

**City of Port St. Joe
Redevelopment Agency Board Special Meeting
November 5, 2024 at 11:00 A.M.**

**Steve Kerigan
Rex Buzzett
Eddie Fields
Scott Hoffman**

**Eric Langston
Brett Lowry
Linda Bullock
Marvin Davis**

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

ROLL CALL OF THE BOARD

CONSENT AGENDA:

August 13, 2024 Special Meeting Minutes

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BUSINESS ITEMS

- **FY 24-25 Budget**
- **City Attorney- Funding Guidelines**
- **Citizens to be Heard**
- **Discussion by Board Members**
- **Motion to Adjourn**

Pages 3-5

***You are hereby notified that in accordance with Florida Statutes, you have the right to appeal any decision made by the Board with respect to any matter considered at the above referenced meeting. You may need to ensure that a verbatim record of the proceedings is made which may need to include evidence and testimony upon which the appeal is based.**

City of Port St. Joe
Redevelopment Agency Board
Special Meeting
August 13, 2024

Minutes

Pledge of Allegiance and Moment of Silence

Roll Call of the Board

Present		Absent	
Board	Staff	Board	Staff
Eric Langston, Chairman	Jim Anderson	Linda Bullock	
Rex Buzzett	Charlotte Pierce	Scott Hoffman	
Marvin Davis	Mike Lacour	Brett Lowry	
Steve Kerigan	Clint McCahill		
Eddie Fields	Jake Richards		

After ascertaining that a quorum was present, Chairman Langston called the meeting to order at 11:00 A.M.

Consent Agenda

Minutes, July 2, 2024, Regular Meeting:

A Motion was made by Rex Buzzett, second by Steve Kerigan, to approve the Minutes of the July 2, 2024, Meeting. All in favor; Motion carried 5-0.

Business Items

Amos Pittman Funding Request

Mr. Pittman participated by telephone and has requested \$50,000 for the redevelopment of the MLK Corridor, specifically at 170 Martin Luther King Boulevard Construction Project, which is his property. The project will be constructed by Wentra Construction Company which has asked for a deposit of \$50,000 to finalize engineered plans, conduct preliminary infrastructure work, and submit permitting applications to the building department. The funds will also be applied to his required construction loan deposit.

It was shared that there are no existing criteria for loans, in the past reimbursement Façade Grants, not to exceed \$5,000 were given through an application process. Chester Davis shared his thoughts on the project.

After a very lengthy discussion, a Motion was made by Rex Buzzett, second by Steve Kerigan, to reject the request until an application process is in place. All in favor; Motion carried 5-0.

Attorney McCahill will be working on criteria for funding requests.

Citizens to be Heard

Amy Rogers requested the Agency’s help for critical housing needs in blighted communities. She requested the Board consider an amount of \$75,000. She also asked that the City look in to applying for CDBG Housing Grants for North Port St. Joe.

Discussion by Board Members

None of the Board Members had any other items to discuss.

There was no additional business to come before the Board and Chairman Langston adjourned the meeting at 12:05 P.M.

Approved this _____ day of _____, 2024.

Eric Langston, PSJRA Chairman

Date

Charlotte M. Pierce, City Clerk

Date

PSJRA Expansion area- FY 24-25 budget		11/1/2024
Income FY24-25		
TIFF Funds-City		\$ 51,854
TIFF Funds-County		\$ 85,186
INCOME		\$ 137,040
General & Administrative Expenses		
Human Resources		\$ 15,000
Wages and Benefits	Stantec Consulting	\$ 15,000
General Insurance		\$ 5,500
Directors' and Officers' Liability Insurance		\$ 5,500
Office Expense		\$ 320
Phone		\$ -
Office Supplies		\$ 220
Postage		\$ 50
Photocopy		\$ 50
Public Relations & Advertising		\$ 920
Advertising/Marketing		\$ 250
Dues and Subscriptions		
DEO		\$ 175
FRA		\$ 495
Professional Services		\$ 3,800
Audit		\$ 3,550
Legal Fees		\$ -
Accounting Oversight		\$ -
Technical Support (web site update, hosting)		\$ 250
General & Administrative		\$ 25,540
Land Acquisition		\$ 100,000
Streetscape Improvements		\$ 11,500
Civic Projects		\$ 111,500
EXPENSE		\$ 137,040
(OVER) / UNDER		\$ -

11:14 AM
10/18/24

**Port St. Joe Redevelopment
Reconciliation Summary
Cent Bank Operating #10082484, Period Ending 09/30/2024**

	<u>Sep 30, 24</u>
Beginning Balance	172,778.50
Cleared Transactions	
Deposits and Credits - 1 item	<u>556.10</u>
Total Cleared Transactions	<u>556.10</u>
Cleared Balance	<u>173,334.60</u>
Uncleared Transactions	
Deposits and Credits - 1 item	<u>567.36</u>
Total Uncleared Transactions	<u>567.36</u>
Register Balance as of 09/30/2024	<u>173,901.96</u>
Ending Balance	<u>173,901.96</u>

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11:13 AM
10/18/24

**Port St. Joe Redevelopment
Reconciliation Summary
Cent Bank-Money Market, Period Ending 09/30/2024**

	<u>Sep 30, 24</u>
Beginning Balance	3,513.15
Cleared Transactions	
Deposits and Credits - 1 item	11.31
Total Cleared Transactions	<u>11.31</u>
Cleared Balance	<u>3,524.46</u>
Uncleared Transactions	
Deposits and Credits - 1 item	11.59
Total Uncleared Transactions	<u>11.59</u>
Register Balance as of 09/30/2024	<u>3,536.05</u>
Ending Balance	3,536.05