

JOB NOTICE

The City of Port St. Joe (pop. 3,567) is accepting applications for the following position:

Service Worker – Parks & Recreation, Public Works Department

Please submit an application to The City of Port St. Joe, Attn: Carrie Fodge, PO Box 278, Port St. Joe, FL 32457. Applications and a full job description can be found on our website www.cityofportstjoe.com. If you have any questions, please contact Carrie Fodge at (850) 229-8261. The entry level salary for Service Worker will be \$18.27 per hour, or based on qualifications, plus benefits. The position will remain open until filled. The City of Port St. Joe is an Equal Opportunity Employer, Affirmative Action Employer, and a Drug Free Workplace.

Service Worker

DESCRIPTION

This is a probationary position with Public Works. It is semi-skilled manual work in various grounds, canals, water distribution, streets, parks, and other maintenance activities. Work is performed under the supervision of the Public Works Director, Parks and Recreation Director or Lead Worker.

ESSENTIAL JOB FUNCTIONS (May not include all duties performed)

- Performs landscape maintenance.
- Mows grassy right-of-way areas using small equipment. Edges, blower, hedge trimmer, etc. Trims trees, bushes, and shrubs.
- May fertilize and treat grounds.
- Operates tractor, bush hog, mower, weed eater, blower, chain saw, etc.
- Pick up trash along roadsides and other areas.
- Performs preventative maintenance on various equipment.
- Performs heavy manual labor such as digging, lifting, spraying, etc.
- Drives vehicles and operate equipment.

KNOWLEDGE, SKILLS, AND ABILITIES

- Knowledge of general maintenance tasks and procedures.
- Knowledge of ground maintenance and installation and proper equipment.
- Skill in operation and maintenance of equipment and tools related to the position.
- Ability to perform heavy manual labor under adverse weather conditions.
- Ability to follow written and oral instructions.

MINIMUM QUALIFICATIONS

- Must possess a high school diploma or equivalent.
- Must possess a valid Florida Driver's License.
- Two years related manual labor experience.

(A comparable amount of training, education or experience can be substituted for the knowledge, skills and abilities, and the minimum qualifications.)

ESSENTIAL PHYSICAL REQUIREMENTS

- Moderate to heavy (45 pounds and over) lifting and carrying.
- Walking
- Standing.
- Stooping
- Driving
- Bending and Kneeling
- Equipment operation

ENVIRONMENTAL CONDITIONS

- Works outside in various weather conditions.
- Works around dust, dirt, and noise.

(Reasonable accommodations will be made in accordance with existing ADA requirements for otherwise qualified individuals with a disability.)