

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF CITY
COMMISSIONERS FOR THE CITY OF PORT ST. JOE, FLORIDA, HELD AT
2775 GARRISON AVENUE, July 16, 2024, at Noon.**

The following were present: Mayor Buzzett, Commissioners Hoffman, Kerigan, Langston and Lowry. City Manager Jim Anderson, City Clerk Charlotte Pierce, and City Attorney Clinton McCahill were also present.

CONSENT AGENDA

Minutes

A Motion was made by Commissioner Lowry, second by Commissioner Kerigan, to approve the Minutes of the Regular Meeting of July 2, 2024. All in favor; Motion carried 5-0.

Planning Board Recommendation

Plat Approval Request – Windmark North Townhomes, MWOZ, LLC

A Motion was made by Commissioner Kerigan, second by Commissioner Lowry, to approve the Plat Approval for Windmark North Townhomes, MWOZ, LLC. All in favor; Motion carried 5-0. This will allow for 78 homes on the righthand side of the roadway and is North of Windmark.

City Engineer

City Street Resurfacing

This project is 90% complete and they are still waiting on the Geotech information for Tenth Street.

City Government Complex

The Master Plan has been provided to the architect and other options are being looked into.

Monument Avenue

Plans are 100% complete and will be bid with the Allen Memorial Way Project.

Beacon Hill Sewer

This project is 90% complete and they are still waiting on the Geotech information for Tenth Street.

Allen Memorial Way SCOP Grant

Plans are 100% complete and Dewberry is waiting on approval of the 100% plans from FDOT.

HMGP Grant – Elevation of 12 Lift Stations

Bids are due July 31, 2024.

2nd Street Parking Conceptual Design

This is under construction, excavating of the parking lot began yesterday.

Wastewater Sprayfield Expansion CEI

This project is under construction and being inspected periodically.

City Attorney

Attorney McCahill did not have anything specific for the Commission.

Old Business

City Projects

Mr. Anderson shared that Clifford Sims Park is substantially done and looks really, really, good.

CDBG-DR Sewer Grant Update – Emily Thomasee with Anchor CEI noted that the videoing of the sewer lines has been completed, most lines are repairable, and they are in the Phase II Design of the project. The Lift Station Project Bids are due on July 26, 2024. The Madison Street SCOP Grant work has been completed and submitted.

Clifford Sims Park Change Orders # 2 and 3

A Motion was made by Commissioner Hoffman, second by Commissioner Lowry, to approve Change Order 2 in the amount of \$3,500 to add stairs and 57 stone with landscape fabric and Change Order 3 in the amount of \$11,500 to scrape and haul existing dirt at entry, 4 loads of 57 stone, landscape fabric, boulder, and 48" x 48" fencing. All in favor; Motion carried 5-0.

New Business

2024 – 2025 Tentative Millage Rate

A Motion was made by Commissioner Kerigan, second by Commissioner Lowry, to maintain the current Millage rate of 3.5914. All in favor; Motion carried 5-0. Mr. Anderson noted that the City's Millage Rate has remained the same for 15 to 20 years.

2024 – 2025 Budget Update

The next Budget Workshop will be held on Tuesday, July 23, 2024, at noon.

Rental Request – Airstream Club Urban Rally

A Motion was made by Commissioner Hoffman, second by Commissioner Kerigan, to deny the request. All in favor; Motion carried 5-0.

Public Works – John Grantland

Mr. Grantland did not have an updates for the Commission.

Surface Water Plant – Larry McClamma

Mr. McClamma shared the plant continues to work on the 40 conditions the Northwest Florida Water Management District has added for the City's permit to be renewed.

Wastewater Plant – Kevin Pettis

Mr. Pettis noted that there is 1' 3" free board in the lagoon. The staff has determined that after about 15 million gallons flowing through the filters they have to be cleaned. The Sprayfield Zone 3 Project has been slowed down by high winds, there are debris piles to burn, and this is off schedule by several weeks.

Finance Director – Mike Lacour

FEMA

With the approval of the two Change Orders earlier in today's meeting, Mr. Lacour will finalize and submit the reimbursement request.

Grants Reimbursement Updates

Reimbursement has been received on the two FRDAP Grants and reimbursement funds remain outstanding for the Centennial Building and Beacon Hill Sewer Projects.

Code Enforcement

Demo Request – Johnnie Allen, 183 Avenue E – Parcel #05863-000R – For the 2 Accessory Structures only, not the house.

A Motion was made by Commissioner Kerigan, second by Commissioner Langston, to approve removing the two accessory structures only. All in favor; Motion carried 5-0. The structures are a hazard, the county will be asked to assist with this, and a lien will be placed on the property to recover the expenses incurred for the demolition and tipping fees..

Police Department – Chief Richards

Chief Richards did not have any additional items to share with the Commission.

City Clerk – Charlotte Pierce

Current Grants Update

Clerk Pierce reported that grants are moving along well and compliance is current.

Citizens to be Heard

Robert Branch shared information about the funding of Honeyville Park, possibly funding opportunities for the Field of Dreams, expenses to be incurred for water reuse at the Country Club, and noted the County is spending money like a kid in a candy store and the City is getting the crumbs.

Christy McElroy referenced a 2007 Bond issue and what was required of the City. She also noted the July 4th and 5th events held in North Port St. Joe, feels that the sponsors are not being fully transparent, and their promo of the events should be shown up front before the events are approved.

Charles Gathers questioned the Golf Cart Ordinance, noted that people are not getting off after two blocks on Long or Garison Avenues, and that it is illegal to ride the length of Long and Garison Avenues. He requested that the City ask for additional crossings on Highway 71.

Chief Richards responded that the City had previously requested additional crossings and they were denied by FDOT. He also noted that when a golf cart is issued a permit, copies of the rules are provided, and the Police Department provides updates on their website.

Discussion Items by Commissioners

Commissioner Langston shared that the festivals on July 4th and 5th were pretty good, security was good, and he does not feel that what was going on was terrible.

Commissioner Kerigan did not have any additional items to share with the Commission.

Commissioner Lowry did not have anything to share with the Commission.

Commissioner Hoffman noted that Mexico Beach has added barrier arms to their crosswalks and asked that the City look in to doing the same. He also asked that an additional crossing area with lights and arms be added north of McDonalds.

Mayor Buzzett did not have any updates to share.

Motion to Adjourn

There was no other business to come before the Commission, Mayor Buzzett adjourned the meeting at 12:52 P.M.


Approved this 6th day of August 2024.



Rex Buzzett, Mayor

8/6/24

Date



Charlotte M. Pierce, City Clerk

8/6/24

Date