

City of Port St. Joe  
Regular Meeting  
Planning, Development & Review Board  
June 6, 2023

**Minutes**

**Pledge of Allegiance and Moment of Silence**

**Roll Call of the Board**

<b>Present</b>		<b>Absent</b>	
<b>Board</b>	<b>Staff</b>	<b>Board</b>	<b>Staff</b>
Jay Rish Travis Burge Phil Earley * by telephone Hal Keels	Jim Anderson Charlotte Pierce Mike Lacour Clinton McCahill April Thompson	Rawlis Leslie Minnie Likely Letha Mathews	Bo Creel

After ascertaining that a quorum was present, Chairman Rish called the meeting to order at 4 P.M. Mr. Earley did not vote on any agenda items since he was participating by telephone.

**Consent Agenda**

*May 2, 2023, Regular Meeting*

A Motion was made by Travis Burge, second by Hal Keels, to approve the Minutes of the May 2, 2023, meeting. All in favor; Motion carried 3-0.

**Business Items**

*Special Exception Request – Kristi Buchanan, 600 Marvin Avenue, Parcel #04913-000R*


Ms. Buchanan represented herself and requested a three-foot encroachment to the right side setback of her property to construct a carport.

A Motion was made by Travis Burge, second by Hal Keels, to grant the three-foot encroachment into the right side set back of the property to construct a carport. All in favor; Motion carried 3-0.

There being no further business to come before the Board, Chairman Rish adjourned the meeting at 4:02 P.M.

  
Charlotte M. Pierce City Clerk

  
Date

  
Jay Rish, Chairman

  
Date