

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY  
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT  
2775 GARRISON AVENUE, November 1, 2022, at Noon.**

The following were present: Mayor Buzzett, Commissioners Ashbrook, Langston, and Lowry. City Manager Jim Anderson, City Clerk Charlotte Pierce, and City Attorney Clinton McCahill were also present. Commissioner Hoffman was absent due to the illness of his mother.

**CONSENT AGENDA**

**Minutes**

A Motion was made by Commissioner Lowry, second by Commissioner Ashbrook, to approve the Minutes of the Regular Meeting of October 18, 2022. All in favor; Motion carried 4-0.

**Introduction of Miss Port St. Joe**

Mrs. Amy Connolly, of the Miss Port St. Joe Organization, introduced Miss Emma Grace Burke as the 2023 Miss Port St. Joe. Miss Burke thanked the Commission for having her today, shared her ideas of the upcoming year, and offered to help with any City project.

**City Engineer – Josh Baxley**

*Long Avenue Water / Sewer / and Paving RFP 2022-15*

Lateral lining is underway, the contractor is working down Long Avenue and expects to be complete in approximately two weeks.

A Motion was made by Commissioner Lowry, second by Commissioner Ashbrook, to approve RFP 2022-15 with North Florida Construction in the amount of \$952,428.00 for the Base Bid and Alternates. All in Favor; Motion carried 4-0.

*Avenues C, D, and Dr. Joe Parking Lot Paving, RFP 2022-16*

A Motion was made by Commissioner Ashbrook, second by Commissioner Langston, to approve RFP 2022-15 the Base Bid of American Sand in the amount of \$449,499.70 and to ask if they will meet the Alternate Bid of North Florida Construction in the amount of \$145,257. If they will, the entire packet will be awarded to American Sand. If they are unable to meet the quote, Alternate I Phase of the project will be rebid. All in favor; Motion carried 4-0.

*First Street Paving –*

This project is under construction.

*Beacon Hill Sewer Design –*

The Lift Station Permit was received on October 24, 2022. Dewberry is currently preparing the bid package for submittal to the City for delivery by November 10, 2022.

*Roof Inspections Task Order –*

A Motion was made by Commissioner Lowry, second by Commissioner Ashbrook, to approve a Task Order with Dewberry Engineers for Building Structural Inspections of the Washington Gym,

the City Fire Station, and the outbuildings (WIG Building, Work Force Center, and Museum) near the Washington Gym in the amount of \$15,900. All in favor; Motion carried 4-0.

### **City Attorney –**

#### *ESAD Sewer, Purchase Agreement and Memorandum of Understanding Update*

Attorney McCahill shared that Mr. Seifert did not sign the agreement by October 31, 2022.

Mr. McCahill feels that they are close on an agreement and asked that the Motion of October 18, 2022, in Section 3 - Time for Acceptance, Effective Date, Computation of Time – to insert the date of October 31, 2022, be rescinded.

A Motion was made by Commissioner Ashbrook, second by Commissioner Lowry, to rescind the Motion of October 18, 2022, in Section 3- Time for Acceptance, Effective Date, Computation of Time – to insert the date of October 31, 2022. All in favor; Motion carried 4-0.

#### *Clifford Sims Park Agreement*

This was Tabled due to the absence of Commissioner Hoffman.

Mr. McCahill shared that the agreement has been received from the St. Joe Company for their contribution of \$5,000 per year for 5 years to help with the upkeep of the park area.

Mr. McCahill has not received the requested opinion from the Florida Attorney General concerning the issue of traversing the water in the marina.

### **Old Business**

#### *City Projects*

Mr. Anderson shared that projects are moving along.

#### *Hurricane Ian – Mayor Buzzett*

Mayor Buzzett shared that people in South and Central Florida are suffering, there is still the opportunity to send monetary contributions to help them, and to please continue praying for those impacted by Hurricane Ian. He noted that contributions will be given to Samaritan's Purse and a representative of that organization will come for the presentation. Approximately \$25,000 had been raised thus far for the hurricane victims.

### **New Business –**

#### *Reid Avenue Sidewalks*

Mr. Anderson noted that it would cost approximately \$4,560 for sidewalk improvements near Bay Breeze Antiques and that the intersections could use some help as well. He asked that the Commissioners look at the Intersections and get back with him on their thoughts.

#### *Vulnerability Assessment Grant Sub-Contract*

A Motion was made by Commissioner Ashbrook, second by Commissioner Langston, to approve the Vulnerability Assessment Grant Sub-Contract with the University of Florida in the amount of \$218,895. All in favor; Motion carried 4-0.

## **Public Works –**

### *Wastewater System Evaluation Task Order*

Mr. Grantland stated this was based on the ESAD purchase and did not require any action at this time.

## **Surface Water Plant –**

A Motion was made by Commissioner Ashbrook, second by Commissioner Lowry, to award the Re-Bid of RFP 2022-13 Sodium Hypochlorite to Odyssey in the amount of \$1.45 per gallon. All in favor; Motion carried 4-0.

## **Wastewater Plant – Kevin Pettis**

Mr. Pettis shared that the plant did well on the audit, he is still working on the permit modification because of a survey glitch, discharging will begin this month, there is 1 and 1/2' of free board in the pond, and they are happy with the welding work that was done last month.

## **Finance Director – Mike Lacour**

### *FEMA Update*

Mr. Lacour noted that FEMA has requested more detailed information on the bid and the project is moving through the chain. Currently, the observation deck at Clifford Sims Park is in Step 6 of 8.

## **Code Enforcement –**

Mr. Anderson shared that hearings were held last week, we are waiting on Orders from the hearings, and the county will assist with the demolition of two homes.

## **Police Department – Chief Richards**

Chief Richards reported that the Ghosts on the Coast event was a great success, there was a huge turn out and everything went well.

## **City Clerk – Charlotte Pierce**

Clerk Pierce reported that City Staff continues to work with our grant writers on funding possibilities, and reminded the Commissioners of the Christmas Parade on Saturday, December 10, 2022. Mayor Buzzett stated that last week he read a statement and wanted to make sure that Chester Davis understood that it was not directed to him.

## **Citizens to be Heard –**

*Chester Davis* asked about a signed contract with Stantec for a CRA Director. PSJRA Chairman Eric Langston stated that the contract has not been received, but he expects to have it this week.

Mr. Davis read a prepared statement concerning the NPSJ PAC. A copy of the prepared statement was not provided to the clerk.

*Candy Nesemeier* asked Commissioner Lowry if he had been able to learn more about the Nopetro Project. Commissioner Lowry responded that what he had learned was provided by Gulf County EDC Director Jim McKnight.

*Marvin Davis* mentioned that during heavy rains there are issues with the Washington Gym grounds. John Grantland noted there are funds in the current budget for improvements in the gazebo area.

Mr. Davis also asked about Gateway Apartments. Commissioner Langston responded that he has met with property staff, there are still unoccupied hurricane damaged units, and there are vacant units that are not being filled.

### **Discussion Items by Commissioners**

*Commissioner Langston* shared that the PSJRA Contract with Stantec will be forthcoming, letters have been sent to churches in North Port St. Joe asking they place a member from their church on the Citizens Advisory Board, and invitations have been extended to community groups to have a representative from their organization. He encouraged people to get involved and noted the next PSJRA Meeting will be held on Tuesday, November 15, 2022, at 11:00 A.M., prior to the City Commission Meeting.

*Commissioner Ashbrook* cautioned the Commissioners when dealing with the new workforce housing project representatives to remember the current Gateway Apartments were projected to be town homes and are now apartments only.

*Commissioner Lowry* reminded everyone that we will not know the full global impact of the LNG Project until it is brought to the City for a Development Order.

*Mayor Buzzett* shared that he and Mr. Anderson met with Representative Jason Shoaf last week to discuss the easement challenges that Oikos are encountering with Duke Energy. He noted that Oikos is doing a great job.

*Marvin Davis* asked if there have been any updates on the proposed housing project on Highway 71. Mayor Buzzett responded that he had not heard anything and that it was not a City project.

### **Motion to Adjourn –**

There was no other business to come before the Commission and Mayor Buzzett adjourned the meeting at 1:00 P.M.

Approved this 15<sup>th</sup> day of November 2022.

  
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Rex Buzzett, Mayor

11/15/22  
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Date

  
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Charlotte M. Pierce, City Clerk

11/15/22  
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Date