

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT
2775 GARRISON AVENUE, October 4, 2022, at Noon.**

The following were present: Mayor Buzzett, Commissioners Hoffman and Langston. City Manager Jim Anderson, City Clerk Charlotte Pierce, and City Attorney Clinton McCahill were also present. Commissioner Ashbrook was absent and Commissioner Lowry joined the meeting at 12:05 P.M.

CONSENT AGENDA

Minutes

A Motion was made by Commissioner Langston, second by Commissioner Hoffman, to approve the Minutes of the Regular Meeting of September 20, 2022, the Joint City / County Workshop Meeting of September 21, 2022, and the Special Meeting of September 27, 2022. All in favor; Motion carried 3-0.

City Engineer – Josh Baxley

Long Avenue Water / Sewer / Paving –

The Video and sewer lateral cleaning have been completed. Lateral lining will begin on October 10, 2022, and the Long Avenue Paving Project is out for bid.

Commissioner Lowry joined the meeting at 12:05 P.M.

Avenues C, D, and Dr. Joe Parking Lot Paving –

This project is out for bid.

First Street Paving –

Dewberry, City Staff, and Pigott Construction had a pre-construction meeting this morning and Pigott was given a Notice to Proceed effective October 5, 2022.

Downtown Utility Improvements

City Staff is working with SRF for additional funding needed to complete the project.

Beacon Hill Sewer Design

The survey, Master Lift Station capacity design and Low-pressure Sewer System capacity design have been completed. Dewberry will have a Permit Application and Design Set for the Master Lift Station ready for review by the City on October 7, 2022.

Sewer Plant Improvements

Dewberry has assisted the City with submitting a grant application to perform a Facilities Plant Study of the current Wastewater Treatment Plant. Dewberry met with City Staff on September 28, 2022, to discuss the current issues. They will be working with City Staff to determine possible short-term solutions.

City Attorney –

ESAD Sewer, Memorandum of Understanding Update

Mr. McCahill shared that the revised Memorandum of Understanding from the County has not been received as of today, and a conference call is scheduled for tomorrow with the attorney for ESAD. Mr. McCahill spoke with Gulf County Schools Superintendent, Jim Norton, and he and the school board agree on putting the skate park on school property.

Old Business

City Projects

Mr. Anderson noted the progress that is being made on the Maddox Park Gazebo. He also advised that the Avenues C, D, and Dr. Joe Parking Lot Paving Projects are out for bid.

New Business –

SRF Loan Amendment DW230111

A Motion was made by Commissioner Lowry, second by Commissioner Hoffman, to approved the SRF Loan Amendment DW 230111. All in favor; Motion carried 4-0.

Public Works – John Grantland

CDBG-DR Engineering Task Order #2

A Motion was made by Commissioner Hoffman, second by Commissioner Langston, to approve the CDBG-DR Engineering Task Order #2 in the amount of \$146,804.50 with Anchor CEI. All in favor; Motion carried 4-0.

Surface Water Plant –

Mr. McClamma was running the plant. Mr. Anderson shared that there was a break in a 2" line at the plant yesterday that required a Boil Water Notice for Highland View and the Beaches Systems.

Wastewater Plant – Kevin Pettis

Mr. Pettis noted there is 1'10" free board in the lagoon, the 12" pump for the headworks is in service, the plant is still under a Consent Order for the TSS, and the plant is working on issues at the spray fields.

Finance Director – Mike Lacour

FEMA Update

Mr. Lacour has provided more information to FEMA on the Clifford Sims Park Project, the project is moving along, and he is waiting on updates from FEMA on this.

Code Enforcement –

Code Enforcement continues to work on unkept grass in the community, Mr. Anderson encouraged citizens to keep their grass cut, and noted that Code Violation Hearings continue to be held.

Police Department – Chief Richards

Chief Richards asked that officers in his department be given sick leave credit for hours worked. Officers work 12 hours shifts and are only receiving 8 hours credit.

City Clerk – Charlotte Pierce

Clerk Pierce shared that staff continues to work with our grant writers, and staff is busy with compliance reports.

Citizens to be Heard –

Chester Davis, representing the NPSJ PAC, asked for an update on the CRA Director, as they want to apply for grants and need a director to do the paper work. Mr. Anderson reminded Mr. Davis that approximately \$50,000 was ear marked for the PSJRA Budget to cover administrative cost from STANTEC and a new Task Order for \$22,400 has been received as well. There will be a PSJRA Meeting on Tuesday, October 18, 2022, at 11:00 A.M., prior to the City Commission Meeting to discuss these items. The PSJRA Budget for the coming year needs to be adopted.

Mr. Davis invited the Commission to a Community Meeting on October 18, 2022, at 11:00 A.M., that will be held at the Philadelphia Primitive Baptist Church to learn more about the proposed LNG Company that wants to locate here. He stated that his community is concerned about the impacts it could have on them and they want more information on the proposal.

Mayor Buzzett shared that the City has not been given any information on this and there is a meeting, also on October 18, 2022, with the company concerning wanting to locate here.

Ed Long, who has recently moved to Port St. Joe from Lakeland, thanked the Commission for their work in the community and stated that he loves it here.

Tan Smiley asked that the City leave the garbage pick-up times in his neighborhood as they have been. Residents are putting their garbage out in the morning rather than leave it out at night for the bears to go through. Mr. Anderson noted that a change has not been requested by the City and he will follow up on this.

Discussion Items by Commissioners

Neither *Commissioner Langston* nor *Commissioner Lowry* had any other issues to discuss.

Commissioner Hoffman requested that a letter be written to the St. Joe Company concerning the contaminated land that was sold to the City. Mr. Anderson shared the company is looking for a possible land swap to resolve this issue.

Commissioner Hoffman requested that the proposed Skate Park be added to the list of City Projects and asked if FDRAP money could be used for this project.

Mayor Buzzett shared of the community relief effort, including support from Mexico Beach, to provide supplies for the town of Arcadia after the destruction of Hurricane Ian. Plans are to provide a supply drop off location and then take the supplies to Arcadia.

Motion to Adjourn –

There was no other business to come before the Commission and Mayor Buzzett adjourned the meeting at 12:45 P.M.

Approved this 18th day of October 2022.



Rex Buzzett, Mayor

10/18/22

Date



Charlotte M. Pierce, City Clerk

10/18/22

Date