

## **Job Notice**

The City of Port St. Joe is accepting Applications for the following positions:

### **Part Time Summer Program Assistants and Supervisors for STAC House and Workforce Board Locations**

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Duties include but not limited to: plan, implement and lead youth activities at a recreation site. Ensure all events and activities conform to appropriate safety and other rules. Ensure that facilities and equipment being used for programs or events are properly set up and maintained. Maintain the grounds and buildings for program. This is a rewarding job opportunity working with children ages 4 – 18. This position requires a criminal background investigation. Recreation experience is preferred. Positions are open until filled.

Employment applications may be picked up at City Hall or they are available on line at [www.cityofportstjoe.com](http://www.cityofportstjoe.com)

Please submit an application to The City of Port St. Joe, Attn: Charlotte Pierce, P. O. Box 278 – Port St. Joe, FL 32457. If you have any questions, please contact Charlotte Pierce at (850) 229-8261.

The City of Port St. Joe is an Equal Opportunity Employer, Affirmative Action Employer and a Drug Free Workplace.