorio,

Jeremy Novak, attorney for the Gulf County Board of County Commissioners, offered regrets from the Board of County Commissioners for their absence and shared the constraints for using TDC Funds for the complex. He asked that a future meeting be scheduled with the Commission.

Matt Terry, Gulf Coast Triumph Board Member, shared that Triumph Funds are restricted in their use, but the Board is looking for new projects.

Mayor Buzzett thanked those attending for their input, invited those present to stay and review the project renderings by Dewberry. He adjourned the Workshop at 5:40 P.M.

Approved this _____ day of _____ 2022.

Rex Buzzett, Mayor

Date

Charlotte M. Pierce, City Clerk

Date

REPORTS OF STANDING COMMITTEES/BOARDS

Planning and Development Review Board Recommendations

June 7, 2022 Continued Until June 14, 2022

4:00 p.m. EST

Members Likely, Earley, Mathews, Leslie, Keels, and Chairman Rish were present.
Burge was absent.

A. Planning Board Recommendations

Motion by Leslie, 2nd by Mathews, to recommend to the City Commission that a Special Exception be granted to Nick Dilallo, MMG Reid, LLC to increase the residential density from 1 unit to 2 on the 2nd floor at 405 Reid Avenue. All in favor; Motion carried 6-0.

Jim Anderson

From: Baxley, Joshua <jbaxley@Dewberry.com>
Sent: Monday, June 6, 2022 2:48 PM
To: Jim Anderson; Stephens, Joshua; John Grantland
Cc: Charlotte Pierce; Brown, Caleb
Subject: RE: Boat Ramp Road Bids
Attachments: DETAILED BID TAB.pdf

Jim,

Attached is the detailed bid tab for the subject project. Pigott was the apparent low bidder and provided a complete bid package.

Thanks
Josh

Josh Baxley, PE

Associate, Branch Manager
D 850.354.5187 C 850.693.2181
LICENSED PE: FL
www.dewberry.com

From: Jim Anderson <janderson@psj.fl.gov>
Sent: Friday, June 3, 2022 3:18 PM
To: Baxley, Joshua <jbaxley@Dewberry.com>; Stephens, Joshua <JStephens@Dewberry.com>; John Grantland <jgrantland@psj.fl.gov>
Cc: Charlotte Pierce <cpierce@psj.fl.gov>
Subject: Boat Ramp Road Bids

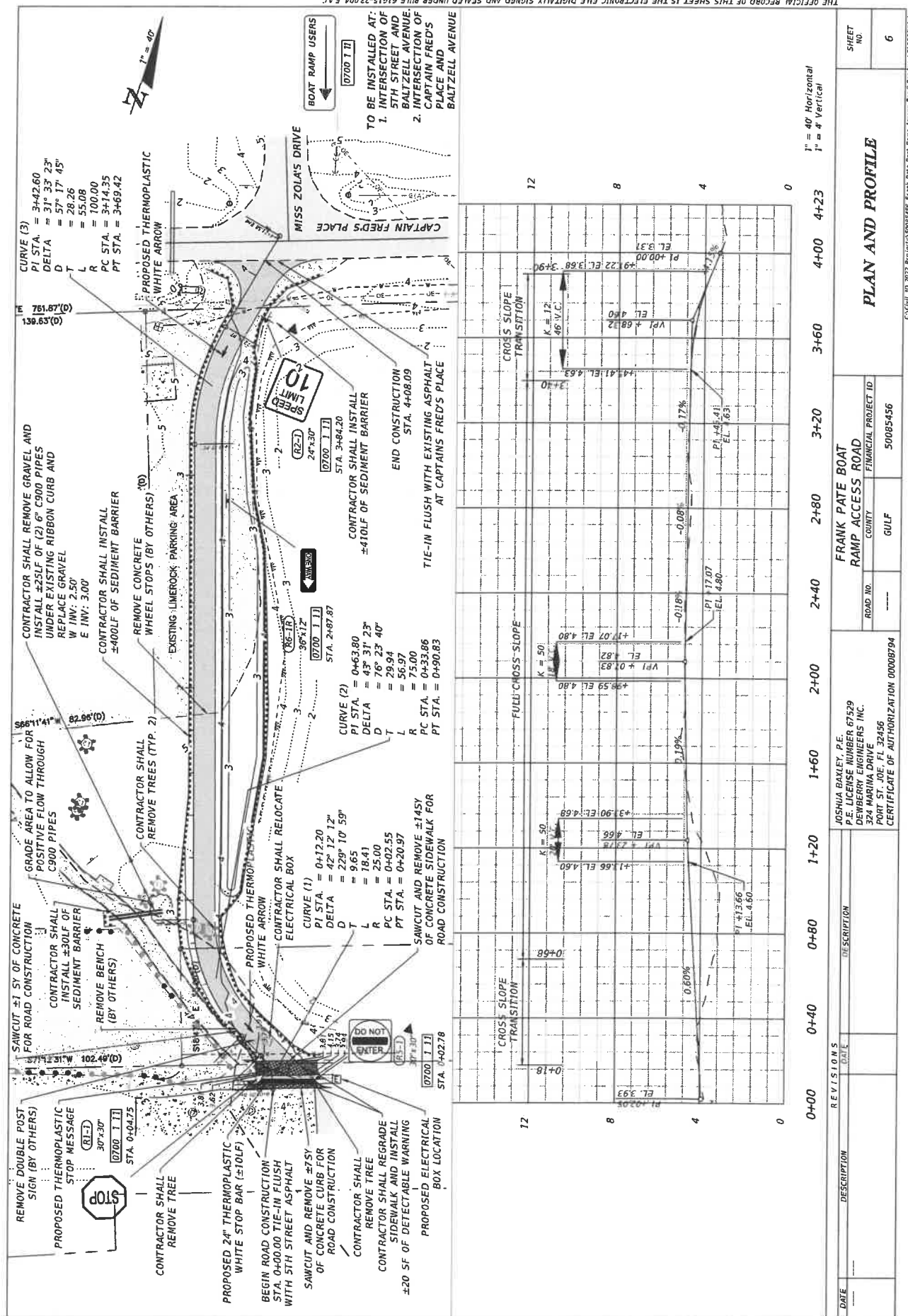
[CAUTION] External Email. DO NOT click links or open attachments unless expected. Please use the "Phish Alert" button to report all suspicious emails.

Good afternoon,
Attached are the (2) bids we received. Have a good weekend.
Thanks,
Jim

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**FRANK PATE PARK BOAT RAMP ACCESS ROADWAY
CITY OF PORT ST JOE, FLORIDA
PROJECT # 50085456**

| PIGOTT ASPHALT AND SITEWORK, LLC | | | | NORTH FLORIDA CONSTRUCTION | | | |
|----------------------------------|--|------|------|----------------------------|-------------|----------------|-------------|
| ITEM | DESCRIPTION | QTY. | UNIT | BID UNIT PRICE | BID PRICE | BID UNIT PRICE | BID PRICE |
| GENERAL COSTS | | | | | | | |
| 101-1 | MOBILIZATION (10% OF BID MAX) | 1 | LS | \$7,500.00 | \$7,500.00 | \$10,000.00 | \$10,000.00 |
| 102-1 | MAINTENANCE OF TRAFFIC | 1 | LS | \$5,000.00 | \$5,000.00 | \$2,000.00 | \$2,000.00 |
| | | | | GENERAL SUBTOTAL | \$12,500.00 | | \$12,000.00 |
| ROAD CONSTRUCTION | | | | | | | |
| 104-10-3 | SEDIMENT BARRIER | 840 | LF | \$1.00 | \$840.00 | \$5.00 | \$4,200.00 |
| 104-18 | INLET PROTECTION SYSTEM | 1 | EA | \$500.00 | \$500.00 | \$1,000.00 | \$1,000.00 |
| 110-1-1 | CLEARING AND GRUBBING | 1 | LS | \$3,600.00 | \$3,600.00 | \$4,000.00 | \$4,000.00 |
| 110-4-10 | REMOVAL OF EXISTING CONCRETE | 22 | SY | \$50.00 | \$1,100.00 | \$100.00 | \$2,200.00 |
| 120-1 | REGULAR EXCAVATION | 462 | CY | \$17.00 | \$7,854.00 | \$20.00 | \$9,240.00 |
| 120-2-2 | BORROW EXCAVATION, TRUCK MEASURE | 10 | CY | \$150.00 | \$1,500.00 | \$100.00 | \$1,000.00 |
| 160- 4 | TYPE B STABILIZATION | 675 | SY | \$5.00 | \$3,375.00 | \$15.00 | \$10,125.00 |
| 285-706 | OPTIONAL BASE, BASE GROUP 06 | 508 | SY | \$36.00 | \$18,288.00 | \$25.00 | \$12,700.00 |
| 334-1-12 | SUPERPAVE ASPHALTIC CONCRETE, TRAFFIC B | 65 | TN | \$250.00 | \$16,250.00 | \$300.00 | \$19,500.00 |
| 520-1-10 | CONCRETE CURB & GUTTER, TYPE F | 2 | LF | \$500.00 | \$1,000.00 | \$500.00 | \$1,000.00 |
| 522-1 | CONCRETE SIDEWALK, 4" THICK | 7 | SY | \$250.00 | \$1,750.00 | \$300.00 | \$2,100.00 |
| 527-2 | DETECTABLE WARNINGS | 20 | SF | \$50.00 | \$1,000.00 | \$50.00 | \$1,000.00 |
| 570-1-1 | PERFORMANCE TURF | 544 | SY | \$1.00 | \$544.00 | \$10.00 | \$5,440.00 |
| 570-1-2 | PERFORMANCE TURF, SOD | 182 | SY | \$5.00 | \$910.00 | \$10.00 | \$1,820.00 |
| | 6" C900 PIPE | 50 | LF | \$80.00 | \$4,000.00 | \$50.00 | \$2,500.00 |
| 700- 1- 11 | SINGLE POST SIGN, F&I GROUND MOUNT, UP TO 12 SF | 6 | AS | \$500.00 | \$3,000.00 | \$800.00 | \$4,800.00 |
| 711- 11- 125 | THERMOPLASTIC, STANDARD, WHITE, SOLID, 24" FOR STOP LINE AND CROSSWALK | 28 | LF | \$10.00 | \$280.00 | \$50.00 | \$1,400.00 |
| 711- 11- 160 | THERMOPLASTIC, PREFORMED, WHITE, MESSAGE | 1 | EA | \$500.00 | \$500.00 | \$800.00 | \$800.00 |
| 711- 11- 170 | THERMOPLASTIC, PREFORMED, WHITE, ARROW | 2 | EA | \$350.00 | \$700.00 | \$500.00 | \$1,000.00 |
| ROAD CONSTRUCTION SUBTOTAL | | | | \$66,991.00 | | | \$85,825.00 |
| TOTAL BASE BID | | | | \$79,491.00 | | | \$97,825.00 |



THIS INSTRUMENT PREPARED BY:
Novak Law Group, PLLC
402 Reid Avenue
Port St. Joe, Florida 32456

QUIT CLAIM DEED

THIS QUIT CLAIM DEED, executed this ____ day of June 2022 by and between CITY OF PORT ST. JOE, FLORIDA, a Municipal Corporation and whose address is: Post Office Box 278, Port St. Joe, Florida 32457 first party, to TWO D'S LLC, a Florida Limited Liability Company whose address is: 401 Reid Avenue, Port St. Joe, Florida 32456 as second party:

WITNESSETH:

That the said first party, for and in consideration of the sum of \$10.00 in hand paid by the said second party, the receipt whereof is hereby acknowledged, does hereby remise, release and quit-claim unto the said second party forever, all the right, title, interest, claim and demand which the said first party has in and to the following described lot, piece or parcel of land, situate, lying and being in the County of GULF State of Florida, to-wit:

See Exhibit "A" attached hereto and by this reference is made a part hereof.

TOGETHER, with all the tenements, hereditaments and appurtenances thereto belonging or in anywise appertaining.

TO HAVE AND TO HOLD the same together with all and singular the appurtenances thereunto belonging or in anywise appertaining, and all the estate, right, title, interest, lien, equity and claim whatsoever of the said first party, either in law or equity, to the only proper use, benefit and behoof of the said second party forever.

IN WITNESS WHEREOF, the said first party has signed and sealed these presents the day and year first above written.

Signed, sealed and delivered
in the presence of:

CITY OF PORT ST. JOE, FLORIDA, an
Municipal Corporation

Witness

WILLIAM R. BUZZETT, as Mayor (Seal)

Printed Name of Witness

Witness

Printed Name of Witness

STATE OF FLORIDA

COUNTY OF GULF

The foregoing instrument was acknowledged before me by () means of physical presence or () online notarization this ____ day of June 2022 by WILLIAM R. BUZZETT, as Mayor of THE CITY OF PORT ST. JOE, FLORIDA, a municipal corporation and () who is personally known to me or () who has produced a valid driver's license as identification.

NOTARY (Seal)
PRINTED NAME: _____
MY COMMISSION EXPIRES: _____

From: Beyond Bayside <beyondbayside@gmail.com>
Sent: Monday, May 9, 2022 8:35 PM
To: igarrett@novaklaw.us
Subject: 308 & 310 4TH ST

I received this from the bank detailing why we can not close due to the encroachment.

Let me know what you have found out on your end. We all know that new surveys are not cheap and take a good amount of time.

I have until June 28 to close or I have to start the loan process over again.

Sincerely,
Jennifer

I cannot proceed with closing until the following occurs:

- clear title issued with no survey exception(s)
- new boundary survey containing all improvements including the building...the new survey cannot contain any encroachments...the new survey must meet the requirements of Barron & Redding, the bank's legal counsel, Novak Law Group and First American Title ...the new survey will need to contain the proper certifications that will be provided to the surveyor from Barron & Redding...

As to a corrective action to the encroachments reflected on the attached survey, the corrective action will need to meet the requirements of:

- Barron & Redding, SmartBank's legal counsel
- Novak Law Group, the closing attorney
- First American Title, the title company issuing title insurance as selected by Novak Law Group

igarrett@novaklaw.us

From: John Sanderson <jsanderson@firstam.com>
Sent: Thursday, May 12, 2022 2:38 PM
To: igarrett@novaklaw.us
Cc: Dolores Donopria
Subject: Beyond Bayside

Hi Ida,

I spoke to Dolores with Barron and Redding. I am going to set the Commitment up for a Quit Claim Deed from the City to our current owner for the western 1.6 feet of the Eastern half of the lots This should cure the encroachment and clear the older ambiguous legals. I am revising the Commitment now and will resend shortly.

Thank you

John Sanderson
Lead Commercial Title Examiner



First American Title Insurance Co
101 Hart Street, Niceville, FL 32578
<http://www.firstam.com> | NYSE: FAF

Work Phone: 850-729-7100
Email: jsanderson@firstam.com

FORTUNE
100
BEST
COMPANIES
TO WORK FOR
2020
5 YEARS IN A ROW

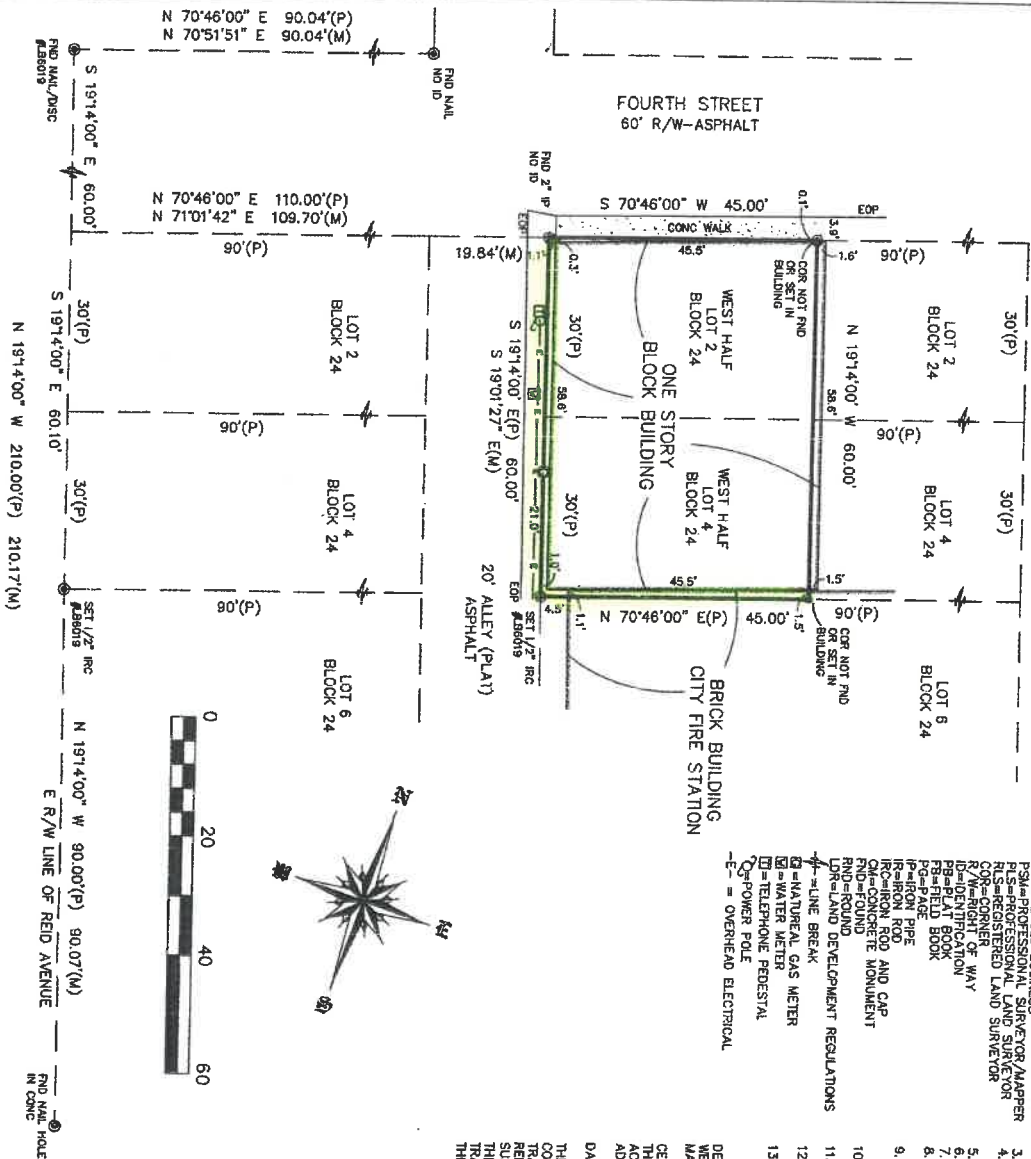
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WILLIAM AVENUE (POSTED)
FOURTH AVENUE (PLAT)



ABBREVIATIONS/LEGEND

- EOB=EDGE OF PAVEMENT
- CONC=CONCRETE
- LI=LICENSED SURVEYOR
- LB=LICENSED BUSINESS
- PS=PROFESSIONAL SURVEYOR/MAPPER
- PLS=PROFESSIONAL LAND SURVEYOR
- RLS=REGISTERED LAND SURVEYOR
- R/W=RIGHT OF WAY
- ID=IDENTIFICATION
- FB=FIELD BOOK
- PG=PAGE
- IP=IRON PIPE
- IR=IRON ROD
- RC=IRON ROD AND CAP
- RF=ROUND FOUND
- RD=ROUND
- LR=LAND DEVELOPMENT REGULATIONS
- LB=LINE BREAK
- GA=NATURAL GAS METER
- WM=WATER METER
- TD=TELEPHONE PEDESTAL
- OP=OVERHEAD ELECTRICAL
- E=OVERHEAD ELECTRICAL

SURVEY NOTES

1. THIS SURVEY NOT VALID WITHOUT THE SIGNATURE AND THE ORIGINAL RAISED SEAL OF A FLORIDA LICENSED SURVEYOR AND MAPPER.
2. NOTATION (P) REFERS TO BEARINGS (ASSUMED) AND DISTANCES SHOWN ON THE OFFICIAL MAP NO. 1 OF THE CITY OF PORT ST. JOE, FLORIDA, RECORDED IN PLAT BOOK 1, PAGE 16 OF THE PUBLIC RECORDS OF GULF COUNTY, FLORIDA. NOTATION (M) REFERS TO BEARINGS AND DISTANCES MEASURED IN THE FIELD.
3. THE UNDERGROUND SURVEYOR HAS NOT BEEN PROVIDED A CURRENT TITLE OPINION OR ABSTRACT OF RECORDS OR OTHER INSTRUMENTS THAT MAY AFFECT THE PROPERTY.
4. BEARINGS SHOWN HEREON ARE ASSUMED, REFERENCED TO THE EAST RIGHT OF WAY LINE OF REID AVENUE BEARING N 19°14'00" W.
5. THIS IS A BOUNDARY SURVEY.
6. THERE ARE NO OTHER VISIBLE ENCROACHMENTS EXCEPT AS SHOWN HEREON.
7. UNDERGROUND FOUNDATIONS AND UTILITIES HAVE NOT BEEN LOCATED.
8. NO. 12045003336, INDEX DATE 04/16/09, THIS PROPERTY LESS THAN INSURANCE RATE MAP (TRM) PANEL THE UNDERGROUND SURVEYOR HAS NOT BEEN PROVIDED A CURRENT TITLE OPINION OR ABSTRACT OF RECORDS OR OTHER INSTRUMENTS THAT MAY AFFECT THE PROPERTY.
9. MATTERS AFFECTING THIS PROPERTY, THERE MAY BE RECORDED DEEDS, UNRECORDED DEEDS, ENCUMBRANCES OR OTHER INSTRUMENTS THAT MAY AFFECT THE PROPERTY.
10. ON THIS PROPERTY, CITY OF PORT ST. JOE LAND DEVELOPMENT REGULATIONS, THERE ARE NO SETBACKS ON THE HORIZONTAL LOCATIONS OF ENCROACHMENTS AND UTILITIES MAY HAVE BEEN EXAGGERATED TO SHOW DETAIL.
11. THE ACCURACY OF THE SURVEY MEASUREMENTS MEETS OR EXCEEDS THE INTENDED USE OF THE PROPERTY, COMMERCIAL/HIGH RISK, 1 FOOT IN 10,000 FEET.
12. ADDITIONS OR DELETIONS FROM THIS SURVEY BY OTHER THAN THE SIGNING PARTY OR PARTIES IS PROHIBITED WITHOUT THE WRITTEN CONSENT OF THE SIGNING PARTY OR PARTIES.

DESCRIPTION

WEST HALF OF LOTS 2 AND 4, BLOCK 24, OF THE CITY OF PORT ST. JOE, FLORIDA, ACCORDING TO THE OFFICIAL MAP OR PLAT THEREOF ON FILE IN THE OFFICE OF THE CLERK OF CIRCUIT COURT OF GULF COUNTY, FLORIDA.

CERTIFICATE

THIS IS TO CERTIFY THAT THIS MAP AND THE BOUNDARY SURVEY ON WHICH IT IS BASED WERE MADE IN ACCORDANCE WITH THE STANDARDS OF PRACTICE SET FORTH IN RULE 5A-17.051, FLORIDA ADMINISTRATIVE CODE, ADOPTED BY THE BOARD OF PROFESSIONAL SURVEYORS AND MAPPERS, PURSUANT TO FLORIDA STATUTES 472.

DATE OF THIS SURVEY AND THE CERTIFICATE: 04/04/16

THIS BOUNDARY SURVEY IS CERTIFIED TO AND WAS PREPARED FOR THE SOLE BENEFIT OF TWO D'S, LLC, COSTIN & COSTIN, AND FIRST AMERICAN TITLE INSURANCE COMPANY, AND IS INTENDED TO BE USED FOR THE CURRENT TRANSACTION ONLY. INDIVIDUALS OR ENTITIES WHICH ARE NOT SPECIFICALLY LISTED ABOVE ARE NOT SUPPORTED BY THIS SURVEY FOR ANY PURPOSE. FURTHERMORE, THIS SURVEYOR IS NOT OBLIGATED TO AND NOT SUPPORTED BY THIS SURVEY TO ANY INDIVIDUAL OR ENTITY WHICH IS NOT SPECIFICALLY LISTED ABOVE. THE USE OF THIS SURVEY FOR ANY PURPOSE OTHER THAN THAT FOR WHICH IT WAS DESIGNED OR FOR ANY OTHER INSTRUMENT WHICH IS NOT TRANSFERRED TO A CURRENT SURVEY IS NOT PERMITTED BY AND IS NOT SUPPORTED BY THIS SURVEYOR. THIS SURVEY IS NOT TRANSFERABLE OR ASSIGNABLE.

S. M. MARLEY & ASSOCIATES, INC.
SURVEYING & MAPPING BUSINESS
FLORIDA CERTIFICATE NO. U86016

SECTION 1, TOWNSHIP 8 SOUTH, RANGE 11 WEST, PORT ST. JOE, GULF COUNTY, FLORIDA

S. M. MARLEY & ASSOC., INC.
1177 CAPE SAN BLAS ROAD
PORT ST. JOE, FLORIDA 32456
(850)227-7322

BOUNDARY SURVEY
FOR
TWO D'S, LLC

DATE: 04/04/16 CHKD: SMM SCALE: 1"=20' DRAIN BY: GIG
W/2 OF LOTS 2 & 4, BLOCK 24, CITY OF PORT ST. JOE, FB 394, PG 12 DRAWING NUMBER: 16G-7088-B

igarrett@novaklaw.us

From: John Sanderson <jsanderson@firstam.com>
Sent: Monday, May 16, 2022 10:54 AM
To: igarrett@novaklaw.us
Subject: 308 and 310 4th Street Two D's

Hi Ida,

Yes ma'am. That should clear up any building encroachment that would be shown as an exception and allow us to issue a clean F9.

John Sanderson
Lead Commercial Title Examiner



First American

First American Title Insurance Co
101 Hart Street, Niceville, FL 32578
<http://www.firstam.com> | NYSE: FAF

Work Phone: 850-729-7100
Email: jsanderson@firstam.com

FORTUNE
100
BEST
COMPANIES
TO WORK FOR
JUNE 2020
5 YEARS IN A ROW

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From: igarrett@novaklaw.us <igarrett@novaklaw.us>
Sent: Monday, May 16, 2022 9:46 AM
To: John Sanderson <jsanderson@firstam.com>
Subject: [External] RE: 308 and 310 4th Street Two D's

Yes they want a Form 9 endorsement

So we do need the deed from the City right?



Ida W. Garrett
Novak Law Group, PLLC
402 Reid Avenue
Port St. Joe, FL 32456
P. (850) 229-4700
F. (888) 806-7775

From: John Sanderson <jsanderson@firstam.com>
Sent: Monday, May 16, 2022 9:57 AM
To: igarrett@novaklaw.us
Subject: 308 and 310 4th Street Two D's

Hello and good morning Ida. I hoe you had a good weekend.

Mr. Costin is right. I believe that it is the bank that is having heartburn with the encroachment of the building onto the City's property. I have no problem insuring the West ½ of the lots as they are. I would, however, need to have an exception in the commitment/policy as to the building encroachment onto the adjoining lands as shown by the survey. The reason for the conveyance from the City as to the 1.6 feet would be to take in the encroaching part of the building.

I hope this helps.

Thanks,

John Sanderson
Lead Commercial Title Examiner



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From: igarrett@novaklaw.us <igarrett@novaklaw.us>
Sent: Saturday, May 14, 2022 11:49 AM
To: John Sanderson <jsanderson@firstam.com>
Subject: [External] FW: 308 and 310 4th Street Two D's

John

See the email below from Charles Costin



Ida W. Garrett
Novak Law Group, PLLC
402 Reid Avenue
Port St. Joe, FL 32456
P. (850) 229-4700
F. (888) 806-7775

From: Charles Costin <ccostin@costinlaw.com>
Sent: Friday, May 13, 2022 7:27 AM
To: igarrett@novaklaw.us
Subject: RE: 308 and 310 4th Street Two D's

Monica Ward Stone took title from Alfred Ward's estate and conveyed it to the City subject to the party wall agreement (that Alfred was a party to) in Deed Book 80, Page 536. The City's deed refers to that agreement.

From: igarrett@novaklaw.us <igarrett@novaklaw.us>
Sent: Thursday, May 12, 2022 1:53 PM
To: Charles Costin <ccostin@costinlaw.com>
Cc: Holly Atkins <hatkins@costinlaw.com>
Subject: 308 and 310 4th Street Two D's

Charles

We have sent everything to First American and here is what they said:

The property line of Two D's property is the centerline of the eastern wall of our property. I have no problem insuring up to that point. This area between the centerline of the wall and the eastern boundary of the west half of our lots was conveyed out in Deed Book 21, Page 339. We would need to run a search on the East half to determine who the owner is. It appears that the City did not get that portion in their deed recorded in Book 80, Page 536. Therefore, title may be held by a predecessor in title.

Please let me know if you have any questions.

Thanks!



Ida W. Garrett
Novak Law Group, PLLC
402 Reid Avenue
Port St. Joe, FL 32456
P. (850) 229-4700
F. (888) 806-7775

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If you received this email as a commercial message and would like to opt out of future commercial messages, please let us know and we will remove you from our distribution list.

Thank you.

FAFLD



First American

Schedule BI

ALTA Commitment for Title Insurance

ISSUED BY

First American Title Insurance Company

File No: 1054-5921567

Issuing Office File Number: 22925

SCHEDULE B-I

Requirements

All of the following Requirements must be met:

1. The Proposed Insured must notify the Company in writing of the name of any party not referred to in this Commitment who will obtain an interest in the Land or who will make a loan on the Land. The Company may then make additional Requirements or Exceptions.
2. Pay the agreed amount for the estate or interest to be insured.
3. Pay the premiums, fees, and charges for the Policy to the Company.
4. Documents satisfactory to the Company that convey the Title or create the Mortgage to be insured, or both, must be properly authorized, executed, delivered, and recorded in the Public Records.
 - a. **Duly Authorized Quit Claim Deed from City of Port St. Joe to TWO D'S LLC, a Florida limited liability company, conveying the Land. (as to Parcel 2 only)**
 - b. Warranty Deed from TWO D'S LLC, a Florida limited liability company (as to Parcel 1) and the City of Port St. Joe (as to Parcel 2), to Beyond Bayside, LLC, a Florida limited liability company. In connection with said deed, we will further require regarding the grantor:
 - i. Production of a copy of the articles of organization and operating agreement if adopted, with an affidavit affixed thereto that it is a true copy of the articles of organization and operating agreement, and all amendments thereto (the "Enabling Documents"), and that the limited liability company has not been dissolved;
 - ii. That said deed shall be executed by all of the members, unless the articles of organization provide that the company shall be governed by managers, then said deed shall be executed by all of the managers;
 - iii. If the Enabling Documents authorize less than all of the members, or managers as the case may be, to execute a conveyance, then said deed may be executed by such members or managers as are authorized by the articles of organization and operating agreement to execute a conveyance, together with any documentary evidence which may be necessary to show the authority of the parties executing the deed to bind the limited liability company;
 - iv. Should any member, or manager if applicable, be other than a natural person, we will require proof of good standing as well as documentation of authority of the person to

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execute documents on its behalf;

v. Certificate from the Secretary of State (or other governmental agency designated for the filing of the Enabling Documents) of said limited liability company's domicile, showing the limited liability company to have been formed prior to the date of acquisition, together with proof as to the current status of said limited liability company;

vi. Documentary evidence in recordable form, showing compliance with all requirements regarding conveying company property contained in the Enabling Documents; and

vii. The Company reserves the right to amend the commitment, including but not limited to, the addition of further requirements and/or exceptions as it deems necessary based upon a review of any of the documentation required above.

- c. Mortgage from Beyond Bayside, LLC, a Florida limited liability company, to the Proposed Insured encumbering the Land. In connection with said mortgage, we will further require:
- 1) Production of a copy of the articles of organization and regulations, if adopted, with an affidavit affixed thereto that it is a true copy of the articles of organization and regulations, and all amendments thereto, and that the limited liability company has not been dissolved;
 - 2) That said mortgage shall be executed by all of the members, unless the articles of organization provides that the company shall be governed by managers, then said mortgage shall be executed by all of the managers, unless said articles of organization and regulations, show no limitation on the authority of one member, or one manager, if applicable, to execute a mortgage;
 - 3) Should any member, or manager, if applicable, be other than a natural person, we will require proof of good standing as well as documentation of authority of the person to execute documents on its behalf;
 - 4) Certificate of Organization from the Secretary of State, showing the limited liability company to have been formed prior to the date of acquisition, together with proof as to the current status of said limited liability company;
 - 5) Satisfactory evidence of compliance with all requirements regarding encumbering company property contained in the articles of organization and regulations, if adopted; and
 - 6) The Company reserves the right to make such further requirements as it deems necessary after review of any of the documentation required above.

5. Satisfactory verification from appropriate governmental authorities that any and all unrecorded Special Taxing District Liens, City and County Special Assessment Liens, MSBU Assessment Liens, Impact Fees, and Water, Sewer and Trash Removal Charges, have been paid.

6. Proof of payment of taxes and assessments for the year 2021, and prior years, plus any penalties and interest.

Note: The following is for informational purposes only and is given without assurance or guarantee: 2021 taxes show **PAID**. The gross amount is \$1,425.20 for Tax Identification No. 04801-000R (Parcel 1).

Note: The following is for informational purposes only and is given without assurance or guarantee: 2021 taxes show **PAID**. The gross amount is \$0.00 for Tax Identification No. 04803-000R (Parcel 2).

NOTE: Because the land appears of record to be unencumbered, the Company requires that the affirmative declarations of the title affidavit, which includes a representation that there are no mortgages or other liens against the land whether recorded or not recorded, be properly emphasized before execution. Just as in all transactions, every seller/borrower must be encouraged to disclose any off record encumbrance, lien, or other matter that may affect title before the Company is willing to rely upon the representations contained within the title affidavit.

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NOTE: The following conveyance(s) have been recorded within the last 24 months:

None

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| | |
|---|--|
|  <p>First American</p> <p>Schedule BII</p> | <p>ALTA Commitment for Title Insurance</p> <p>ISSUED BY</p> <p>First American Title Insurance Company</p> <p>File No: 1054-5921567</p> |
|---|--|

Issuing Office File Number: 22925

SCHEDULE B-II

Exceptions

THIS COMMITMENT DOES NOT REPUBLISH ANY COVENANT, CONDITION, RESTRICTION, OR LIMITATION CONTAINED IN ANY DOCUMENT REFERRED TO IN THIS COMMITMENT TO THE EXTENT THAT THE SPECIFIC COVENANT, CONDITION, RESTRICTION, OR LIMITATION VIOLATES STATE OR FEDERAL LAW BASED ON RACE, COLOR, RELIGION, SEX, SEXUAL ORIENTATION, GENDER IDENTITY, HANDICAP, FAMILIAL STATUS, OR NATIONAL ORIGIN.

The Policy will not insure against loss or damage resulting from the terms and provisions of any lease or easement identified in Schedule A, and will include the following Exceptions unless cleared to the satisfaction of the Company:

1. Defects, liens, encumbrances, adverse claims or other matters, if any, created, first appearing in the public records or attaching subsequent to the Effective Date but prior to the date the proposed insured acquires for value of record the estate or interest or mortgage thereon covered by this Commitment.
2. Any rights, interests, or claims of parties in possession of the land not shown by the public records.
3. Any encroachment, encumbrance, violation, variation or adverse circumstance affecting the Title that would be disclosed by an accurate and complete land survey of the land.
4. Any lien, for services, labor, or materials in connection with improvements, repairs or renovations provided before, on, or after Date of Policy, not shown by the public records.
5. Any dispute as to the boundaries caused by a change in the location of any water body within or adjacent to the land prior to Date of Policy, and any adverse claim to all or part of the land that is, at Date of Policy, or was previously under water.
6. Taxes or special assessments not shown as liens in the public records or in the records of the local tax collecting authority, at Date of Policy.
7. Any minerals or mineral rights leased, granted or retained by current or prior owners.
8. Taxes and assessments for the year 2022 and subsequent years, which are not yet due and payable.

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| | | |
|------------------------|--------------|--|
| Form 5030012 (5-16-17) | Page 8 of 10 | <div style="font-size: 2em; margin-bottom: 5px;">24</div> ALTA Commitment for Title Insurance (8-1-16) with Florida Modifications Florida |
|------------------------|--------------|--|



First American

Schedule BII (Cont.)

ALTA Commitment for Title Insurance

ISSUED BY

First American Title Insurance Company

File No: 1054-5921567

NOTES FOR STANDARD EXCEPTIONS: Standard Exceptions for parties in possession, for mechanics liens, and for taxes or special assessments not shown as liens in the public records shall be deleted upon receipt of an acceptable Non-Lien and Possession Affidavit establishing who is in possession of the lands, that there are no liens or encumbrances upon the lands other than as set forth in the Commitment, that no improvements to the lands have been made within the past 90 days or are contemplated to be made before closing that will not be paid in full, and that there are no unrecorded taxes or assessments that are not shown as existing liens in the public records. Any Policies issued hereunder may be subject to a Special Exception for matters disclosed by said affidavit.

Standard Exception(s) for questions of survey may be deleted upon receipt and review of a properly certified Survey meeting the Florida Minimum Technical Standards for all land surveys dated no more than 90 days prior to closing or such other proof as may be acceptable to the Company. Any Policies issued hereunder may be subject to a Special Exception for matters disclosed by said survey or proof.

9. Restrictions, dedications, conditions, reservations, easements and other matters shown on the plat of CITY OF PORT ST. JOE, as recorded in, on file in the Official Records of Gulf County, Florida, but deleting any covenant, condition or restriction indicating a preference, limitation or discrimination based on race, color, religion, sex, handicap, familial status or national origin to the extent such covenants, conditions or restrictions violate 42 USC 3604(c).
10. Reservations contained in the Deed from the Trustees of the Internal Improvement Fund of the State of Florida recorded in Deed Book 9, Page 379.
11. Rights of others in and to any party walls located on the subject property.

Note: All of the recording information contained herein refers to the Public Records of GULF County, Florida, unless otherwise indicated. Any reference herein to a Book and Page or Instrument Number is a reference to the Official Record Books of said county, unless indicated to the contrary.

Searched by: / - -

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First American

Exhibit A

ISSUED BY

First American Title Insurance Company

File No: 1054-5921567

Issuing Office File Number: 22925

The land referred to herein below is situated in the County of GULF, State of Florida, and described as follows:

PARCEL 1:

The Westerly one-half of Lots Two (2) & Four (4), Block Twenty-four (24), according to the official map of the City of Port St. Joe, Florida, as same appears on file in the Office of the Clerk of the Circuit Court, Gulf County, Florida, subject to Party Wall rights heretofore granted to A. L. Ward appearing of record in Gulf County Deed Book 21, Page 339 and being the same property described in ORB 64, page 324 and ORB 86, Page 912.

Parcel 2:

The Westerly 1.6 feet of the Easterly one-half of Lots Two (2) & Four (4), Block Twenty-four (24), according to the official map of the City of Port St. Joe, Florida, as same appears on file in the Office of the Clerk of the Circuit Court, Gulf County, Florida.

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ORDINANCE NO. : 598

AN ORDINANCE OF THE CITY OF PORT ST. JOE, FLORIDA, AMENDING ORDINANCE 597 TO EXCLUDE REID AVENUE IN PORT ST. JOE, FLORIDA FROM THE AREAS IN PORT ST. JOE WHERE “MOBILE FOOD DISPENSING VEHICLES” MAY OPERATE; PROVIDING FOR THE REPEAL OF ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Governor of the State of Florida signed into law the Occupational Freedom and Opportunity Act (SB474/HB1171) (“Act”), which became effective on July 1, 2020; and

WHEREAS, the Act created Florida Statutes Section 509.102-Mobile Food Dispensing Vehicle (“MFDV”) preemption in which a municipality, county or other local government entity may not require a separate license, registration, permit or fee from MFDV’s and may not prohibit MFDV’s from operating within the entirety of the jurisdiction; and

WHEREAS, the City, in response to Section 509.102 Florida Statutes and two public workshops wherein they elicited input from the public, enacted City of Port St. Joe Ordinance 597; and

WHEREAS, after the enactment of Ordinance 597 the City has determined that it is in the best interests of the health, safety, and welfare of the residents of and visitors to Port St. Joe to amend Ordinance 597 as set forth below; and

NOW THEREFORE, be it enacted by the City Commission of the City of Port St. Joe, Florida, that:

1. Port St. Joe Ordinance 597 shall be amended as follows:

Section 3, Paragraph 4 (a) shall now state: “MFDVs may operate on parcels of real property with existing, active commercial use in “Mixed Use” zoning districts. However, MFDVs shall be prohibited on all parcels of real property located on Reid Avenue, with the exception of permitted special events as set forth in Ordinance 597. Vacant, undeveloped lots/parcels or non-active commercial use areas are also not eligible for MFDV operation.

2. All other provisions of Port St. Joe Ordinance 597 not amended herein shall remain in full force and effect as written in said Ordinance.
3. All ordinances or parts of ordinances in conflict herewith are hereby repealed.
4. If a court of competent jurisdiction shall hold any pf the provisions of this Ordinance invalid the remaining provisions shall remain in full force and effect.
5. This Ordinance shall take effect immediately upon its final adoption by the City Commission of Port St. Joe, Florida.

PASSED AND ADOPTED BY THE CITY COMMISSION OF PORT ST. JOE, FLORIDA THIS _____ DAY OF _____ 2022.

**BOARD OF CITY COMMISSIONERS
PORT ST. JOE, FLORIDA**

REX BUZZETT
MAYOR-COMMISSSIONER

ATTEST:

CHARLOTTE PIERCE, CITY CLERK

APPROVED AS TO FORM:

CLINTON T. McCAHILL, CITY ATTORNEY

Current City Projects 6/21/22

- Maddox Park Drainage- Need more info. from engineer to bid and direction from the Board
- Clifford Sims Park Repairs- The Bids have been sent to FEMA/FDEM for approval
- Maddox Park Gazebo- Project has been rebid, waiting on FEMA/FDEM Approval
- Centennial Bldg. Rehab- Grant Approved
- Lighthouse Complex Rehab- Grant Approved
- Lighthouse Painting- Bid Awarded
- Core Park Stage, Splash Pad, & Restroom- Was not Approved
- Sewer Rehab. CDBG-DR- Grant Funding Approved 5/21, Grant Agreement Received, working on compliance to begin.
- City Hall Complex- Working on USDA Grant/Loan Docs
- Community Garden- Lease Agreement signed
- First Street Paving from First Street to Hwy 71 SCOP- 6/7/22 Agenda
- Long Ave Water/Sewer- Under Construction
- Long Ave. Paving- Working on Bid Specs
- Ave. C, D, & Dr. Joe Parking Lot Paving- Under Design
- Dooder Parker Park- Outdoor Exercise Equipment & Disc Golf Improvements- Equipt. has been received, waiting on concrete pads to be poured
- Washington Gym Complex- Outdoor Exercise Equipment & Disc Golf Course- Equipt. Has been received, waiting on concrete Pads to be Poured
- Haven Road & Sea Grass Circle Sewer- Working on Design
- New Boat Ramp Access Road- 6/7/22 Agenda
- Washington Gym Sidewalk Cover- Under Construction
- Beacon Hill Sewer- Task order signed for design by Dewberry, Working on an interlocal agreement for the Lift Station location & ESAD Sewer Purchase



370 W. Burgess Rd. – Pensacola, Florida – 32503
Office (850) 432-0334 / Butch Branton Cell (850) 393-7686

June 15, 2022

John Grantland - Director of Public Works
The City of Port St. Joe
1002 10th Street
Port St. Joe, Florida 32456

Re: Residential Simplex Sewage Grinder Lift Station Packages
Price Increase Request

John,

I understand that the Board Members refused our request for a 10% increase to the simplex grinder lift station packages at the last meeting.

As advised in last correspondence, we have had material price increases totaling \$255.00 for each simplex grinder package in the past 2 months. Overall we have had a 30% increase from the start of the pandemic and supply chain problems to our current inflationary/fuel price issues. The 2.5% yearly increase allowed in the original Contract is not enough. We have absorbed as much as we can afford to absorb. We are again requesting that the price per unit increase from current \$2,437.00 to \$2,693.00, approximately 10%, to help us off set the higher costs. 10% is the minimum to allow us to keep serving The City of Port St. Joe with the service you have grown to expect. If we cannot get the price increase we will be forced to withdraw from the Contract.

We would appreciate your consideration and and would be happy to meet and discuss. Please do not hesitate to call me if I can answer any questions.

BB

Respectfully,
F.D. "Butch" Branton
For Pump and Process Equipment, Inc.
850.393.7686, Cell
butch@pumpandprocess.net





524 E First St • Port Saint Joe, FL 32456-1768 • Phone: 850-247-1130

Josh Baxley
Phone: 850-693-2181

Job Address:
Kenny Mill Rd
Port St Joe, FL 32456

Print Date: 6-10-2022

Proposal for PSJ Headworks Pump Slab

Attached see our updated proposal for the PSJ Headworks Pump Slab. This includes all materials and labors as specified by Southeastern Consulting Engineers Inc. This does not include: testing of concrete, compaction testing, permit and inspection fees. If permits and inspections are required there will be additional charges added to your invoice.

Project number: 22-167-04 dated: 5/18/22. Any questions please let us know.

| Items | Cost Type | Qty/Unit | Unit Price | Price |
|---------------------------------------|-----------|----------|---------------|--------------------|
| 2000 - 2999 Excavation and Foundation | | | | \$46,750.00 |
| -- | | 5 hours | \$125.0000 | \$625.00 |
| Equipment Operator | | | | |
| -- | | 1 | \$1,875.0000 | \$1,875.00 |
| 2120 - Rough grading | | | | |
| -- | | 1 | \$35,000.0000 | \$35,000.00 |
| 2110 - Concrete block | | | | |
| -- | | 1 | \$6,000.0000 | \$6,000.00 |
| 2105 - Rebar and reinforcing steel | | | | |
| -- | | 1 | \$3,250.0000 | \$3,250.00 |
| 2100 - Footings and foundation | | | | |
| 1000 - 1999 Preparation Preliminaries | | | | \$192.50 |

| | | | |
|-----------------------------|---|------------|----------|
| -- | 1 | \$192.5000 | \$192.50 |
| Portable Toilet | | | |
| No Building Permit required | 1 | \$0.0000 | \$0.00 |
| 1010 - Building permits | | | |

Total Price: \$46,942.50

I confirm that my action here represents my electronic signature and is binding.

Signature:

Date:

Print Name:



524 E First St • Port Saint Joe, FL 32456-1768 • Phone: 850-247-1130

Josh Baxley
Phone: 850-693-2181

Job Address:
Kenny Mill Rd
Port St Joe, FL 32456
Print Date: 6-10-2022

Proposal for PSJ Headworks pump slab with Railings

Attached see our updated proposal for the PSJ Headworks Pump Slab with railings. This includes all materials and labors as specified by Southeastern Consulting Engineers Inc. This does not include: testing of concrete, compaction testing, permit and inspection fees. If permits and inspections are required there will be additional charges added to your invoice.

Project number: 22-167-04 dated: 5/18/22. Any questions please let us know.

| Items | Cost Type | Qty/Unit | Unit Price | Price |
|------------------------------------|-----------|----------|---------------|-------------|
| -- | | 5 hours | \$125.0000 | \$625.00 |
| Equipment Operator | | | | |
| -- | | 1 | \$1,875.0000 | \$1,875.00 |
| 2120 - Rough grading | | | | |
| -- | | 1 | \$35,000.0000 | \$35,000.00 |
| 2110 - Concrete block | | | | |
| -- | | 1 | \$6,000.0000 | \$6,000.00 |
| 2105 - Rebar and reinforcing steel | | | | |
| -- | | 1 | \$3,250.0000 | \$3,250.00 |
| 2100 - Footings and foundation | | | | |
| -- | | 1 | \$192.5000 | \$192.50 |
| Portable Toilet | | | | |

| | | | |
|----------------|----------|---------------------|-------------------|
| Railing | 1 | \$9,900.0000 | \$9,900.00 |
| 6450 - Decks | | | |

Total Price: \$56,842.50

I confirm that my action here represents my electronic signature and is binding.

Signature:**Date:****Print Name:**



HURRICANE MICHAEL

HOUSING REPAIR & REPLACEMENT PROGRAM AWARD NOTIFICATION LETTER

12/3/2021

FL-HM18-234652

Shannon Hardy
425 Stebel Dr
Wewahitchka, FL 32465

SUBJECT: AWARD NOTIFICATION LETTER – MANUFACTURED HOUSING UNIT (MHU)

RE: 425 Stebel Dr Wewahitchka FL 32465

Dear Shannon,

Thank you for your participation in the Rebuild Florida Housing Repair and Replacement Program (HRRP) for Hurricane Michael. Your application has been reviewed and your property has been assessed as part of the process to determine the benefit that you will receive. On behalf of Rebuild Florida, this is an official notification that your property has been deemed eligible to receive assistance for Replacement because the age of your mobile home is more than five years old or has \$15,000 worth of eligible repairs (including hard and soft construction costs). Below are the details for the next steps through the award process.

The next step in the HRRP process will be the program assignment of a construction contractor to work on your property. We will notify you when this has been completed and contact you to schedule a meeting to sign your program contract. We will provide you with your assigned contractor's contact information, along with information about the project and timeline at the contract signing.

If you have received previous disaster assistance to repair Hurricane Michael damages, Rebuild Florida must take these funds into account when your final grant amount is determined. Any previous assistance that cannot be documented as having been spent on the repair of your structure or on another eligible use will be assessed as a Duplication of Benefits (DOB). If Duplication of Benefits are assessed, this will result in a requirement that you contribute funding to complete the repair, reconstruction, or replacement of your property. If applicable, you will be required to submit this funding prior to the contract signing meeting. These funds will be held in an escrow (temporary holding account) account for your benefit. Rebuild Florida will use your escrowed funds to pay for your project before paying any grant funds on your behalf.

Grants Updated- 6/21/22

| Title | Amount | Status |
|--|----------------------|---|
| NWFWMD/NERDA | \$971,850 | Draft Stormwater Master Plan Complete. Water Quality portion is on hold. |
| FDOT/SCOP | \$397,375 | Application for resurfacing of first Street from Hwy 98 to Hwy 71. Approved for 21/22 funding |
| FEMA PA | \$9,778,787 | Damage from Hurricane Michael |
| FDEM | \$660,943 \$5,000 | Hazard Mitigation. Elevation of (12) lift stations and switch gear for Washington Gym Generator Power. Submitted 3/6/20. 25% match. |
| FRDAP | \$100,000 | Applied for (2) grants on 10/15/20. Washington Gym Complex and Dodder Parker Park for exercise equipment, playground Equip. & Disc Golf. Grants approved 7/21 Waiting on State Approval to Award Bids |
| FDEP/SRF | \$4,537,600 | Application submitted for Construction of Long Ave. Sewer Line and Lift Station. Grant \$3,630,080 and Loan \$907,520 Combo 80/20. Approved, Notice of Award has been issued. |
| Historic Resources/Hurricane Michael | \$497,495 | Centennial Bldg. Rehab. Grant awarded, waiting on a contract . No Match. |
| CDBG-DR | \$9,996,000 | Sewer Rehab- City Wide. Approved 5/21. |
| CDBG-DR | \$8,566,469 | Police/Fire Station. Application not approved. Re-submitted in Round two of funding on 9/15/21. Application not approved. |
| CDBG-DR | \$4,987,330 | Intelligent Stormwater on MLK-FAMU. Application not approved. |
| FDOT/SCOP | TBD | Niles Rd. from Garrison to Long Ave Re-surfacing. Approved, waiting on Grant Agreement. |
| National Park System/Hurricane Michael | \$83,000 | Washington Gym Rehabilitation. Submitted by UF. Approved and will be administered thru the State of Florida Division of Historical Resources |
| Historic Resources/Hurricane Michael | \$327,707 | Cape San Blas Lighthouse Complex. Approved with no match |
| USDA | \$4,000,000 | Potential 65% loan/35% grant for new Government Complex |
| COVID-19 Rescue Plan | \$1,786,545 | Grant Agreement signed 9/15/21. |
| FDEO | \$675,426.00 | Commercial District Waterline Replacement. Grant Application submitted 1/2022. Grant Approved 4/8/22. |
| FDEP Water Protection Funds | \$965,000 | System Wide Septic to Sewer for 175 connections. Grant Application approved 11/10/21. Accepting Applications for service. |
| FDEP Water Protection Funds | \$4,300,000 | Beacon Hill Sewer. Grant Application Approved 11/9/21. Dewberry is working on the Design. |
| FDEP Water Protection Funds | \$1,834,401.60 | Pipe Replacement under the 10 th Street Park. Grant Application submitted 7/15/21. Was not approved. |

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|---------------------------|--------------|---|
| CDBG- DR Phase II | \$6,654,566 | Road & Stormwater Repairs. Application submitted 9/15/21. Application not approved. |
| FDEP | \$218,895 | Resilient Florida (Study of PSJ). Submitted 8/30/21, Working with UF Approved, waiting on Grant Agreement |
| FRDAP | \$150,000 | Core Park Splash Pad, 25% City Match. Submitted 10/14/21. Was not approved. |
| Legislative Appropriation | \$500,000 | Core Park Splash Pad, Rest Room, & Stage. Was not Approved. |
| FDOT/SCOP | \$575,417.65 | Application for re-surfacing Allen Memorial submitted 3/22 |
| | | |

**RFQ # 2022-01 Request for Qualifications for Engineering Services for
Community Development Block Grants (CDBG-DR)**

Friday, June 10, 2022

3:05 P.M.

City Commission Conference Room

VENDOR

*Anchor C&S
Newberry*

RFQ 2022-01 CDBG-DR Engineering Services

- RFQ Committee Ranking Recommendation
 - #1- Anchor CEI
 - #2- Dewberry