

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT
2775 GARRISON AVENUE, April 18, 2023, at Noon.**

The following were present: Mayor Buzzett, Commissioners Hoffman, and Langston. City Manager Jim Anderson, City Clerk Charlotte Pierce, and City Attorney Clinton McCahill were also present. Commissioners Ashbrook and Lowry were absent.

CONSENT AGENDA

Minutes

A Motion was made by Commissioner Hoffman, second by Commissioner Langston, to approve the Minutes of the Regular Meeting of April 4, 2023. All in favor; Motion carried 3-0.

City Engineer – Josh Baxley

Long Avenue Resurfacing and Williams Avenue Parking

Drainage piping is completed, patching will be completed this week. Once the patching is completed, the contractor will begin preparing and paving driveway turnouts, paving the NAPA parking area, demolishing, and paving the Long Avenue Baptist Church parking area. A time extension has been given until June 3, 2023, for additional time of packing the patches.

Resurfacing of the trail in Maddox Park and paving of the parking lot will begin shortly.

Avenues C & D Paving

Striping is scheduled for April 19, and April 20, 2023.

First Street Paving

Pigott finished milling yesterday, paving should start today and finish by Thursday. Striping will be completed approximately 14 days after paving is completed.

Beacon Hill Sewer Design

FDEP and FDOT Permit Applications for the low-pressure system were submitted to the respective agencies last week. Dewberry is currently working on the bid packet.

City Attorney

Mr. McCahill did not have anything specific for the Commission.

Old Business

City Projects

Mr. Anderson shared that approval has been received from the St. Joe Company for the new parking lot by CVS.

There has been no update on the fish cleaning station.

New Business –

Community Garden – Kim Miller

Ms. Miller encouraged the Commissioners to participate in the Earth Day activities on April 22, 2023, from 9-1. She provided some pictures of illegal dumping near the Community Garden and asked for help to stop it. The property belongs to the St. Joe Company and Mr. Anderson will ask for their assistance.

Public Works – John Grantland

RFP 2023-04 ESAD Sewer Repairs (Handout, Bids Closed 4/14/23)

City Staff is working with the apparent low bidder to value engineer this project as all bids were over budget.

Surface Water Plant –

Mr. Anderson noted that 4 manholes on site have been damaged and quotes are being received to make the repairs.

Wastewater Plant – Kevin Pettis

Mr. Pettis advised there is 2' 3" of freeboard in the lagoon, the filters recently replaced are running providing a 100% flow, and the filter replacement is complete.

Finance Director – Mike Lacour

FEMA Update

Mr. Lacour has spoken with our FEMA representative and EHP completed their review on April 11, 2023. Mr. Lacour requested that they expedite this project if possible.

COVID-19 Grant Compliance

The funds must be obligated by December 2024. The Commission has committed \$1 Million to the Sports Complex and \$786,545 to road paving.

Code Enforcement –

903 Sixteenth Street – Demo set for April 24, 2023

James Padgett, III, updated the Commission on what he has been doing at the residence. The structure continues to be substandard and will be demolished on April 24, 2023.

Commissioner Hoffman asked that the record reflect that he had misspoken about substandard structures at the previous meeting.

1310 Long Avenue – Demo set for April 24, 2023

Tim Elder noted the minor repairs that he has made to the property. His structure continues to be substandard and will be demolished on April 24, 2023.

Police Department – Chief Richards

Chief Richards is working on a Parking Ordinance and it is more involved than first thought. He anticipates delivery of the body and dashboard cams this week.

City Clerk – Charlotte Pierce

Grants Update

Clerk Pierce shared that City Staff continues to work on grants, required compliance, and reports.

Citizens to be Heard –

Christy McElroy shared her concerns about parking during ball games and asked that the Police Department monitor the area.

Charles Gathers stated the community was not aware of the COVID-19 funds and asked if there was a way this information could be shared.

Discussion Items by Commissioners

Commissioner Langston thanked the community for the opportunity to serve another term as a Commissioner and stated that he works for the betterment of the entire community.

Commissioner Hoffman did not have any additional information to share with the Commissioners.

Mayor Buzzett stated that he has been approached again about the selling of the City property located on Seventh Street and Woodward Avenue. He asked that Commissioners think about it, and he will bring it up at the May 2, 2023, meeting.

Mayor Buzzett shared that the grand opening of the Marina went well and Congressman Dunn noted the progress the City continues to make since Hurricane Michael.

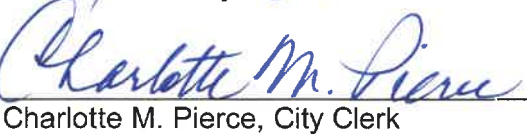
Motion to Adjourn

There was no other business to come before the Commission and Mayor Buzzett adjourned the meeting at 1:12 P.M.

Approved this 2nd day of May 2023.


Rex Buzzett, Mayor

5/2/23
Date


Charlotte M. Pierce, City Clerk

5/2/23
Date