

September 8, 2023

**Special Meeting
5:01 P.M.**

**City Commission Chambers
2775 Garrison Avenue
Port St. Joe, Florida**



City of Port St. Joe

Rex Buzzett, Mayor-Commissioner
Eric Langston, Commissioner, Group I
Steve Kerigan, Commissioner, Group II
Brett Lowry, Commissioner, Group III
Scott Hoffman, Commissioner, Group IV

[All persons are invited to attend these meetings. Any person who decides to appeal any decision made by the Commission with respect to any matter considered at said meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The Board of City Commission of the City of Port St. Joe, Florida will not provide a verbatim record of this meeting.]

BOARD OF CITY COMMISSION

Special Meeting

5:01 P.M.

2775 Garrison Avenue

Friday September 8, 2023

Call to Order

Agenda

- **Ordinance 604 Ad Valorem Tax** **Pages 1-2**
 - **Public Hearing**
 - **1st Reading**
- **Ordinance 605 2023-2024 Budget** **Pages 3-4**
 - **Public Hearing**
 - **1st Reading**

Citizens to be Heard

Discussion Items by Commissioners

Motion to Adjourn

ORDINANCE NO. 604

AN ORDINANCE OF THE CITY OF PORT ST. JOE, FLORIDA LEVYING THE AD VALOREM PROPERTY TAX MILLAGE RATE FOR MUNICIPAL PURPOSES ON ALL TAXABLE PROPERTY WITHIN THE CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024, STATING THE PERCENTAGE BY WHICH THE MILLAGE LEVIED IS 15.69% MORE THAN THE ROLLED-BACK RATE; AND, PROVIDING AN EFFECTIVE DATE.

Whereas, Florida law requires the City Commission of the City of Port St. Joe, Florida, to pass an ordinance or resolution levying the millage rate for Ad Valorem property taxes for municipal purposes on all taxable property within the City limits of the City of Port St. Joe, Florida, for the fiscal year beginning October 1, 2023 and ending September 30, 2024.

Whereas, Florida law requires said ordinance or resolution to state the millage rate to be levied, and also to state the percentage by which the millage rate is greater, equal to or less than the rolled-back rate as computed pursuant to Florida law; and

Whereas, the City Commission of the City of Port St. Joe, Florida has duly considered the budgetary requirements of the City, has adopted a tentative budget for the fiscal year beginning October 1, 2023, and ending September 30, 2024, based on a millage rate of 3.5914 mills on the taxable property within the City; and has acted in accordance with the terms, provisions, and procedures contained in Section 200.065, Florida Statutes;

Now, therefore, be it enacted by the People of the City of Port St. Joe, Florida in special session assembled; that:

1. The Ad Valorem property tax millage rate for municipal purposes to be levied on the taxable property within the City limits of the City of Port St. Joe, Florida, during the fiscal year beginning October 1, 2023, and ending September 30, 2024, is hereby set at the rate of 3.5914 mills.
2. The percentage by which this millage rate to be levied is more than the rolled-back rate of 3.1043 mills (computed pursuant to Florida law) is 15.69%.
3. This ordinance shall be effective October 1, 2023.

DULY PASSED AND ADOPTED by the Board of City Commissioners of Port St. Joe, Florida this 22nd day of September 2023.

THE CITY OF PORT ST. JOE

Rex Buzzett, Mayor

Attest:

Charlotte M. Pierce, City Clerk

ADVERTISEMENT REQUIREMENTS

Example: Notice of Proposed Tax Increase

Use 100% of tax levies in Advertisement Below

NOTICE OF PROPOSED TAX INCREASE

The City of Port St. Joe has tentatively adopted a measure to increase its property tax levy.

Last year's property tax levy:	
A. Initially proposed tax levy	\$ 2,116,719
B. Less tax reductions due to Value Adjustment Board and other assessment changes.....	\$ 459,501
C. Actual property tax levy	\$ 1,657,268
This year's proposed tax levy.....	\$ 2,154,316

All concerned citizens are invited to attend a public hearing on the tax increase to be held on:

September 22, 2023

5:01 P.M. EST

2775 Garrison Avenue, Commission Chambers

A FINAL DECISION on the proposed tax increase and the budget will be made at this hearing.

Use this ad if your taxing authority's tentatively adopted millage rate is greater than the current year rolled-back rate

The notice of proposed tax increase ad will:

- Be a full 1/4 page ad.
- Have a Headline in a type no smaller than 18 point.
- Have an adjacent Budget Summary advertisement.
- NOT be published in the legal or classified section.
- Be published in a newspaper of general paid circulation in the county or in a geographically limited insert of such newspaper.
- NOT deviate from the specified language.
- NOT be accompanied, preceded, or followed by other ads or notices that conflict or contradict the required publications.
- Advertise Final Hearing within 15 days of Tentative (first) Hearing.
- Hold Final Hearing within 2 to 5 days after advertised.

Use 100% of Tax Levies in the Notice of Proposed Tax Increase

ORDINANCE NO. 605

**AN ORDINANCE OF THE CITY OF PORT ST. JOE,
FLORIDA, ADOPTING THE TENTATIVE BUDGET
FOR FISCAL YEAR 2023/2024 AS THE FINAL
BUDGET OF THE CITY OF PORT ST. JOE, FLORIDA
FOR FISCAL YEAR 2023/2024 AND PROVIDING FOR
AN EFFECTIVE DATE.**

WHEREAS, The Board of City Commissioners of Port St. Joe, Florida (the “Board”) has held two public hearings in accordance with 200.065, Florida Statutes, being on September 8, 2023, and September 22, 2023, and

WHEREAS, the Board, after due consideration, has determined to adopt the amended tentative budget for Fiscal Year 2023/2024, a summary of said final budget being attached hereto as Exhibit A and incorporated herein by reference.

NOW, THEREFORE BE IT ENACTED by the People of the of the City of Port St. Joe, Florida, that the tentative budget for Fiscal Year 2023/2024, a summary statement thereof said final budget being attached hereto as Exhibit A and incorporated herein by reference, is adopted as the final budget for the Fiscal Year 2023/2024.

EFFECTIVE DATE: The effective date of this ordinance is October 1, 2023.

DULY PASSED AND ADOPTED by the Board of City Commissioners of Port St. Joe, Florida this 22nd day of September 2023.

THE CITY OF PORT ST. JOE

Rex Buzzett, Mayor

ATTEST:

Charlotte M. Pierce, City Clerk

**BUDGET SUMMARY
CITY OF PORT ST. JOE - FISCAL YEAR 2023-2024**

**Millage Per \$1,000
General Fund 3.5914**

	GENERAL FUND	WATER FUND	SOLID WASTE FUND	WASTEWATER FUND	TOTAL ALL FUNDS
CASH BALANCES BROUGHT FORWARD	\$0	\$216,245	\$0	\$0	\$216,245
ESTIMATED REVENUES:					
TAXES:					
Ad Valorem Taxes	\$2,132,773				\$2,132,773
Earned Interest	\$402,597	\$2,057	\$0	\$39,919	\$444,573
Fines and Forfeitures	\$12,277				\$12,277
Franchise & Utility Taxes	\$1,208,625				\$1,208,625
Licenses and Permits	\$492,358				\$492,358
Grants/Loans/Bonds	\$2,532,126	\$2,936,794	\$0	\$14,925,877	\$20,394,797
Intragovernmental Revenue	\$3,765,346				\$3,765,346
Depreciation Funds	\$0	\$0	\$0	\$0	\$0
Miscellaneous Revenues	\$138,085	\$8,675	\$34,882	\$829,164	\$1,010,806
Rents and Royalties	\$91,659			\$468	\$92,127
Garbage Fees			\$1,136,482		\$1,136,482
Water Department		\$4,170,382			\$4,170,382
Wastewater Treatment Services				\$5,101,259	\$5,101,259
TOTAL REVENUES & OTHER SOURCES	\$10,775,846	\$7,334,153	\$1,171,363	\$20,896,687	\$40,178,049
Fund Balances/Reserves/Net Assets	\$0	\$0	0	\$375,000	\$375,000
TOTAL REVENUES, TRANSFERS & BALANCES	\$10,775,846	\$7,334,153	\$1,171,363	\$21,271,687	\$40,553,049

EXPENDITURES/EXPENSES	GENERAL FUND	WATER FUND	SOLID WASTE FUND	WASTEWATER FUND	TOTAL ALL FUNDS
City Commission	\$91,359	\$28,996	\$7,249	\$36,244	\$163,848
Administration	\$711,702				\$711,702
City Attorney	\$20,776	\$21,000		\$21,000	\$62,776
Public Works Administration	\$42,743				\$42,743
Municipal Building	\$29,209				\$29,209
Police Department	\$1,503,161				\$1,503,161
Fire Department	\$326,687				\$326,687
Operations	\$4,412,089				\$4,412,089
Parks and Recreation	\$3,386,309				\$3,386,309
Maintenance Shop	\$126,515				\$126,515
Non-Departmental	\$125,296				\$125,296
Water Distribution		\$4,129,983			\$4,129,983
Water Plant		\$2,261,029			\$2,261,029
Water Administration		\$658,100			\$658,100
Trash Collection/Disposal			\$142,900		\$142,900
Garbage Collection/Disposal			\$1,021,214		\$1,021,214
Wastewater Treatment				\$2,767,790	\$2,767,790
Sewer Collection				\$17,088,719	\$17,088,719
WW Administration				\$809,495	\$809,495
Long-Term Debt	\$0	\$235,045		\$548,439	\$783,484
TOTAL EXPENDITURES	\$10,775,846	\$7,334,153	\$1,171,363	\$21,271,687	\$40,553,049
Fund Balances/Reserves/Net Assets	\$0				\$0
TOTAL APPROPRIATED EXPENDITURES, TRANSFERS, RESERVES & BALAN	\$10,775,846	\$7,334,153	\$1,171,363	\$21,271,687	\$40,553,049

**THE TENTATIVE ADOPTED, AND/OR FINAL BUDGETS ARE ON FILE IN THE OFFICE
OF THE ABOVE MENTIONED TAXING AUTHORITY AS A PUBLIC RECORD.**