

## **JOB NOTICE**

The City of Port St. Joe (population 3,567) is accepting applications for the following position:

### **Chipola River Surface Water Pump Station Operator**

This position will close February 11, 2022. Salary: DOQ. Please submit an application, cover letter, and five references to The City of Port St. Joe, Attn: Charlotte Pierce, P. O. Box 278, Port St. Joe, FL 32457. Applications and a full job description can be found on our web site, [cityofportstjoe.com](http://cityofportstjoe.com). If you have any questions, please contact Charlotte Pierce, Human Resource Officer, at (850) 229-8261.

The City of Port St. Joe is an Equal Opportunity, Affirmative Action Employer, and a Drug Free Workplace.

# JOB DESCRIPTION

## CHIPOLA RIVER SURFACE WATER PUMP STATION OPERATOR

Duties include, but are not limited to:

Operate, and perform general preventive maintenance on surface water pump station equipment. Including the pump engines, battery charger, gear reducers, pump packing, electric pump motor heat, prescreens, oil separator, station sump pumps, station flood alarm, daily/monthly record of Chipola River to surface water canal flow, maintain adequate levels of fuel/oil for operation, maintain fuel spill containment per Florida DEP regulations, remove logs, fallen debris, and maintain warning signs in the Chipola River Slew.

Operate, and oversee operation of heavy equipment and all machinery concerning the transmission of water from the Chipola River to the SWTP raw water pumps.

Perform general maintenance of all pump station buildings and grounds.

Maintain surface water canal. Including removal of plant growth, cleaning of screens, maintaining walkways, maintain canal right of ways, including the proper elevations.

Report all damage left by loggers.

Check monthly the underwater pipeline warning signs on the Intercoastal Waterway.

Maintain security gates, cables, and warning signs at all surface water canal right of way entrances. Reports all acts of vandalism.

Reports to the SWTP plant manager.