

**July 18, 2023**  
**Budget Workshop**  
**11:00 A.M.**  
**Regular Meeting**  
**12:00 Noon**



## City of Port St. Joe

Rex Buzzett, Mayor-Commissioner  
Eric Langston, Commissioner, Group I  
Steve Kerigan, Commissioner, Group II  
Brett Lowry, Commissioner, Group III  
Scott Hoffman, Commissioner, Group IV

[All persons are invited to attend these meetings. Any person who decides to appeal any decision made by the Commission with respect to any matter considered at said meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The Board of City Commission of the City of Port St. Joe, Florida will not provide a verbatim record of this meeting.]

# BOARD OF CITY COMMISSION

Regular Public Meeting

12:00 Noon

Tuesday July 18, 2023

## Call to Order

## Consent Agenda

### Minutes

- **Special Commission Meeting 7/18/23** **Pages 1-4**

### Planning Board Recommendations

- **Plat Approval Request- Long Ave. Partners LLC** **Pages 5-16**  
**Parcel #05324-000R**

### City

#### Engineer

- **First Street Paving**
- **Long Ave. Paving Pay Request** **Page 17**
- **Beacon Hill Sewer**
- **Downtown Water Line Replacement Phase I**
- **Madison Street Paving**

#### City Attorney

- **Ordinance 602 Parking** **Pages 18-22**
  - **First Reading & Request to Advertise**
- **Demolition Update- 903 16<sup>th</sup> Street & 1310 Long Ave.**

## Old Business

- **City Projects** **Page 23**

## New Business

- **2023-24 Tentative Millage Rate** **Pages 24-27**
- **Letter of Support- Dr. Dusty May** **Pages 28-29**
- **Creative Project Capstone Request- Amos Pittman** **Pages 30-31**

### Public Works

- **RFP 2023-09 Beacon Hill Sewer** **Pages 32-34**

### Surface Water Plant

- **Update**

**Wastewater Plant**

- Update

**Finance Director**

- FEMA- Update
- Audit Report- Update
- Grants Reimbursement- Update

**Code Enforcement**

- Update

**Police Department**

- Update

**City Clerk**

- Grants- Update
- Ghost on the Coast & Christmas Parade Update

**Pages 35-36**

**Citizens to be Heard**

**Discussion Items by Commissioners**

**Motion to Adjourn**

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF CITY  
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT  
2775 GARRISON AVENUE, June 13, 2023, at Noon**

The following were present: Mayor Buzzett, Commissioners Hoffman, Langston, and Lowry. City Manager Jim Anderson, and City Clerk Charlotte Pierce were also present. Commissioners Ashbrook and Lowry were absent. Attorney McCahill joined the meeting at 1:20 P.M.

**CONSENT AGENDA**

**June 6, 2023, Regular Meeting Minutes**

A Motion was made by Commissioner Langston, second by Commissioner Hoffman, to approve the Minutes of the Regular Meeting on June 6, 2023. All in favor; Motion carried 3-0.

**Swearing In of newly Elected Officials, Mayor Buzzett, Commissioners Langston, and Kerigan by Judge McFarland**

Judge Timothy J. McFarland administered the Oath of Office to returning Mayor/Commissioner Rex Buzzett. Mayor Buzzett's wife, Nancy, held the Bible for the ceremony. Mayor Buzzett's sister, Barbara, her husband Jim, and their granddaughter, Meta, joined Mayor Buzzett for the ceremony.

Judge McFarland also administered the Oath of Office to Commissioner Eric Langston. City Clerk, Charlotte Pierce, held the Bible for Commissioner Langston's swearing in ceremony.

Jude McFarland administered the Oath of Office to Commissioner Kerigan. Commissioner Kerigan's wife, Kim, held the Bible for the ceremony and his daughter, Janel, and Marc Singer joined them.

At 12:05 P.M. Mayor Buzzett requested a five-minute recess for visitors that wished to leave the meeting an opportunity to do so.

Mayor Buzzett reconvened the meeting at 12:10 P.M.

**Gulf County Property Appraiser Mitch Burke**

Mr. Burke shared that the preliminary taxable value for the City is \$598,071 for 2023, which is an increase of 29.75% over last year. He noted that Gulf County and the School Board have significant increases as well.

**City Engineer Josh Baxley**

*Long Avenue Paving*

The paving is completed, but the walk through has not been completed. Mr. Baxley noted the issues with Long Avenue and offered several ways to resolve the issue.

After discussion, Commissioner Hoffman requested that the item be Tabled until a solution can be reached.

*First Street Paving*

The contractor is completing the final punch list items.

### *Beacon Hill Sewer*

The lift station has been set along with the manhole and the roof has been installed. The contractor will be back next week prepping for the wet well plumbing and beginning the line work. The low-pressure system is out for advertisement and has a bid date of June 30, 2023.

### *RFP 2023-07 Downtown Water Line Replacement Phase*

A Motion was made by Commissioner Hoffman, second by Commissioner Kerigan, to re-bid this project. All in favor, Motion carried 4-0.

### *Madison Street Paving*

A discussion was held as to the possibility of doing this work when school is out since it involves the road in front of Port St. Joe High School. Mr. Baxley will see if this will be an issue.

### **City Attorney**

Due to a prior commitment, Attorney McCahill joined the meeting at 1:20 P.M. at which time an update was given on the Parking ordinance.

### *Parking Ordinance Discussion*

Attorney McCahill has discussed the Ordinance with Judge McFarland. The City will need to establish a method for receiving the funds generated by a ticket and designate what the collected funds will be spent for.

Mr. McCahill anticipates having the demo information by the next meeting.

### **Old Business**

#### *City Projects*

Mr. Anderson shared that the parking lot by CVS has been finished, some retrofitting has been required for the fish cleaning station to work, and 3 replacement lights have been ordered for Reid Avenue. Merchants are wanting to put lights in the oak trees on Reid Avenue. Power is an issue, Duke Energy stated the sidewalks would have to be taken up to run the needed power, and thoughts are now being directed toward solar power. Joe Whitmer from the Gulf County Chamber of Commerce noted \$5,000 has been given toward the lights and others are checking with solar powered lighting entities to see if they have a solution.

#### *Resilient Florida Grant Program Update – Jeff Carney*

Mr. Carney participated by telephone. He provided an update of the project, invited everyone to their Workshop next week, and noted that funds for this project are provided by FDEP.

Christy McElroy requested that an overview of the project be given at the beginning of the Workshop to which Mr. Carney agreed they would do.

#### *RFP 2023-08 1979 Wheeled Loader*

A Motion was made by Commissioner Langston, second by Commissioner Kerigan, to accept the bid offer from Monolith Construction in the amount of \$750. All in favor; Motion carried 4-0.

### **New Business**

#### *Naming of Florida Forever Property on Highway 98 – Commissioner Hoffman*

Commissioner Hoffman requested that this be Tabled.

Mayor Buzzett reminded the Commissioners that a committee was to be appointed to establish criteria and review recommendations before any more City property is named after any one.

*Historic Cemetery Concerns – Nancy Jones*

Nancy Jones, Susan Wozniak, and Scott Davis shared their concerns about mowing and protecting the Euphorbia telephiodes in the area located across from the Old St. Joseph Historical Cemetery. A modified mowing program will be implemented of cutting twice a year with a higher cut.

*RFP 2023-05 Centennial Building Repairs and RFP 2023-06 Lighthouse Keepers Quarters*

A Motion was made by Commissioner Kerigan, second by Commissioner Hoffman, to reject and rebid with specific language addressing the priorities of each location. All in favor; Motion carried 4-0.

Linda Graham Wood, Operations Manager for the Lighthouse Complex, shared with the Commission her concerns about the Scope of Work for the Keepers Quarters not including some of the more pertinent repairs needed.

*League of Cities Annual Conference*

Consensus was for Commissioner Kerigan to be the voting delegate for the City at the annual conference.

*Planning Board Membership – Mayor Buzzett*

Due to the vacancy created by the resignation of Letha Mathews, there will be a 30-day advertisement for applications to fill the position.

**Public Works – John Grantland**

Mr. Grantland did not have any updates for the Commission.

**Surface Water Plant – Larry McClamma**

Mr. McClamma was running the plant today. Mr. Anderson shared that the plant is running well.

**Wastewater Plant – Kevin Pettis**

In the absence of Mr. Pettis, Mr. Anderson updated the Commission on the meeting with FDEP last Thursday in Pensacola. He noted that it was a very productive meeting concerning the Consent Order and FDEP is requiring a Facilities Plan this month.

**Finance Director – Mike Lacour**

*FEMA Update*

Mr. Lacour has sent the contract to R. J. Gorman for work at Clifford Sims Park.

**Code Enforcement**

Mr. Anderson shared that, with the help of the county, two more unsafe buildings were taken down this week.

**Police Department – Chief Jake Richards**

Chief Richards has been working on the Reid Avenue parking issues and the Ordinance to add enforceable measures to correct the problems. He reiterated Attorney McCahill's comments of earmarking where the collected funds are to be spent.

**City Clerk – Charlotte Pierce**

*Grants*

*Clerk Pierce did not have any updates for the Commission.*

**Citizens to be Heard –**

*Christy McElroy* again questioned when, where, and what time the Port Authority meets as she has not been able to get any of this information from their website or other inquires. It was suggested that she contact Tom Gibson as he is the attorney for the Port St. Joe Port Authority and provides the notices.

She also shared that, in her opinion, the solar poles and panels along the bike path do not work and should be removed.

Ms. McElroy once again brought up the LNG Project, the need for an education program, and encouraged the Commissioners to attend the next meeting.

Mayor Buzzett asked if anyone with the LNG Project had reached out to the landowner to see if they were even willing to allow their land to be used for this project. Ms. McElroy responded that they were working on it.

**Discussion Items by Commissioners –**

*Commissioner Hoffman* asked that sails be replaced at Dr. Joe Park, trees be trimmed, and benches added because of the increased activity on Williams Avenue.

*Commissioner Kerigan* thanked the Commissioners for the opportunity to attend the Florida League of Cities Newly Elected Officials Conference last week. He shared that he learned a lot, classes began at 7:30 A.M. and finished at 6:30 P.M. and there was a lot of reviewing done.

He noted the need for infrastructure as our community is growing and that we need to lean on other communities that have been through this and learn from their experiences.

*Commissioner Langston* asked about the gates that are blocking the trail near the community garden. Mr. Anderson has spoken with representatives of the St. Joe Company, they will be sending staff to work on the area, but utilities need to be located before they can install new gates.

*Mayor Buzzett* expressed his appreciation to Melissa Watson for organizing a clean up committee for Reid Avenue last Saturday. He has spoken with John Parker, Salt Air Farmers Market, and Mr. Parker realizes they have outgrown their current location and need to relocate. It was suggested that the area behind Goodwill would be an ideal location as water, utilities, and ample parking exist there.

**Motion to Adjourn**

There being no further business to come before the Commission, Mayor Buzzett adjourned the Meeting at 1:48 P.M.

Approved this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

\_\_\_\_\_  
Rex Buzzett, Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Charlotte M. Pierce, City Clerk

\_\_\_\_\_  
Date

Date: July 11, 2023

To: City of Port St. Joe  
Jim Anderson

From: Ralph Rish

Re: The Retreat at Palmetto Bluff

Dear Mr. Anderson,

It is our understanding that the planning board may need some clarification in regards to the final plat submitted for the Retreat at Palmetto Bluff Subdivision and what we are asking for a conditional approvals. Please see the clarifications below.

1. The full "Retreat At Palmetto Bluff" plat shall be submitted but we are only requesting the release of the lot numbers 49-65 and 86-106 for a total of 37 Lots.
2. The remainder of the lots in this plat shall be resubmitted for release in another application after construction of any remaining aspects have been completed.
3. The Homeowner Association (HOA) and Covenants and Restrictions will be completed.
4. The FDEP Permits for Water and Sewer apply to the full completion of both the Cove and the Retreat phases of the Palmetto Bluff Subdivision. A Partial clearance for the Cove portion was completed. The full clearance for the remainder of the entirety of the Palmetto Bluff Subdivision will be approved prior to the release of the requested lots.
5. The proposed upgrades to the Sacred Heart Lift Station that were required as a conditional approval of the Cove Plat have been made and approved by City Staff.
6. The road is proposed to have two (2) 1-inch lifts of asphalt for final completion. Prior to the signing of the plat, one (1) 1-inch lift will be completed. We acknowledge that we will still be responsible for the final lift of asphalt prior to the road dedication to the city.
7. The H.O.A Stormwater Management Facilities certification will be completed prior to the last submittal to release the remaining lots.

If you have any questions, please do not hesitate to contact me.

Sincerely,



Ralph Rish  
RRish@Dewberry.com  
850-227-5137







**CITY OF Port St Joe PLANNING DEPARTMENT**  
**Development Order Application Packet**

**INCOMPLETE SUBMITTALS WILL NOT BE REVIEWED**  
 (The Building Department requires separate forms and fees to obtain building permits)  
**NOTE: THE ADDRESS OF THE PROPERTY MUST BE POSTED PRIOR TO SUBMITTAL.**

1.  X  Two complete sets of plans, drawn to scale.

Including: A site plan with square feet of living, total square feet, impervious surface, and setbacks.

**\*\*Setbacks are measured from the closest overhang to property line\*\***

A site plan showing any protected trees which will be removed from the property. (Protected trees are any trees other than pine larger than 8" in diameter measured 54" from the base of the tree).

Floor plan, indicating all bearing walls, fixtures and exterior hose bibs.

2.  X  Development Order and/or Requirements

3.  N/A  New address application

4.  N/A  Complete City water meter impact form

5.  N/A  Complete driveway permit application

<u> Ralph Rish </u>	<u> 850-227-5137 </u>
<small>Applicant</small>	<small>Telephone Number</small>
<u> Long Avenue (Parcel ID: 06076-015R) </u>	<u> 06/05/2023 </u>
<small>Project Address</small>	<small>Date</small>

*Cbrown@dewberry.com*

(Do not write below this line)

Elevation _____	Land Use District _____	Flood Zone _____	Total Square Feet _____
Connection fees _____	Set Meter fee _____	Account Deposit fee _____	C.A. fee _____
Driveway Permit fee _____	Total Impact fees _____	Water _____	Sewer _____
First Check _____	Second Check _____		
Reviewed by _____	Date _____		

**Development Order Application**  
*(Please refer to City of Port St. Joe's Land Development Regulations)*

**DESCRIPTION**

Project Address: Approximately 2800 LF North of US 98 & Long Ave intersection

Lot Square Footage: Project Area = ± 29 ac. Dwelling Square Footage: N/A

Driveway Square Footage: N/A Accessory Building Square Footage: N/A

Pool Square Footage: N/A Patio/Deck Square Footage: N/A

Setbacks: Front: 15' Left Side: 5'

Rear: 10' Right Side: 5'

Floor Area Ratio: N/A Lot Coverage: 60% impervious per lot

Building Height in Feet: N/A Impervious Surface: Project Area = ± 29 ac

Landscape Buffers: (height x width) N/A

Elevation: N/A

Project Address: Long Avenue (Parcel ID: 06076-015R)

Setbacks in feet for accessory uses (including pools and sheds).

From Rear Property Line: 10'

From Primary Structure: N/A

Are trees to be removed from the said property? (If yes, attach a tree location map)	Y	<input checked="" type="checkbox"/>
Is a Conservation Easement required? (For DEP jurisdictional lands)	Y	<input checked="" type="checkbox"/>
Are there any yard encroachments?	Y	<input checked="" type="checkbox"/>
Are any of the following located on the said property?		
Protected habitat	Y	<input checked="" type="checkbox"/>
Archaeological site	Y	<input checked="" type="checkbox"/>
Historical site	Y	<input checked="" type="checkbox"/>
Wetlands	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Protected species	Y	<input checked="" type="checkbox"/>
Conservation site	Y	<input checked="" type="checkbox"/>
Flood zone classification other than X-(Other will require elevation certificate)	Y	<input checked="" type="checkbox"/>
Which of the following will be placed, conducted or located in this property:		
Waterwells	Y	<input checked="" type="checkbox"/>
Radio, Television antenna or satellite dish	Y	<input checked="" type="checkbox"/>
Home business	Y	<input checked="" type="checkbox"/>
Swimming Pool	Y	<input checked="" type="checkbox"/>

I have answered the above questions truthfully and to the best of my knowledge.

  
Applicant's Signature

06/05/2023  
Date



**ORDINANCE NO. 586**

**AN ORDINANCE OF THE CITY OF PORT ST. JOE, FLORIDA, RELATING TO AND AMENDING THE ZONING CODE; AMENDING THE CITY OF PORT ST. JOE ZONING MAP; DESIGNATING AND ESTABLISHING THE LONG AVENUE NORTH PLANNED UNIT DEVELOPMENT ZONING DISTRICT; ADOPTING CERTAIN REGULATORY REQUIREMENTS FOR THE LONG AVENUE NORTH PLANNED UNIT DEVELOPMENT ZONING DISTRICT TO SUPERSEDE REQUIREMENTS IN THE CITY OF PORT ST. JOE ZONING CODE; PROVIDING FOR REPEAL OF ANY CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, The City of Port St. Joe ("City") has deemed it appropriate to establish a planned unit development for a community ("Long Avenue North Planned Unit Development Zoning District") to be located on a parcel of land which is legally described in Exhibit "A", attached and incorporated herein ("Property"); and

**WHEREAS**, on March 2, 2021, the Planning and Development Review Board for the City, recommended approval of the Long Avenue North Planned Unit Development Zoning District ; and

**WHEREAS**, The Long Avenue North Planned Unit Development Zoning District is intended to consist of a residential development that includes recreational amenities such as walking trails, sidewalks and playing fields; and

**WHEREAS**, The Long Avenue North Planned Unit Development Zoning District will be served by City water and sewer facilities; and

**WHEREAS**, The Long Avenue North Planned Unit Development Zoning District will comply with the all applicable stormwater management requirements for the Property; and

**NOW THEREFORE BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF PORT ST. JOE, FLORIDA:**

**SECTION 1. NAME**

This Ordinance shall be known as the implementing ordinance for the Long Avenue North Planned Unit Development Zoning District.

**SECTION 2. CONSISTENCY WITH CITY OF PORT ST. JOE COMPREHENSIVE PLAN**

The Board of City Commissioners hereby finds and determines that the Long Avenue North Planned Unit Development Zoning District is consistent with the goals, objectives and policies of the City of Port St. Joe Comprehensive Plan, including but not limited to Future Land Use Element Policy 1.3.4, Low Density Residential R-1 and High Density Residential R-3.

### **SECTION 3. APPROVAL**

The establishment of the Long Avenue North Planned Development Zoning District on the lands legally described in Exhibit "A", which is attached hereto and incorporated herein by this reference, is hereby approved subject to the conditions in this Ordinance.

### **SECTION 4. PERMITTED USES**

The following uses shall be principal permitted uses within all areas of the Long Avenue North Planned Unit Development Zoning District:

- A. Residential. Provides for single family and multi-family residential units. Density shall not exceed three hundred (300) units.
- B. Recreation. Active recreation means recreational lands and improvements that are facility oriented which may require equipment and take place at prescribed places, or sites, which may include a club house. Passive recreation means recreational lands and improvements that are natural resource oriented. Passive recreational facilities may include, but are not limited to walking, nature and bike trails, stormwater management facilities, viewing platforms, boardwalks, picnic areas and bird watching.
- G. Permitted Accessory and Ancillary Uses. The following shall be accessory permitted uses within all areas of the Long Avenue North Planned Unit Development Zoning District: Uses of land customarily incidental and subordinate to one of the permitted principal uses, including but not limited to a sales center, parking facilities and other uses or facilities associated with the support of the permitted principal uses.

### **SECTION 5. DEVELOPMENT STANDARDS**

- A. All residential, uses shall be served by central potable water facilities and central wastewater facilities, as provided by the City.
- B. All development within the Long Avenue North Planned Unit Development Zoning District shall be in compliance with all applicable land development regulations of the City of Port St. Joe, except as otherwise contained in this Ordinance.
- C. The minimum setbacks for residential units shall be as follows:
  - Front Setback: Fifteen (15) Feet
  - Side Setback: Seven (5) Feet
  - Rear Setback: Seven (10) Feet
- D. There shall be a minimum lot width of forty (40) feet for single family lots.
- E. There shall be a minimum lot size of 2,000 square feet and a minimum square feet of living area of 1,000 square feet.
- F. Maximum overall impervious coverage of the entire site shall be 60%.
- G. Internal traffic circulation shall be designed to promote pedestrian and bicycle opportunities for residents. The paths can be of an impervious or pervious surface material.

H. There shall be a minimum of a five (5) foot development setback from low quality wetlands.

I. The stormwater management system will be designed to comply with the standards of Chapter 62-330, FAC. and all other applicable regulations.

J. Streets may be privately owned with a minimum right of way width of fifty (50) feet. Roadway base and asphalt thickness shall be designed by a registered professional engineer taking into consideration recommendations by a geotechnical engineer for site-specific design parameters. All streets shall be inspected and certified by a registered professional engineer.

K. Signs visible from a public road, which are not otherwise subject to stricter standards imposed on the property, shall be consistent with applicable City regulations.

L. All construction shall meet the standards in the Florida Building Code, latest edition.

#### **SECTION 6. DEVELOPMENT PLAN/PLAT PHASING**

The Long Avenue North Planned Unit Development Zoning District may be developed through a series of individual phases, with the submission of development plans and preliminary plats per phase. All development plans will be reviewed as a Level 2 Major Development as such term is defined in the Code. The City will review preliminary plats as part of the development review process. The development plan, preliminary plat and appropriate application fees for each phase of development shall be initially submitted to the City for review. Applicants may obtain simultaneous approval of the preliminary plat, development order and development permit approval with respect to each phase of development.

#### **SECTION 7. CREATION OF ZONING DISTRICT**

The purpose of this Ordinance is to create the text of the Long Avenue North Planned Unit Development Zoning District. The precise location of the permitted uses will be set forth in the application for development plan and preliminary plat approval. This Ordinance is not intended as a unified plan of development.

#### **SECTION 8. ENFORCEMENT**

The City may enforce this Ordinance as authorized by law.

#### **SECTION 9. OTHER ORDINANCES**

Except as specifically modified or changed in this Ordinance, all provisions of the Code shall apply in the same manner as throughout the City.

#### **SECTION 10. ZONING MAP**

Upon this Ordinance becoming effective, the City of Port St. Joe Zoning Map shall be amended to show the property described on attached Exhibit "A" as the Long Avenue North Planned Unit Development Zoning District.



**SECTION 11. SEVERABILITY**

The provisions of the Ordinance are hereby declared to be severable. If any revision of this Ordinance, or the application thereof, to any person or circumstance is held to be invalid, such invalidity shall not affect other provisions or applications of this Ordinance that can be given effect without the invalid provision or application.

**SECTION 12. EFFECTIVE DATE**

This Ordinance shall become effective as provided by law.

This Ordinance was adopted in open regular meeting after its second reading this \_\_\_\_\_, after due notice in accordance with Florida Law.

ATTEST:

**BOARD OF CITY COMMISSIONERS  
OF PORT ST. JOE, FLORIDA**

\_\_\_\_\_  
Charlotte M. Pierce, City Clerk

\_\_\_\_\_  
Rex Buzzett, Mayor

APPROVED AS TO FORM:

\_\_\_\_\_  
Clinton McCahill, City Attorney



**S.E. Civil**  
 Engineering & Surveying  
 1000 S. ...  
 ...

**SUMMARY**  
 Single Family Units: 304  
 Acres: 14.51



15



Overview



Legend

- Parcels
- Roads

<b>Parcel ID</b>	06076-015R	<b>Alternate ID</b>	06076015R	<b>Owner Address</b>	LONG AVENUE PARTNERS LLC
<b>Sec/Twp/Rng</b>	13-8S-11W	<b>Class</b>	NO AG ACREAGE		1887 SR 30-A
<b>Property Address</b>	E HWY 98	<b>Acreage</b>	38.38		PORT ST JOE, FL 32456
	PORT ST JOE				
<b>District</b>	5				
<b>Brief Tax Description</b>	S13,18 T8S R10W 38.38 AC M/L				
	(Note: Not to be used on legal documents)				

Date created: 6/5/2023  
 Last Data Uploaded: 6/5/2023 3:39:11 AM

Developed by Schneider  
 GEOSPATIAL

# Contractor's Application For Payment No. 3

Application Period: 4/1/2023-5/17/2023  
 Application Date: 5/17/2023  
 From (Contractor): North Florida Construction, Inc.  
 Via (Engineer): DEWBERRY  
 Contract: LONG AVENUE RESURFACING  
 Contractor's Project No.: 46-2023  
 Engineer's Project No.:

To (Owner): CITY OF PORT ST. JOE

Project: LONG AVENUE RESURFACING

Owner's Contract No.:

## APPLICATION FOR PAYMENT

### Change Order Summary

Approved Change Orders	Additions	Deductions
1	\$145,257.00	
2	\$180,415.56	
3	\$73,237.50	
TOTALS	\$398,910.06	
NET CHANGE BY CHANGE ORDERS	\$398,910.06	

1. ORIGINAL CONTRACT PRICE ..... \$ 952,428.00  
 2. Net change by Change Orders ..... \$ 398,910.06  
 3. CURRENT CONTRACT PRICE (Line 1 ± 2) ..... \$ 1,351,338.06  
 4. TAX SAVINGS AGREEMENT  
     a. Total Purchase Orders issued by Owner (To Date) \$ 0.00  
     b. Anticipated Tax Savings Agreement Deduction \$ 1,351,338.06  
     c. Total Tax Savings Agreement Deduction \$ 1,309,974.06  
 5. CONTRACT VALUE LESS TAX SAVINGS AGREEMENT (Line 3-4c) ..... \$ 65,498.70  
 6. TOTAL COMPLETED AND STORED TO DATE ..... \$ 1,244,475.36  
 7. RETAINAGE: (5% OF LINE 6) ..... \$ 537,849.15  
 8. AMOUNT ELIGIBLE TO DATE (Line 6 - Line 7) ..... \$ 708,626.21  
 9. AMOUNT DUE THIS APPLICATION ..... \$ 106,862.70  
 9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5 above) ..... \$

### CONTRACTOR'S CERTIFICATION

The undersigned Contractor certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

*Stacy Newsome*

By: Stacy Newsome Miller, Vice-President

Date: 5/17/2023

Payment of: \$ 706,626.21 (Line 8 or other - attach explanation of other amount)

is recommended by: *[Signature]* (Engineer)

6-13-23 (Date)

Payment of: \$ (Line 8 or other - attach explanation of other amount)

is approved by:

(Owner)

(Date)

Approved by: \_\_\_\_\_ (Date) \_\_\_\_\_ (Date)  
 Funding Agency (if applicable)

\$ 414,578.85



ORDINANCE NO. 602

AN ORDINANCE OF THE CITY OF PORT ST. JOE, FLORIDA ESTABLISHING A PARKING ORDINANCE FOR THE CITY; PROVIDING THE AUTHORITY TO DO SO; PROVIDING WHAT CONSTITUTES A PARKING VIOLATION; PROVIDING FINES/PENALTIES; PROVIDING ENFORCEMENT; PROVIDING FOR THE SEGREGATION OF FINES/PENALTIES COLLECTED AND THE LIMITS ON THE EXPENDITURE OF THOSE FUNDS; PROVIDING SEVERABILITY; PROVIDING FOR REPEAL OF ALL ORDINANCES IN CONFLICT HERewith; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Port St. Joe, Florida, has determined that a parking ordinance is necessary in the City of Port St. Joe; and

WHEREAS, it is the intent of the City Commission with this Ordinance to Establish a parking ordinance with fines/penalties within the City of Port St. Joe; and

NOW THEREFORE, be it enacted by the people of the City of Port St. Joe, Florida as follows:

**1. DEFINITIONS.**

- A. *Park or parking* means the standing of a vehicle, whether occupied or not, other than temporarily for the purpose of and while actively engaged in loading and unloading merchandise or passengers.
- B. *Public street or highway* means any maintained driving surface intended for through travel within a right-of-way or dedicated easement, including the right-of-way or dedicated easement of the City.
- C. *Right-of-way* means land in which the City, or any other public or private entity, owns the fee or has an easement devoted to or required for use as a transportation facility.
- D. *Travel lane* means the portion of the roadway designed and intended for through travel of vehicles, specifically excluding shoulders, berms, sidewalks, ditch and swale, slopes, and parking lanes. The edge of the travel lane is delineated by the solid white painted edge line when present; the edge of pavement where no edge line

is present; the edge of stabilized surface when the road surface is unpaved; the inside toe of the windrow on graded surfaces; and the outside edge of the wheel ruts on ungraded surfaces.

**E. *Curb*** means any concrete border along the edge of a travel lane intended to direct stormwater runoff or to restrain movement of traffic.

**F. *Medium and Heavy truck*** means any vehicle heavier or larger in size than a one-ton, dual rear wheel pick-up truck.

**2. AUTHORITY.** The City of Port St. Joe has authority to adopt this Ordinance pursuant to Article VIII of the Constitution of the State of Florida, Chapter 166, Florida Statutes and Section 316.1967, Florida Statutes.

**3. Manner of Parking.**

**A.** Parking shall be a lawful use of the right-of-way in public streets or highways where it does not create a safety problem due to obstruction of the travel lane, obstruction of sight distance, or damage to the clear zone.

**B.** Upon portions of streets extending from Highway 98 to Williams Avenue, First Street to Cecil G. Costin Sr. Boulevard that have been marked or signed for parallel or angle parking, vehicles shall be parked at the angle to the curb indicated by such mark or signs, within the marked parking space, out of the travel lane, and not obstructing any pedestrian walkway.

**C.** It shall be unlawful for any person to park any of the following along or upon any of the public streets between 1<sup>st</sup> Street and Cecil G. Costin Sr. Boulevard and Highway 98 and Williams Avenue: (Exception to delivery vehicles in the Alley ways behind business' along Reid Avenue)

1. Motor vehicles with a trailer attached;
2. Motor coaches;
3. Medium and Heavy trucks;
4. Travel trailers, camping trailers, park trailers, fifth-wheel trailers, semi-trailers, utility/enclosed/flat bed/etc or any other kind of trailer
5. Mobile homes or manufactured homes.

This section shall not apply to vehicles and trailers parked on public property specifically designated for such parking.

**D. Double parking,** double standing or double stopping, except to unload passengers or merchandise in designated loading areas.

**E. No lodging in vehicles.**

It shall be unlawful for any person to lodge in, on or about any automobile, truck, trailer, camping or recreational vehicle or similar vehicle in any public street, public park area, public

way, right-of-way, parking lot or other public property within the limits of the City of Port St. Joe.

**F. Violation of handicapped parking spaces.**

The penalty for violation of F.S. § 316.1955 or 316-1956 shall be a fine of \$250.00.

**G. Impounding Vehicles Illegally Parked.**

Law enforcement officers acting within their jurisdiction may impound any unoccupied vehicle parked in violation of this ordinance and to release such vehicle to its owner subject to the payment of a court fine and any storage, towing, or other impounding charges.

**H. Ownership of Vehicle Prima Facie Evidence of Responsibility.**

In any prosecution charging a violation of this ordinance, proof that the vehicle described in the complaint was stopped, parked or operated in violation of this ordinance, together with proof that the defendant named in the complaint was the registered owner of such vehicle at the time of the alleged violation, shall be prima facie evidence that the defendant/owner was the person who stopped, parked or operated the vehicle in violation of this ordinance. This presumption may be rebutted if the registered owner furnishes evidence to the appropriate law enforcement authorities that another person had custody or control of the vehicle at the time of the violation, including the name and address of the person who committed the violation. The registered owner of a vehicle shall not be responsible for any violation of this ordinance if, at the time of the violation, the vehicle was stolen or was in the custody or control of a person whom the registered owner had not authorized to use the vehicle.

**I. Parking Ticket Citations.**

Every prosecution on any charge involving any violation of this Ordinance shall be by the issuance of a parking ticket citation. Any person who is issued a municipal parking ticket by a parking enforcement specialist or officer is deemed to be charged with a noncriminal violation and shall comply with the directions on the ticket. If payment is not received or a response to the ticket is not made within the time period specified thereon, the citation will be forwarded to the county court or its traffic violations bureau and they shall notify the registered owner of the vehicle that was cited, or the registered lessee when the cited vehicle is registered in the name of the person who leased the vehicle, by mail to the address given on the motor vehicle registration, of the ticket. Mailing the notice to this address constitutes notification. Upon notification, the registered owner or registered lessee shall comply with the court's directive.

**J. Failure to appear and pay fine within prescribed time.**

If the person accused of a violation does not appear to answer a citation affixed to his motor vehicle within a period of 30 days the Clerk of Courts shall send the owner of the motor vehicle to which the citation was affixed a letter informing him of the violation, requesting payment and warning him that if such request is not complied with within a period of 30 days after the date of such notice the citation will then be forwarded to the courts.

**K. Procedure for forwarding information to state.**

Pursuant to F.S. § 316.1967, the city traffic violations bureau shall supply the state department of highway safety and motor vehicles with a magnetically encoded computer tape reel or cartridge

which is machine readable by the installed computer system at the department, listing persons who have three or more outstanding parking violations.

**4. VIOLATION.** Any person violating the ordinances as set forth herein shall be in violation of this Ordinance and guilty of a civil infraction.

**5. FINE/PENALTY.** The Civil Fine/Penalty for the violation of this Ordinance shall be the amount of \$65.00 (Sixty-Five Dollars) plus administrative and court costs. Any citations paid later than 30 days will be assessed an additional \$40.00 (Forty Dollars) Administrative fee.

**6. ENFORCEMENT.** This Ordinance will be enforced by the Port St. Joe, Police Department and any agent of the City of Port St. Joe pursuant to Chapter 316.1967 Florida Statutes and the Gulf County Clerk of the Circuit Court via Chapter 28.2402 Florida Statutes.

**7. SEGREGATION OF FINES/PENALITIES COLLECTED AND LIMITATION ON THE EXPENDITURE OF THOSE FUNDS.**

A. City General Fund revenue generated by the fines/penalties collected for violations of this Ordinance shall be segregated from other General Fund revenue. City staff shall be responsible for the manner of segregation and a separate fund is not required.

B. No funds collected pursuant to this Ordinance shall be used for any expenditure other than those related to parking issues within the City. Notwithstanding the foregoing the City Commission may approve expenditure of funds not related to parking issues within the City. However, those expenditures of funds not related to parking issues within the City cannot exceed 20% (twenty percent) of the total amount of funds held at that time and can only be in the form of a loan which must be paid back to the Parking Fund within a time period not to exceed 5 (five) years and at a annual interest rate of 0% (zero percent)

**8. SEVERABILITY:** If any section, subsection, sentence, clause or provision of this ordinance is held invalid, the remainder shall not be affected by such invalidity.

**9. REPEAL:** All ordinances or parts of ordinances in conflict herewith are hereby repealed.

**10. EFFECTIVE DATE:** This ordinance shall become effective upon adoption.

**THIS ORDINANCE ADOPTED** this \_\_\_\_ day of \_\_\_\_\_, 2023.

**BOARD OF CITY COMMISSIONERS  
PORT ST. JOE, FLORIDA**



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REX BUZZETTI  
MAYOR-COMMISSIONER

ATTEST:

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CHARLOTTE M. PIERCE

CITY CLERK

Approved as to form:

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Clinton T. McCahill, City Attorney

## Current City Projects 7/18/23

- Maddox Park Drainage- Need more info. from engineer to bid and direction from the Board.
- Clifford Sims Park Repairs- Approved by FEMA on 4/21/23. Bid awarded to RJ Gorman.
- Centennial Bldg. Rehab- The project has been re-bid and the news bids are under review.
- Lighthouse Complex Sleeping Beauty Rehab- The project has been re-bid and is under review.
- Core Park Stage, Splash Pad, & Restroom- Looking for Funding
- Sewer Rehab. CDBG-DR- Grant Funding Approved 5/21, Grant Agreement Received, The CCTV Work bid has been awarded.
- City Hall Complex- The City has signed the contract for the land swap.
- Long Ave. Paving- Final pay request has been received. Waiting on approval from the Board before payment.
- New Boat Ramp Access Road- Tabled
- Beacon Hill Sewer- The Lift Station is under construction & the Collection System bids are under review.
- Skate Park- Working with the School on the location.
- Washington Gym Complex Roofs- Reviewing the Engineers Report
- ESAD Sewer Purchase Evaluation for Upgrades- The materials have been ordered.
- 20<sup>th</sup> Street Stormwater Pipe- Working on Camera Quote
- Fish Grinder- Working on Installation.
- Reid Ave. Street Lights- (3) new Light Poles have been ordered and City Staff is working with the Chamber to wrap the poles with additional lighting.

Home

Property

Taxes

**Production Region**

**(Role= Principal**

**Authority) (User= TA33003) (Year=2023) (County=33)**

TRIM

Return To Levies

Utilities

Log Off

DR-420

DR-420 TIF

DR-420 MMP

**Form: DR-420.aspx County: GULF Principal Authority ID: 256 Taxing Authority ID: 256 Levy ID: 322 MultiCounty ID: 0**

Entity	Description	Type	County
Principal Authority	CITY OF PORT ST JOE	City	33
Taxing Authority	CITY OF PORT ST JOE	Principal Authority	33
Levy	GENERAL FUND	Local	33

**Status 420:** (5) Principal Authority 420 In Progress **Status 422:** (1) Property Appraiser 422 Assigned

Don't forget to complete the DR-420TIF and DR-420MMP forms.

- **Record Updated Successful**
- **Proposed Millage should match on DR-420 and DR-420 MMP forms.**

Save

Back

Print PDF

Print All PDFs

Millage cap

<b>DR-420 Form Section I</b>			
1.	Current year taxable value of real property for operating purposes	1.	\$ 571,873,937
2.	Current year taxable value of personal property for operating purposes	2.	\$ 27,767,544
3.	Current year taxable value of centrally assessed property for operating purposes	3.	\$ 212,620
4.	Current year gross taxable value for operating purposes (Line 1 plus Line 2 plus Line 3)	4.	\$ 599,854,101
5.	Current year net new taxable value (Add new construction, additions, rehabilitative improvements increasing assessed value by at least 100%, annexations, and tangible personal property value over 115% of the previous year's value. Subtract deletions.)	5.	\$ 66,107,476
6.	Current year adjusted taxable value (Line 4 minus Line 5)	6.	\$ 533,746,625
7.	Prior year FINAL gross taxable value (From prior year applicable Form DR-403 series)	7.	\$ 461,441,636
8.	Number of TIF Work Sheets	8.	1
9.	Number of DEBT Work Sheets	9.	0
<b>DR-420 Form Section II</b>			
10.	Prior year operating millage levy (if prior year millage was adjusted then use adjusted millage from Form DR-422.)	10.	3.5914
11.	Prior year ad valorem proceeds (Line 7 multiplied by Line 10 divided by 1000)	11.	\$ 1,657,221

12.	Amount, if any, paid or applied in prior year because of an obligation measured by a dedicated increment value (Sum of either Line 6c or Line 7a for all DR-420TIF forms)	12.	\$ 0
13.	Adjusted prior year ad valorem proceeds (Line 11 minus Line 12)	13.	\$ 1,657,221
14.	Dedicated increment value, if any (Sum of either line 6b or Line 7e for all DR-420TIF forms)	14.	\$ 0
15.	Adjusted current year taxable value (Line 6 minus Line 14)	15.	\$ 533,746,625
16.	Current year rolled-back rate (Line 13 divided by Line 15, multiplied by 1,000)	16.	3.1049
17.	Current year proposed operating millage rate	17.	3.5914
18.	Total taxes to be levied at proposed millage rate (Line 17 multiplied by Line 4, divided by 1,000)	18.	\$ 2,154,316
21.	Is millage levied in more than one county? (check one)	21.	<input type="radio"/> Yes <input type="radio"/> No
<b>DEPENDENT SPECIAL DISTRICTS AND MSTUs STOP HERE</b>			
22.	Enter the total adjusted prior year ad valorem proceeds of the principal authority, all dependent special districts, and MSTUs levying a millage. (The sum of Line 13 from all DR-420 forms)	22.	\$ 1,657,221
23.	Current year aggregate rolled-back rate (Line 22 divided by Line 15, multiplied by 1,000)	23.	3.1049
24.	Current year aggregate rolled-back taxes (Line 4 multiplied by Line 23, divided by 1,000)	24.	\$ 1,862,487
25.	Enter total of all operating ad valorem taxes proposed to be levied by the principal taxing authority, all dependent districts, and MSTUs, if any. (Total of Line 18 from all DR-420 forms)%	25.	\$ 2,154,316
26.	Current year proposed aggregate millage rate (Line 25 divided by Line 4, multiplied by 1,000)	26.	3.5914
27.	Current year proposed rate as a percent change of rolled-back rate (Line 26 divided by Line 23, minus 1, multiplied by 100)	27.	% 15.67

$$4.5914 = 2,754,170.12$$

$$497,095$$

Home

Property

Taxes

**Production Region**

**(Role= Principal**

**Authority) (User= TA33003) (Year=2023) (County=33)**

TRIM

Return To Juris

Utilities

Log Off

DR-420

DR-420 TIF

DR-420 MMP

**Form:** DR-420\_TIF.aspx **County:** GULF **Principal Authority ID:** 256 **Taxing Authority ID:** 256 **Levy ID:** 322 **MultiCounty ID:** 0

Entity	Description	Type	County
Principal Authority	CITY OF PORT ST JOE	City	33
Taxing Authority	CITY OF PORT ST JOE	Principal Authority	33
Levy	GENERAL FUND	Local	33

**Status 420:** (5) Principal Authority 420 In Progress **Status 422:** (1) Property Appraiser 422 Assigned

• **Record Updated Successful**

<input type="button" value="Save"/>	<input type="button" value="Back"/>	<input type="button" value="Print PDF"/>	<input type="button" value="Print All PDFs"/>
<b>Community Redevelopment Area</b>			<b>Base Year</b>
PSJ RDA EXPANSION			2010

Community Redevelopment Area	TAX INCREMENT ADJUSTMENT WORKSHEET		DR-420 TIF Form Section I
	<b>SECTION I: COMPLETED BY PROPERTY APPRAISER</b>		
1.	Current year taxable value in the tax increment area	1.	\$ 33,833,846
2.	Base year taxable value in the tax increment area	2.	\$ 26,185,135
3.	Current year tax increment value (Line 1 minus Line 2)	3.	\$ 7,648,711
4.	Prior year Final taxable value	4.	\$ 32,907,616
5.	Prior year tax increment value (Line 4 minus Line 2)	5.	\$ 6,722,481
	<b>DR-420 TIF Section II</b>		
6.	If the amount to be paid to the redevelopment trust fund is based on a specific proportion of the tax increment value		
	6a. Enter the Proportion on which the payment is based	6a.	% 95.00
	6b. Dedicated increment value (Line 3 multiplied by the percentage on Line 6a)	6b.	\$ 7,266,275
	6c. Amount of payment to redevelopment trust fund in prior year	6c.	\$ 22,936

26

3.5914 = \$ 26,096.10  
 4.5914 = 33,362.38



PSJ RDA EXPANSION

7.	If the amount to be paid to the redevelopment trust fund IS NOT BASED on a specific proportion of the tax increment value:		
	7a. Amount of payment to redevelopment trust fund in prior year	7a.	\$ <input type="text" value="0"/>
	7b. Prior year operating millage levy (Form DR-420, Line 10)	7b.	<input type="text" value="0.0000"/>
	7c. Taxes levied on prior year tax increment value (Line 5 multiplied by Line 7b, divided by 1,000)	7c.	\$ <input type="text" value="0"/>
	7d. Prior year payment as proportion of taxes levied on increment value (Line 7a divided by Line 7c multiplied by 100)	7d.	% <input type="text" value="0.00"/>
	7e. Dedicated increment value (Line 7d divided by 100 then multiplied by Line 3)	7e.	\$ <input type="text" value="0"/>

Save

Print PDF

New

Delete

## Jim Anderson

---

**From:** Rex Buzzett  
**Sent:** Monday, June 5, 2023 9:34 AM  
**To:** Jim Anderson  
**Subject:** Fw: Baysavers support letter  
**Attachments:** support letter to Dr. Raines.docx

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**From:** Dusty May <fdmay@msn.com>  
**Sent:** Monday, June 5, 2023 9:30 AM  
**To:** Rex Buzzett <rbuzzett@psj.fl.gov>  
**Subject:** Baysavers support letter

Good Morning Rex,

We are getting close to sealing the deal with Florida DEP becoming the non-federal sponsor for the 7001 feasibility study!

I need your help. The pace and funding for the study will be controlled by Dr. Mark Raines, Chief Science officer for FDEP. Dr. Raines is a very reasonable man and seems genuinely interested in this issue. He is concerned, however, that we do NOT have local support for the project. This seems to make him think the study is not urgent.

My goal is to let him know that EVERYONE in the panhandle wants this issue resolved, and we need to do it NOW.

Please download the attached support letter, make it yours on City letterhead, and email it to Dr. Raines. Please copy me with the letter if you would.

I would like him to receive 1000 emails in June!

Thanks, and lets get busy!

Dusty May

Baysaversfl.org

Dr. Mark Raines  
Chief Scientific Officer, Florida DEP  
Mark.Raines@floridadep.gov

Dear Dr. Raines,

My name is \_\_\_\_\_ and I live in \_\_\_\_\_

I own \_\_\_\_\_ (Business name and location) and location) or I work at \_\_\_\_\_ (Business or institution name) or (retired from) \_\_\_\_\_ or something to identify yourself.

We understand that Baysavers Group has requested that the Corps of Engineers initiate a study to investigate the problems in Apalachicola Bay, St. Joe Bay, and St. Andrews Bay. These bays are the foundation of the biological and seafood productivity and economy of the region. NFWMD flowmeters have proved the substantial diversion of freshwater and sediment away from Apalachicola Bay and its subsequent discharge into St. Joe Bay and St. Andrew Bay. Many of us feel this could be a major factor adversely affecting these bays.

A study would also address, among other issues, the connected problems associated with saltwater intrusion into Lake Wimico and the consequential losses of freshwater marshes and other native vegetation.

We understand that a study could begin in early 2025, would take a maximum of 3 years and would only cost the State a maximum of \$500,000 a year for three years, and probably less with in kind contributions. This study would lead to projects and solutions to the problems of these bays. That would be a low price to pay for the revitalization of these bays and the economy of the region.

We wholeheartedly support the Baysavers request and urge the State of Florida and the Corps of Engineers to move forward expeditiously.

Please keep us informed on this very important matter.

Sincerely,



## Jim Anderson

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**From:** Amos Pittman <amos.pittman.jr@gmail.com>  
**Sent:** Friday, July 14, 2023 9:32 AM  
**To:** Jim Anderson  
**Cc:** Charlotte Pierce  
**Subject:** Re: Creative Project Capstone  
**Attachments:** Institutional\_Agency approval.pdf

Good morning,

Jim, this request can be an agenda item. However, because of my work schedule I will not be able to attend the meeting. I've attached a document that details the requirement to have an agency, nonprofit or entity to approve/accept my project, but don't have to implement it.

On Thu, Jul 13, 2023 at 12:21 PM Jim Anderson <janderson@psj.fl.gov> wrote:

Good afternoon Amos,

I have forwarded your request to the City Commission for review. Would you like for us to put this on the Commission agenda for Tuesday, and if so do you have any paperwork on the Creative Project Capstone that can be provided to the Board?

Thanks,

Jim

---

**From:** Amos Pittman <amos.pittman.jr@gmail.com>  
**Sent:** Wednesday, July 12, 2023 11:00 AM  
**To:** Jim Anderson <janderson@psj.fl.gov>  
**Subject:** Creative Project Capstone

Jim,

Good morning, I am enrolled in a creative project capstone class. I would like to do my project on the City of Port St Joe Stormwater Improvement with an emphasis on North Port St Joe.

I am required to get the city's permission to do the project and submit my final work to the city. The city is under no obligation to utilize my work.

Do I have your permission to do the project?

## Institutional/Agency approval

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All creative capstone projects must be done for an agency, nonprofit or entity that desires that project be completed for them and has an individual with decision-making authority to which you will present the results. They don't have to implement it (hopefully they will though) but you do have to present to the decision-maker before the end of class and include that feedback in your conclusion or an appendix. Normally that is between you and the agency and you will just need to note in the proposal to whom you will be directing your findings. If you are doing any human behavioral research however, you will need this in writing (an email is fine). Attached is a sample letter.

## Jim Anderson

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**From:** Baxley, Joshua <jbaxley@Dewberry.com>  
**Sent:** Wednesday, July 5, 2023 10:04 AM  
**To:** Jim Anderson  
**Cc:** John Grantland; Renfro, Shannon; Pereira, Jose  
**Subject:** Beacon Hill Low Pressure Bid  
**Attachments:** LPSS Detailed Bid Tab 063023.pdf

Jim,  
Please find attached the detailed bid tab for the subject project. I have reviewed the bid packets for completeness and North FL Construction has submitted all required attachments to the bid per article 7 of the bid package. Mainline Construction had all items except the bid bond.

Based on our review, I recommend award to North Florida Construction.

Josh

Josh Baxley, PE

Associate, Branch Manager  
324 Marina Drive  
Port St Joe, FL 32456-1832  
D 850.354.5187 C 850.693.2181  
LICENSED PE: FL



.....  
     
www.dewberry.com

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**BEACON HILL LOW PRESSURE SEWER SYSTEM  
CITY OF PORT ST. JOE  
PROJECT # 50146261**

ITEM	DESCRIPTION	QTY.	UNIT	Mainline Construction			North Florida Construction		
				BID UNIT PRICE	BID PRICE	BID PRICE	BID UNIT PRICE	BID PRICE	
<b>COMPREHENSIVE ITEMS</b>									
A.	MOBILIZATION	1	LS	\$166,600.00	\$166,600.00	\$60,000.00	\$60,000.00	\$60,000.00	\$60,000.00
B.	BONDS AND INSURANCE	1	LS	\$59,535.66	\$59,535.66	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00
C.	PROJECT LAYOUT	1	LS	\$41,446.00	\$41,446.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
D.	EROSION AND SEDIMENT CONTROL AND NPDES PERMIT	1	LS	\$26,350.00	\$26,350.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00
E.	HOLD HARMLESS	1	LS	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
F.	TESTING	1	LS	\$64,752.80	\$64,752.80	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00
G.	RECORD DRAWINGS	1	LS	\$21,000.00	\$21,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00
H.	TRAFFIC CONTROL	1	LS	\$35,280.00	\$35,280.00	\$95,000.00	\$95,000.00	\$95,000.00	\$95,000.00
				<b>\$414,974.46</b>					<b>\$335,010.00</b>
<b>LOW PRESSURE SEWER SYSTEM IMPROVEMENTS</b>									
1.00	FURNISH AND INSTALL 2-INCH FORCE MAIN INCLUDING DIRECTIONAL BORES AND APPURTENANCES AS DETAILED ON THE PLANS	1	LS	\$1,197,222.96	\$1,197,222.96	\$395,000.00	\$395,000.00	\$395,000.00	\$395,000.00
1.01	FURNISH AND INSTALL 3-INCH FORCE MAIN INCLUDING DIRECTIONAL BORES AND APPURTENANCES AS DETAILED ON THE PLANS	1	LS	\$544,687.68	\$544,687.68	\$220,000.00	\$220,000.00	\$220,000.00	\$220,000.00
1.02	FURNISH AND INSTALL 4-INCH FORCE MAIN INCLUDING DIRECTIONAL BORES AND APPURTENANCES AS DETAILED ON THE PLANS	1	LS	\$283,776.66	\$283,776.66	\$140,000.00	\$140,000.00	\$140,000.00	\$140,000.00
1.03	FURNISH AND INSTALL 6-INCH FORCE MAIN INCLUDING DIRECTIONAL BORES AND APPURTENANCES AS DETAILED ON THE PLANS	1	LS	\$308,942.80	\$308,942.80	\$240,000.00	\$240,000.00	\$240,000.00	\$240,000.00
1.04	FURNISH AND INSTALL ALL APPURTENANCES TO CONNECT TO EXISTING 4-INCH AND 6-INCH FORCE MAINS AS SHOWN ON THE PLANS	1	LS	\$39,379.76	\$39,379.76	\$35,000.00	\$35,000.00	\$35,000.00	\$35,000.00
1.05	REMOVE AND REPLACE EXISTING ASPHALT PAVEMENT AND CONCRETE DRIVES	1	LS	\$273,074.95	\$273,074.95	\$390,000.00	\$390,000.00	\$390,000.00	\$390,000.00
1.06	RELOCATION OF WATER METERS IN CONFLICT WITH PROPOSED LOW-PRESSURE SEWER	1	LS	\$7,847.70	\$7,847.70	\$90,000.00	\$90,000.00	\$90,000.00	\$90,000.00
1.07	CONSTRUCT ALL OTHER IMPROVEMENTS NOT INCLUDED IN THE OTHER BID ITEMS	1	LS	\$301,776.74	\$301,776.74	\$250,000.00	\$250,000.00	\$250,000.00	\$250,000.00
				<b>\$2,956,689.25</b>					<b>\$1,760,000.00</b>
<b>UNIT PRICE &amp; ALLOWANCE WORK ITEMS</b>									
1	1.5-INCH (SHORT) SEWER SERVICE CONNECTION TO 4-INCH LOW PRESSURE SEWER MAIN PER DETAIL PS-4	40	EA	\$2,563.63	\$102,545.20	\$3,620.00	\$3,620.00	\$154,000.00	\$154,000.00
2	1.5-INCH (LONG) SEWER SERVICE CONNECTION TO 2-INCH LOW PRESSURE SEWER MAIN PER DETAIL PS-4	40	EA	\$4,659.62	\$186,644.88	\$7,650.00	\$7,650.00	\$300,000.00	\$300,000.00
3	1.5-INCH (SHORT) SEWER SERVICE CONNECTION TO 4-INCH LOW PRESSURE SEWER MAIN PER DETAIL PS-4	40	EA	\$2,944.20	\$117,768.00	\$3,200.00	\$3,200.00	\$128,000.00	\$128,000.00
4	1.5-INCH (LONG) SEWER SERVICE CONNECTION TO 3-INCH LOW PRESSURE SEWER MAIN PER DETAIL PS-4	40	EA	\$4,914.56	\$196,582.40	\$7,250.00	\$7,250.00	\$290,000.00	\$290,000.00
5	1.5-INCH (SHORT) SEWER SERVICE CONNECTION TO 4-INCH LOW PRESSURE SEWER MAIN PER DETAIL PS-4	10	EA	\$3,198.41	\$31,984.10	\$3,700.00	\$3,700.00	\$37,000.00	\$37,000.00
6	1.5-INCH (LONG) SEWER SERVICE CONNECTION TO 4-INCH LOW PRESSURE SEWER MAIN PER DETAIL PS-4	10	EA	\$5,170.25	\$51,702.50	\$7,300.00	\$7,300.00	\$73,000.00	\$73,000.00
7	1.5-INCH (SHORT) SEWER SERVICE CONNECTION TO 6-INCH LOW PRESSURE SEWER MAIN PER DETAIL PS-4	5	EA	\$3,511.42	\$17,557.10	\$3,700.00	\$3,700.00	\$18,500.00	\$18,500.00
8	1.5-INCH (LONG) SEWER SERVICE CONNECTION TO 6-INCH LOW PRESSURE SEWER MAIN PER DETAIL PS-4	5	EA	\$5,728.30	\$28,641.50	\$7,300.00	\$7,300.00	\$36,500.00	\$36,500.00
				<b>\$756,817.60</b>					<b>\$1,037,000.00</b>

CITY OF PORT ST. JOE  
PROJECT # 50146261

	Mainline Construction	North Florida Construction
	\$4,128,881.31	\$3,132,010.00
<b>TOTAL BASE BID (SUM OF ALL LUMP SUM AND UNIT PRICES)</b>		

## Grants Updated- 7/18/23

Title	Amount	Status
NWFWMD/NERDA	\$971,850	Draft Stormwater Master Plan Complete. Water Quality portion is on hold.
FDOT/SCOP	\$397,375	Application for resurfacing of first Street from Hwy 98 to Hwy 71. Approved for 21/22 funding
FDEM	\$660,943 \$5,000	Hazard Mitigation. Elevation of (12) lift stations and switch gear for Washington Gym Generator Power. Submitted 3/6/20. 25% match. Approved 12/16/22
FEMA	1.4M	Clifford Sims Park Repairs due to Hurricane Michael. Approved 4/21/23
FDEP/SRF	\$4,537,600	Application submitted for Construction of Long Ave. Sewer Line and Lift Station. Grant \$3,630,080 and Loan \$907,520 Combo 80/20. Approved, Notice of Award has been issued.
Historic Resources/Hurricane Michael	\$497,495	Centennial Bldg. Rehab. Grant awarded. The project has been re-bid.
CDBG-DR	\$9,996,000	Sewer Rehab- City Wide. Approved 5/21. CCTV work approved.
CDBG-DR	\$8,566,469	Police/Fire Station. Application not approved. Re-submitted in Round two of funding on 9/15/21. Application not approved.
CDBG-DR	\$4,987,330	Intelligent Stormwater on MLK-FAMU. Application not approved.
FDOT/SCOP	\$479,428	Madison Street from Garrison to Long Ave Re-surfacing. Approved. 100% Plan Set sent to FDOT
National Park System/Hurricane Michael	\$83,000	Washington Gym Rehabilitation. Submitted by UF. Approved and will be administered thru the State of Florida Division of Historical Resources
Historic Resources/Hurricane Michael	\$327,707	Cape San Blas Lighthouse Complex. The project has been re-bid.
USDA	\$4,000,000	Potential 65% loan/35% grant for new Government Complex. The project is on hold.
COVID-19 Rescue Plan	\$1,786,545	Grant Agreement signed 9/15/21. Funds received. \$1,000,000 allocated for a Sports Complex & \$786,545 for Road Paving.
FDEO	\$675,426.00	Commercial District Waterline Replacement. Grant Approved 4/8/22. Phase I out for bids.
FDEP Water Protection Funds	\$965,000	System Wide Septic to Sewer for 175 connections. Grant Application approved 11/10/21. Accepting Applications for service.
FDEP Water Protection Funds	\$4,300,000	Beacon Hill Sewer. Grant Application Approved 11/9/21. The collection system is out for bids and the lift station is being constructed.
FDEP Water Protection Funds	\$1,834,401.60	Pipe Replacement under the 10 <sup>th</sup> Street Park. Grant Application submitted 7/15/21. Was not approved.

CDBG- DR Phase II	\$6,654,566	Road & Stormwater Repairs. Application submitted 9/15/21. Application not approved.
FDEP	\$218,895	Resilient Florida (Study of PSJ). Submitted 8/30/21, Working with UF Approved, waiting.
FRDAP	\$150,000	Core Park Splash Pad, 25% City Match. Submitted 10/14/21. Was not approved.
FDEP	\$145,000	Wastewater Treatment Plant Feasibility Study, submitted 8/22. Was not Approved.
FDOT/SCOP	\$575,417.65	Application for re-surfacing Allen Memorial. Approved on 8/23/22 for the 2024 fiscal year.
Legislative Request Rep. Shoaf	\$500,000 \$2,000,000	Core Park Stage Field of Dreams, both submitted on 7/8/22 for Grants thru DEO
NOAA	\$280,000	Stormwater Management (H&H) Study, Approved 4/21/23
FDOT	\$100,000	Hwy 98 Beautification Grant, Approved 12/16/22. Coastal is working on the design.
Legislative Request	\$1,200,000 \$1,500,000	Field of Dreams- Was not approved Road Paving, both submitted by Clark Smith approved in the 23/24 State Budget
FDOT/SCOP	\$497,055.44	Road Paving from Hwy 98 to MLK on Ave. C & D. Application submitted 3/23