

City of Port St. Joe
 Regular Meeting
 Planning Development & Review Board
 August 3, 2021

Minutes

Pledge of Allegiance and Moment of Silence

Roll Call of the Board

	Present		Absent
Board		Staff	Board
Minnie Likely		Jim Anderson Charlotte Pierce Mike Lacour Clinton McCahill	Jay Rish Travis Burge Phil Earley Hal Keels Rawlis Leslie Letha Mathews
			Staff
			Bo Creel Kelly Simpson

Board member Minnie Likely called the meeting to order. After ascertaining that a quorum was not present at 4:00 P.M., Mrs. Likely continued the meeting until Tuesday, August 10, 2021.

No action was taken on the items below.

Consent Agenda

June 1, 2021 Regular Meeting Minutes

Business Items

Windmark North Phase I – 105 Lots; Final Plat Approval

1105 Constitution Drive – Special Exception Request

Lakeview at Palmetto Bluff – Lots 11 – 20; Development Order Request

City of Port St. Joe
 Regular Meeting of August 3, 2021, of the
 Planning Development & Review Board
 Continued until August 10, 2021

Minutes

Pledge of Allegiance and Moment of Silence

Roll Call of the Board

	Present		Absent
Board		Staff	Board
Jay Rish Travis Burge Phil Earley Rawlis Leslie 4:05 Minnie Likely		Jim Anderson Charlotte Pierce Mike Lacour Clinton McCahill 4:08 Kelly Simpson	Hal Keels Letha Mathews
			Staff
			Bo Creel

After ascertaining that a quorum was present at 4:00 P.M., Chairman Rish continued the meeting from Tuesday, August 3, 2021. It was noted that Hal Keels had called and would not be able to attend the meeting today. Board Member Rawls Leslie joined the meeting at 4:05 P.M., and Kelly Simpson at 4:08 P.M.

Consent Agenda

June 1, 2021, Regular Meeting

A Motion was made by Minnie Likely, second by Travis Burge, to approve the Minutes of the June 1, 2021, meeting. All in favor; Motion carried 4-0.

Business Items

Chairman Rish changed the order in which the business items would be heard.

1105 Constitution Drive – Special Exception Request

Sherrie Swindle presented her request to exceed the allowable 40% impervious requirement by an additional 2.73% in order to construct an addition to the rear of the existing residence in the R-1 District. The total proposed impervious percentage will be 42.73%.

A motion was made by Phil Earley, second by Travis Burge, to grant the request. All in favor; Motion carried 4-0.

Mr. Leslie joined the meeting.

Lakeview at Palmetto Bluff – Lots 11 – 20; Development Order Request

Chairman Rish stated that he would be abstaining from voting on this issue. Form 8B Memorandum of Voting Conflict For County, Municipal, and Other Local Public Officers was completed by Mr. Rish and is attached to these Minutes.

Josh Baxley, Dewberry Engineers, spoke on behalf of developer, Ralph Rish. Mr. Baxley shared this request is for 10 lots off Long Avenue and stated that all Water, Wastewater, and Stormwater Permits are in hand.

A Motion was made by Phil Earley, second by Minnie Likely, to recommend approval of the Development Order Request to the City Commission. All in favor, Motion carried 4-0 with Chairman Rish abstaining.

Windmark North Phase I – 105 Lots; Final Plat Approval


Jason Scarbrough, representing the St. Joe Company, requested approval of the Final Plat for Windmark North Phase 1 consisting of 105 Lots.

A Motion was made by Phil Earley, second by Rawlis Leslie, to recommend the Final Plat Approval to the City Commission. All in favor, Motion carried 5-0.

Kelly Simpson joined the meeting,

There being no further business to come before the PDRB, a Motion was made by Rawlis Leslie, second by Minnie Likely, to adjourn the meeting at 4:10 P.M.


Charlotte M. Pierce, City Clerk


Date


Jay Rish, Chairman


Date