

City of Port St. Joe  
Regular Meeting  
Planning, Development & Review Board  
April 5, 2022

**Minutes**

**Pledge of Allegiance and Moment of Silence**

**Roll Call of the Board**

<b>Present</b>		<b>Absent</b>	
<b>Board</b>	<b>Staff</b>	<b>Board</b>	<b>Staff</b>
Phil Earley	Jim Anderson	Jay Rish	Bo Creel
Letha Mathews	Charlotte Pierce	Travis Burge	
	Mike Lacour	Hal Keels	
	Clinton McCahill	Rawlis Leslie	
		Minnie Likely	

After ascertaining that a quorum was not present, Vice-Chairman Earley announced that there would be a continuation of today's meeting on Tuesday, April 12, 2022, at 4:00 P.M. Chairman Rish, Travis Burge, Hal Keels, and Minnie Likely notified City Staff they would not be able to attend the meeting today.

**Consent Agenda**

Minutes of the March 1, 2022, Meeting.

**Business Items**

*Special Exception Request - Scott Hoffman 916 Twentieth Street*

*Lena Morning 234 Avenue G*

Vice Chairman Earley adjourned the Meeting at 4:05 P.M.

City of Port St. Joe  
Regular Meeting  
Planning, Development & Review Board  
April 12, 2022

This is a continuation of the meeting from April 5, 2022, due to the lack of a quorum.

**Minutes**

**Pledge of Allegiance and Moment of Silence**

**Roll Call of the Board**

<b>Present</b>		<b>Absent</b>	
<b>Board</b>	<b>Staff</b>	<b>Board</b>	<b>Staff</b>
Jay Rish	Jim Anderson	Rawlis Leslie	Bo Creel
Travis Burge	Charlotte Pierce		
Phil Earley	Mike Lacour		
Hal Keels	Clinton McCahill		
Minnie Likely			
Letha Mathews			

After ascertaining that a quorum was present, Chairman Rish called the meeting to order at 4:00 P.M. Sharion Leslie notified staff that Mr. Leslie would not be able to attend the meeting today.

**Consent Agenda**

Mr. McCahill read Form 8B Memorandum of Voting Conflict For County, Municipal, and Other Local Public Officers as completed by William J. Rish, Jr, concerning the Development Order Request for Palmetto Bluff Subdivision for 90 Units from Long Avenue Partners, LLC. Chairman Rish abstained due to inured to his special private gain or loss.

*Minutes of the March 1, 2022, Meeting.*

A Motion was made by Letha Mathews, second by Phil Earley, to approve the Minutes of the March 1, 2022, meeting. All in favor; Motion carried 6-0.

**Business Items**

*Special Exception Request - Scott Hoffman 916 Twentieth Street*

Mr. Hoffman requested to encroach into the back setback of his property and be within 5' of his neighbor's fence as well as be allowed to have a setback to within 2.5' of his neighbor's property on the left side of his property. He plans to construct a 24 x 48 pole barn initially and close it in for a shop or a shop and mother-in-law suite.

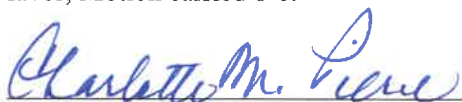
A Motion was made by Travis Burge, second by Phi Early, to grant the Special Exception Request for Mr. Hoffman for a 5' on the back setback and 7.5' on the left side. All in favor; Motion carried 6-0.

*Lena Morning 234 Avenue G*

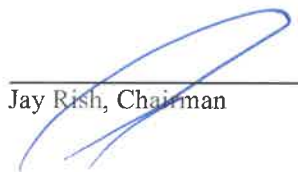
Josh Baxley, representing Dewberry Engineering, shared that the Department of Economic Development is building a replacement home for Ms. Morning. The foot print will be the same, but a Special Exception is being requested to reduce the front setback from 15' to 11.74' and the rear setback from 15' to 10.5'.


A Motion was made by Phil Earley, second by Hal Keels, to allow the Special Exception Request for Ms. Morning for a 5' on the front and 5' on back setbacks.. All in favor; Motion carried 6-0.

A Motion was made by Letha Mathews, second by Travis Burge, to adjourn the meeting at 4: IO P.M. All in favor; Motion carried 6-0.

  
Charlotte M. Pierce, City Clerk

  
Date

  
Jay Rish, Chairman

  
Date