

City of Port St. Joe  
Regular Meeting  
Planning Development & Review Board  
September 7, 2021

**Minutes**

**Pledge of Allegiance and Moment of Silence**

**Roll Call of the Board**

<b>Board</b>	<b>Present</b>	<b>Staff</b>	<b>Board</b>	<b>Absent</b>	<b>Staff</b>
Jay Rish Travis Burge Phil Earley Letha Mathews		Jim Anderson Charlotte Pierce Clinton McCahill	Hal Keels Rawlis Leslie Minnie Likely		Bo Creel Kelly Simpson

After ascertaining that a quorum was present, Chairman Rish called the Meeting to Order at 4:00 P.M. Hal Keels emailed that he would be unable to attend the meeting today.

**Consent Agenda**

A Motion was made by Phil Earley, second by Travis Burge, to approve the Minutes of the August 10, 2021, Meeting that was Continued from the August 3, 2021, Meeting. All in favor; Motion carried 4-0.

**Business Items**

*Special Exception Request – James Patterson, 609 10<sup>th</sup> Street*

Ed Zahniser, who is renting the property from James Patterson, attended the meeting.

A Motion was made by Travis Burge, second by Letha Mathews, to approve the Special Exception Request to allow the portable building to be placed 3' from the Westside property line. This will be a 4' Special Exception to the side setback which is 7' on this piece of property. All in favor; Motion carried 4-0.

It was noted that the request was properly noticed, and there were no objections from any of the neighbors.

Mr. Anderson noted that the term of Letha Mathews would expire in November and requested that she let City Staff know if she would like to continue serving on the PDRB.

There being no further business to come before the PDRB, a Motion was made by Phi Earley, second by Travis Burge, to adjourn the meeting at 4:05 P.M.

  
Charlotte M. Pierce, City Clerk

10/5/21  
Date

  
Jay Rish, Chairman

1-9-22  
Date