

City of Port St. Joe
Redevelopment Agency Board
Special Meeting
December 22, 2025
11:00 A.M.

Minutes

Pledge of Allegiance and Moment of Silence

Roll Call of the Board

Present	Absent
Board	Staff
Eric Langston, Chairman	Jim Anderson
Marvin Davis	Charlotte Pierce
Eddie Fields	Mike Lacour
Steve Kerigan	
Brett Lowry	
	Board
	Linda Bullock
	Rex Buzzett
	Scott Hoffman
	Staff
	Clint McCahill

Darrell Starling, PSJRA Executive Director, participated by telephone.

After ascertaining that a quorum was present, Chairman Langston called the meeting to order at 11:15 A.M.

Consent Agenda

Minutes, December 2, 2025, Special Meeting:

A Motion was made by Eddie Fields, second by Marvin Davis, to approve the Minutes of the December 2, 2025, Special Meeting. All in favor; Motion carried 5-0.

Business Items

2026 Budget

A review of the budget by line item was held.

A Motion was made by Eddie Fields, second by Marvin Davis, to approve the 2026 Budget. All in favor; Motion carried 5-0. See attached Exhibit (A).

Director Proposed Contract

Chairman Langston requested that Board Members review the contract and be prepared to discuss it at the January 6, 2026, Quarterly meeting.

Concerns were expressed about no regular office hours locally, additional work on city staff, and contract language concerning bonuses.

Current Contract

This was not discussed.

Procurement Policy

Chairman Langston asked that this be dusted off and reviewed so that all aspects of the program will be in compliance concerning purchasing.

Citizens to be Heard

No one from Public requested to speak.

Discussion by Board Members

No one had any additional items to bring before the Board.

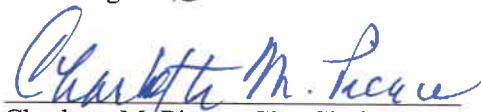
Motion to Adjourn

There were no other issues to be discussed today, and Chairman Langston adjourned the meeting at 11:50 A.M.

Approved this 6th day of January, 2026.


Eric Langston, PSJRA Chairman

1/6/26
Date


Charlotte M. Pierce, City Clerk

1/6/26
Date

Exhibit A

PSJRA Expansion area- FY 2026 budget		1/1/2026
Income FY25-26	Fund Balance: \$285,0000	
TIFF Funds-City	\$ 61,885	
TIFF Funds-County	\$ 96,494	
Dupont Grant-via CCD Fund	\$ 200,000	
Bank Partnerships-Donations	\$ 10,000	
Reserve Fund Transfer	\$ 116,591	
INCOME		\$ 484,970
General & Administrative Expenses		
Human Resources	\$ -	
Wages and Benefits	\$ -	
General Insurance	\$ -	
Directors' and Officers' Liability Insurance	\$ -	
Office Expense	\$ 1,350	
Phone	\$ 900	
Office Supplies	\$ 220	
Postage	\$ 100	
Photocopy	\$ 130	
Public Relations & Advertising	\$ 870	
Advertising/Marketing	\$ 200	
Dues and Subscriptions		
DEO	\$ 175	
FRA	\$ 495	
Professional Services	\$ 66,550	
Audit	\$ 3,550	
Legal Fees	\$ -	
Consulting	\$ 59,000	
Accounting Oversight	\$ -	
Technical Support (web site update, hosting)	\$ 4,000	
General & Administrative		\$ 68,770
Generations Program-Home Repairs	\$ 316,200	
Development Incentive Program	\$ 50,000	
Interest Rate Incentive Program	\$ 50,000	
Civic Projects		\$ 416,200
EXPENSE		\$ 484,970
(OVER) / UNDER		