

City of Port St. Joe
Regular Meeting
Planning, Development & Review Board
February 7, 2023

Minutes

Pledge of Allegiance and Moment of Silence

Roll Call of the Board

Present		Absent	
Board	Staff	Board	Staff
Jay Rish Travis Burge Phil Earley Hal Keels	Jim Anderson Charlotte Pierce Mike Lacour Clinton McCahill Kristin Ayala-Crane	Rawlis Leslie Minnie Likely Letha Mathews	Bo Creel

After ascertaining that a quorum was present, Chairman Rish called the meeting to order. Mrs. Likely notified City Staff that, due to rehabilitation from surgery, she would not be able to attend the meeting today.

Consent Agenda

Attorney McCahill read Form, 8B Memorandum of Voting Conflict For County, Municipal, and Other Local Public Officers as provided by Mr. Earley where he abstained from voting at the January 3, 2023, Meeting because it would be an inured to his special private gain or loss regarding his request for a Special Exception Request for his residence at 122 Gulf Coast Circle.

Attorney McCahill read Form, 8B Memorandum of Voting Conflict For County, Municipal, and Other Local Public Officers as provided by Mr. Rish where he abstained from voting at the January 3, 2023, Meeting because it would be an inured to his special private gain or loss.

January 3, 2023, Regular Meeting

A Motion was made by Phil Earley, second by Travis Burge, to approve the Minutes. All in favor; Motion carried 4-0.

Business Items

Special Exception Request: Russell and Debbie Burch, 2009 Marvin Avenue, Parcel #05681-490R

Russell Burch was present to answer any questions concerning his request for a Special Exception for a portable storage building to be placed along the property line on the south / southwest side (right side) of his property that will encroach 9' into the side setback.

A Motion was made by Hal Keels, second by Travis Burge, to grant the Special Exception for Mr. Burch. All in favor; Motion carried 4-0.

Plat Approval Request: St. Joe Company, Windmark Beach North Phase II, Parcel #04229-003R


Jason Scarbrough, representing the St. Joe Company, asked for Plat Approval as a Development Order has been previously granted.

A Motion was made by Phil Earley, second by Hal Keels, to recommend Plat Approval to the City Commission. All in favor; Motion carried 4-0.

There being no further business to come before the Board, a Motion was made by Hal Keels, second by Travis Burge, to adjourn the meeting at 4:04 P.M. All in favor; Motion carried 4-0.




Charlotte M. Pierce City Clerk



Date



Jay Rish, Chairman



Date