

City of Port St. Joe
Redevelopment Agency Board
Special Meeting
December 22, 2025
11:00 A.M.

Minutes

Pledge of Allegiance and Moment of Silence

Roll Call of the Board

Present		Absent	
Board	Staff	Board	Staff
Eric Langston, Chairman	Jim Anderson	Linda Bullock	Clint McCahill
Marvin Davis	Charlotte Pierce	Rex Buzzett	
Eddie Fields	Mike Lacour	Scott Hoffman	
Steve Kerigan			
Brett Lowry			

Darrell Starling, PSJRA Executive Director, participated by telephone.

After ascertaining that a quorum was present, Chairman Langston called the meeting to order at 11:15 A.M.

Consent Agenda

Minutes, December 2, 2025, Special Meeting:

A Motion was made by Eddie Fields, second by Marvin Davis, to approve the Minutes of the December 2, 2025, Special Meeting. All in favor; Motion carried 5-0.

Business Items

2026 Budget

A review of the budget by line item was held.

A Motion was made by Eddie Fields, second by Marvin Davis, to approve the 2026 Budget. All in favor; Motion carried 5-0. See attached Exhibit (A).

Director Proposed Contract

Chairman Langston requested that Board Members review the contract and be prepared to discuss it at the January 6, 2026, Quarterly meeting.

Concerns were expressed about no regular office hours locally, additional work on city staff, and contract language concerning bonuses.

Current Contract

This was not discussed.

Procurement Policy

Chairman Langston asked that this be dusted off and reviewed so that all aspects of the program will be in compliance concerning purchasing.

Citizens to be Heard

No one from Public requested to speak.

Discussion by Board Members

No one had any additional items to bring before the Board.

Motion to Adjourn

There were no other issues to be discussed today, and Chairman Langston adjourned the meeting at 11:50 A.M.

Approved this 6th day of January, 2026.



Eric Langston, PSJRA Chairman

1/6/26
Date



Charlotte M. Pierce, City Clerk

1/6/26
Date

PSJRA Expansion area- FY 2026 budget		1/1/2026
Income FY25-26	Fund Balance: \$285,0000	
TIFF Funds-City		\$ 61,885
TIFF Funds-County		\$ 96,494
Dupont Grant-via CCD Fund		\$ 200,000
Bank Partnerships-Donations		\$ 10,000
Reserve Fund Transfer		\$ 116,591
INCOME		\$ 484,970
General & Administrative Expenses		
Human Resources		
Wages and Benefits		\$ -
General Insurance		
Directors' and Officers' Liability Insurance		\$ -
Office Expense		
Phone		\$ 1,350
Office Supplies		\$ 900
Postage		\$ 220
Photocopy		\$ 100
		\$ 130
Public Relations & Advertising		
Advertising/Marketing		\$ 870
Dues and Subscriptions		\$ 200
DEO		\$ 175
FRA		\$ 495
Professional Services		
Audit		\$ 66,550
Legal Fees		\$ 3,550
Consulting		\$ -
Accounting Oversight		\$ 59,000
Technical Support (web site update, hosting)		\$ -
		\$ 4,000
General & Administrative		\$ 68,770
Generations Program-Home Repairs		\$ 316,200
Development Incentive Program		\$ 50,000
Interest Rate Incentive Program		\$ 50,000
		\$ -
Civic Projects		\$ 416,200
EXPENSE		\$ 484,970
(OVER) / UNDER		\$ -